

# Purchase Order

Print Date: 01/30/2018

VENDOR COPY  
**Texas A&M University - Kingsville**

MSC 212, Room 121  
 College Hall  
 Kingsville, TX 78363  
 Phone: 361.593.3814

Page No: 01

INCLUDE THIS P.O. NUMBER ON ALL CORRESPONDENCE AND PACKAGES

**P.O. # S800159**

**VENDOR GUARANTEES MERCHANDISE DELIVERED ON THIS ORDER WILL MEET OR EXCEED SPECIFICATIONS IN THE BID**

Invoice (in quadruplicate) to:

TEXAS A&M UNIV-KINGSVILLE  
 PROCUREMENT OFFICE  
 700 UNIVERSITY BLVD  
 MSC 212  
 KINGSVILLE TX 78363

Vendor:

12303344002.  
 RICOH USA INC  
 539 NORTH CARANCAHUA  
 SUITE 200  
 CORPUS CHRISTI, TX 78478

Ship To:

TEXAS A&M UNIV-KINGSVILLE  
 CENTRAL RECEIVING  
 1255 RETAMA DR  
 KINGSVILLE TX 78363

J1170

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY - KINGSVILLE PROCUREMENT OFFICE PRIOR TO SHIPPING.  
 ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME PART OF THIS ORDER

INVOICING.  
 VENDOR SHALL SUBMIT FOUR COPIES OF AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER ON ALL COPIES. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Extend Price
SRR	USER REF: 237201-JV  THE TERMS AND CONDITIONS OF THE STATE AND THE UNIVERSITY ARE INCLUDED IN THIS AGREEMENT AND SHALL PREVAIL. THE TERMS AND CONDITIONS CAN BE REVIEWED AT: <a href="http://WWW.TAMUK.EDU/SSGS/RESOURCES/ALLFORMS.HTML">WWW.TAMUK.EDU/SSGS/RESOURCES/ALLFORMS.HTML</a>  EMAIL TO LARRY.DREIER@RICOH-USA.COM CC: INFO@BUYBOARD.COM  ORIGINAL SIGNED PURCHASE ORDER WILL BE MAILED  APPROXIMATE PERIOD: FEB 2018 - JAN 2023  UNIVERSITY POINT OF CONTACT: SARA ROBERTSON VENDOR POINT OF CONTACT: LARYY DREIER  GROUP PURCHASING - EDU. CODE, TITLE 3, SUBTITLE, A, CHAPTER, 51.9355-BUYBOARD. 537-17  REFERENCE MASTER AGREEMENT # 350803-151190 (DATED 5-1-08) ("MASTER AGREEMENT"), MASTER SERVICE AGREEMENT (DATED 5-1-08) ("MASTER AGREEMENT"), RFP MAIN 07-0012 ("RFP") AND TASB AGREEMENT ("TASB AGREEMENT") FOR ALL TERMS AND CONDITIONS THAT SHALL BE INCORPORATED INTO THIS PURCHASE, EXCEPT AS OTHERWISE PROVIDE HEREIN. THE ORDER OF PRECEDENCE OF THESE AGREEMENTS AS THEY RELATE TO THIS PURCHASE ORDER SHALL BE AS FOLLOWS:  1. MASTER AGREEMENT 2. MASTER SERVICES AGREEMENT 3. TASB AGREEMENT 4. RFP				

FOB: DESTINATION FRT INCLUDED

TERMS:

Texas A&M University-Kingsville Cannot accept collect shipments  
 FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of Procurement of General Services.

The State of Texas is Exempt from all Federal Excise Taxes.  
 State and City Sales Tax Exemption Certificate: The University claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above. The Terms and Conditions of the State shall prevail.

IN ACCORDANCE WITH YOUR BID, SUPPLIES AND EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY:

This Order is not valid unless signed by the Purchasing Agent.



Purchasing Agent for Texas A&M University-Kingsville

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Item	Description	Quantity	UOM	Unit Price	Extend Price
	5. PURCHASE ORDER				
	60 MONTH PROGRAM EQUIPMENT:			\$ 229.85	
	BASE COPIES PER MONTH 12,000 B/W:			\$ 84.00	
	MONTHLY TOTAL:			\$ 313.85	
	THE FIRST PAYMENT WILL BE DUE ON THE EFFECTIVE DATE. THE DELIVERY DATE IS TO BE INDICATED BY SIGNING A SEPARATE ACCEPTANCE FORM.				
	YOU, THE UNDERSIGNED CUSTOMER, HAVE APPLIED TO US TO RENT THE ABOVE-DESCRIBED ITEMS (PRODUCTS) FOR COMMERCIAL (NON-CONSUMER) PURPOSES. EXCEPT WITH RESPECT TO THE EXPRESS NON-APPROPRIATIONS RIGHTS SET FORTH IN THE MASTER AGREEMENT, THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICTED ABOVE. IF WE ACCEPT THIS PURCHASE ORDER, YOU AGREE TO RENT THE ABOVE PRODUCT(S) TO YOU, ON ALL THE TERMS HEREOF, INCLUDING THE TERMS AND CONDITIONS ON THE MASTER AGREEMENT. THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS PURCHASE ORDER AND THE MASTER AGREEMENT AND HAVE RECEIVED A COPY OF THIS PURCHASE ORDER AND MASTER ORDER.				
	SERVICES AND SUPPLIES: RICOH AGREES TO PROVIDE PRIORITY SERVICE, SCHEDULED PREVENTIVE MAINTENANCE CALLS, FREE LOANERS - IN THE EVENT OF SHOP WORK, FREE FACTORY ENHANCEMENTS, PARTS, DRUMS, LABOR, TRAVEL TIME, TONER AND STAPLES PER THE TERMS OF THE MASTER SERVICES AGREEMENT. GUARANTEED AVERAGE RESPONSE TIME OF (4) HOURS TO ANY SERVICE CALL.				
SRR					

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	GOLD LEVEL SERVICE COVERAGE, BASE 12,000 B/W PER MONTH, ANNUAL COVERAGE, 60 MONTH TERM.  MONTHLY IMAGES WILL BE POOLED ON AN ANNUAL BASIS UNDER THE TEXAS A&M UNIVERSITY COLLEGE STATION CAMPUS AND ADJUSTMENTS TO INITIAL MONTHLY IMAGES WITH A POSSIBLE MONTHLY RATE INCREASE WILL BE MADE SHOULD VOLUMES EXCEED INITIAL CONTRACTED IMAGES.				
1	FY18 DEPARTMENTAL COPIER (FEB-AUG)	7	MO	313.850	2,196.95
2	FY19 DEPARTMENTAL COPIER (SEPT-AUG)	12	MON	313.850	3,766.20
3	FY20 DEPARTMENTAL COPIER (SEPT-AUG)	12	MO	313.850	3,766.20
4	FY21 DEPARTMENTAL COPIER (SEPT-AUG)	12	MO	313.850	3,766.20
5	FY22 DEPARTMENTAL COPIER (SEPT-AUG)	12	MO	313.850	3,766.20
6	FY23 DEPARTMENTAL COPIER (SEPT-JAN)	5	MO	313.850	1,569.25
7	ALLOWANCE FOR EXCESS COPIES - BLACK AND WHITE OVERAGES TO BE BILLED AT \$0.0070 PER PAGE	1	LOT	500.000	500.00
				TOTAL	19,331.00
SRR	PHONE: 361-994-5100				

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