

# Institutional Authorization Form

## for the Submission of Proposals for External Support

### 1. PI, Sponsor and Grant Information

Project Title:		
PI / PD:		
Co-PI/Co-PD :		
Co-PI/Co-PD :		
Dept:	College:	
PI Email:	PI Phone:	
Sponsor:	Phone:	
Mailing Address		
Due Date:	Postmarked Date	

**Check one on each line**

1.  New     Continuation     Resubmission     Transfer  
 2.  Research     Instruction     Other

### 2. Budget Information

Award Period \_\_\_\_\_ to \_\_\_\_\_  
 Total Support Requested from Sponsor \$ \_\_\_\_\_  
 Base Amount for Indirect Costs Calculation \$ \_\_\_\_\_ as \_\_\_\_\_

Is Cost-Sharing Included?  No     Yes (Attach Cost Sharing Form)  
 Is Release Time Requested?  No     Yes /  Funded     Cost Shared

### 3. Reviewed and approved by:

<b>Proposal Administrator</b>	<b>Date</b>
<b>Director, Contracts &amp; Grants (Pre-Award)</b>	<b>Date</b>

ORI Use:  Fed     Fed/PT     State     State P/T     PP     PNP  
 Submitted without ORI Review

### 4. Research Compliance: Check appropriate boxes if the Proposal contains the following, additional documentation must be attached.

Human Subjects (IRB) :	<input type="checkbox"/> No <input type="checkbox"/> Yes	Copy of Application for Approval of Investigation:	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Animal Welfare (IACUC):	<input type="checkbox"/> No <input type="checkbox"/> Yes	IACUC Review Form:	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Renovation / Construction:	<input type="checkbox"/> No <input type="checkbox"/> Yes	Cost estimate from Facilities, Planning & Construction Office:	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Potential Patents:	<input type="checkbox"/> No <input type="checkbox"/> Yes	Patent Description:	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Collaborators, Partners, Sub-recipients:	<input type="checkbox"/> No <input type="checkbox"/> Yes	Written Authorization by Signatory Authority:	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Risk	<input type="checkbox"/> No <input type="checkbox"/> Yes	Confirmation of Approval by Enterprise Risk management	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Institutional Bio-safety Committee (IBC):	<input type="checkbox"/> No <input type="checkbox"/> Yes	Institutional Bio-safety (IBC) Form:	<input type="checkbox"/> Attached <input type="checkbox"/> Pending
Export Control	<input type="checkbox"/> No <input type="checkbox"/> Yes	Confirmation of approval from Export Control Official	<input type="checkbox"/> Attached <input type="checkbox"/> Pending

### 5. PI / Co-PI Assurance

*As a principal or co-principal investigator/project director, I certify that I have no potential conflict of interest involved in this proposal that may affect, or be perceived to affect, the results of the research proposed, that I am not delinquent on any Federal debt, such as student loans, etc. (this does not include income taxes), that I am not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from current transactions by a Federal department or agency, and that I accept responsibility for the scientific conduct of the project and will provide the required reports if an award is made as a result of this application.*

PI / PD:	Date:
Co-PI/Co-PD :	Date:
Co-PI/Co-PD :	Date:

### 6. Supervisor Assurance

*I have reviewed the attached proposal and find it in accord with the capabilities and priorities of my area. By my signature I am committing the resources under my control as specified in the proposal.*

Chair:	Date:
Chair :	Date:
Dean/VP:	Date:
Dean	Date: