

Purchase Order

Print Date: 12/15/2016

VENDOR COPY
Texas A&M University - Kingsville

MSC 212, Room 121
 College Hall
 Kingsville, TX 78363
 Phone: 361.593.3814

Page No: 01

INCLUDE THIS P.O. NUMBER ON ALL CORRESPONDENCE AND PACKAGES

P.O. # S700088

VENDOR GUARANTEES MERCHANDISE DELIVERED ON THIS ORDER WILL MEET OR EXCEED SPECIFICATIONS IN THE BID

Invoice (in Quadruplicate) to:

TEXAS A&M UNIV-KINGSVILLE
 PROCUREMENT OFFICE
 700 UNIVERSITY BLVD
 MSC 212
 KINGSVILLE TX 78363

Vendor:

12303344002
 RICOH USA INC
 539 NORTH CARANCAHUA
 SUITE 200
 CORPUS CHRISTI, TX 78478

Ship To:

TEXAS A&M UNIV-KINGSVILLE
 ENGINEERING COMPLEX ROOM 301
 917 W. AVENUE "B"
 KINGSVILLE TX 78363

J1880

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY - KINGSVILLE PROCUREMENT OFFICE PRIOR TO SHIPPING.
 ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME PART OF THIS ORDER

INVOICING.
 VENDOR SHALL SUBMIT FOUR COPIES OF AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER ON ALL COPIES. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Extend Price
SRR	<p>USER REF: 260130-RG</p> <p>THE TERMS AND CONDITIONS OF THE STATE AND THE UNIVERSITY ARE INCLUDED IN THIS AGREEMENT AND SHALL PREVAIL. THE TERMS AND CONDITIONS CAN BE REVIEWED AT:</p> <p><HTTP://WWW.TAMUK.EDU/SSGS/FORMS/PO-TC.PDF></p> <p>FROM NOON ON DECEMBER 22, 2016 THROUGH JANUARY 1, 2017 THE UNIVERSITY RECEIVING DEPARTMENT WILL BE CLOSED, AND THUS UNABLE TO ACCEPT ANY DELIVERIES. PLEASE ADJUST YOUR SHIPPING SO ARRIVAL IN KINGSVILLE DOES NOT FALL WITHIN THESE DATES.</p> <p>EMAIL TO EFRAIN.FRANCO@RICOH-USA.COM CC: INFO@BUYBOARD.COM</p> <p>ORIGINAL SIGNED PURCHASE ORDER WILL BE MAILED</p> <p>APPROXIMATE PERIOD: JAN 2017 - DEC 2022</p> <p>UNIVERSITY POINT OF CONTACT: SARA ROBERTSON VENDOR POINT OF CONTACT: EFRAIN FRANCO</p> <p>GROUP PURCHASING - EDU. CODE, TITLE 3, SUBTITLE, A, CHAPTER, 51.9355-BUYBOARD 453-14</p> <p>REFERENCE MASTER AGREEMENT # 350803-151190 (DATED 5-1-08) ("MASTER AGREEMENT"), MASTER SERVICE AGREEMENT (DATED 5-1-08) ("MASTER AGREEMENT"), RFP MAIN 07-0012 ("RFP") AND TASB AGREEMENT ("TASB AGREEMENT") FOR ALL TERMS AND CONDITIONS THAT SHALL BE INCORPORATED INTO THIS PURCHASE, EXCEPT AS</p>				

FOB: DESTINATION FRT INCLUDED

TERMS:

IN ACCORDANCE WITH YOUR BID, SUPPLIES AND EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY:

Texas A&M University-Kingsville Cannot accept collect shipments
 FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of Procurement of General Services.

This order is not valid unless signed by the Purchasing Agent.

The State of Texas is Exempt from all Federal Excise Taxes.
 State and City Sales Tax Exemption Certificate: The University claims an exemption from taxes under Chapter 20, Title 122A Revised, Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from vendor listed above. The Terms and Conditions of the State shall prevail.



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	OTHERWISE PROVIDE HEREIN. THE ORDER OF PRECEDENCE OF THESE AGREEMENTS AS THEY RELATE TO THIS PURCHASE ORDER SHALL BE AS FOLLOWS: 1. MASTER AGREEMENT 2. MASTER SERVICES AGREEMENT 3. TASB AGREEMENT 4. RFP 5. PURCHASE ORDER 60 MONTH PROGRAM EQUIPMENT: \$ 316.00 SERVICE: \$ 57.00 MONTHLY TOTAL: \$ 373.00 THE FIRST PAYMENT WILL BE DUE ON THE EFFECTIVE DATE. THE DELIVERY DATE IS TO BE INDICATED BY SIGNING A SEPARATE ACCEPTANCE FORM. YOU, THE UNDERSIGNED CUSTOMER, HAVE APPLIED TO US TO RENT THE ABOVE-DESCRIBED ITEMS (PRODUCTS) FOR COMMERCIAL (NON-CONSUMER) PURPOSES. EXCEPT WITH RESPECT TO THE EXPRESS NON-APPROPRIATIONS RIGHTS SET FORTH IN THE MASTER AGREEMENT, THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE. IF WE ACCEPT THIS PURCHASE ORDER, YOU AGREE TO RENT THE ABOVE PRODUCT(S) TO YOU, ON ALL THE TERMS HEREOF, INCLUDING THE TERMS AND CONDITIONS ON THE MASTER AGREEMENT. THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS PURCHASE ORDER AND THE MASTER AGREEMENT AND HAVE RECEIVED A COPY OF THIS PURCHASE ORDER AND MASTER ORDER. SERVICES AND SUPPLIES:				
SRR					

FOB: DESTINATION FRT INCLUDED

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1	RICOH AGREES TO PROVIDE PRIORITY SERVICE, SCHEDULED PREVENTIVE MAINTENANCE CALLS, FREE LOANERS - IN THE EVENT OF SHOP WORK, FREE FACTORY ENHANCEMENTS, PARTS, DRUMS, LABOR, TRAVEL TIME, TONER AND STAPLES PER THE TERMS OF THE MASTER SERVICES AGREEMENT. GUARANTEED AVERAGE RESPONSE TIME OF (4) HOURS TO ANY SERVICE CALL. GOLD LEVEL SERVICE COVERAGE, BASE 6,000 PER MONTH, ANNUAL COVERAGE, 60 MONTH TERM. MONTHLY IMAGES WILL BE POOLED ON AN ANNUAL BASIS UNDER THE TEXAS A&M UNIVERSITY COLLEGE STATION CAMPUS AND ADJUSTMENTS TO INITIAL MONTHLY IMAGES WITH A POSSIBLE MONTHLY RATE INCREASE WILL BE MADE SHOULD VOLUMES EXCEED INITIAL CONTRACTED IMAGES. PRODUCT DESCRIPTION: 1) RICOH MPC3504SP 35 COPIES PER MINUTE, SCAN ONCE PRINT MANY 100 SHEET DOCUMENT FEEDER 2100 SHEET PAPER SUPPLY-3 CASSETTE DRAWER INTERNAL FINISHER/STAPLER W/3 HOLE PUNCH FAX CAPABLE MAC PRINTING CAPABLE UNIVERSAL DRAWERS TO FEED 11X17 TO LETTER 100 SHEET STACK BYPASS DUPLEXING (DOUBLE SIDED COPIES) THUMBDRIVE AND SD CARD PRINTING CAPABLE NETWORK PRINTING NETWORK SCAN TO EMAIL/SCAN TO FOLDER DATA OVERWRITE	8	MO	373.000	2,984.00
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2	FY18 DEPARTMENTAL COPIER LEASE	12	MO	373.000	4,476.00
3	FY19 DEPARTMENTAL COPIER LEASE	12	MO	373.000	4,476.00
4	FY20 DEPARTMENTAL COPIER LEASE	12	MO	373.000	4,476.00
5	FY21 DEPARTMENTAL COPIER LEASE	12	MO	373.000	4,476.00
6	FY22 DEPARTMENTAL COPIER LEASE	4	MO	373.000	1,492.00
TOTAL					22,380.00
VENDOR REF: TAMUK COLLEGE OF ENGINEERING PHONE: 361-994-5100					
SRR					

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