

TO BE COMPLETED BY STUDENT

Student's Name (Print):			
	Last	First	Middle
Student's K-Number:			Student's Major:
Enrollment Semester/Year:			Cumulative GPA:
Expected Graduation Date:			Catalog Year:
Course No. and Title:			
Prerequisite(s) or Co-requisite(s) to be Waived:			
Documents to be Submitted with this form:	<ol style="list-style-type: none"> 1. <i>On a separate sheet of paper, student should state the compelling reason for requesting the prerequisite or co-requisite waiver.</i> 2. <i>Updated transcript.</i> 		

APPROVALS

	Approved	Denied		
Course Instructor Name			Instructor Signature	Date

EXAMPLES

Acceptable Justifications:

- ✓ Explain how student has sufficient background of the prerequisite material to take your course.
- ✓ Explain if student has the prerequisite material from courses other than those listed as prerequisites, such as transfer courses.

Unacceptable Justifications:

- ✓ Student has high GPA
- ✓ Student's scholarship will end

Condition:

- ✓ Student will be dropped if the midterm grade is less than C grade.

ACADEMIC JUSTIFICATION:

CONDITION(if any):

	Approved	Denied		
			Advisor Signature	Date
			Department Chair Signature	Date
			Associate Dean Signature	Date

COMMENTS: