



2020–2021 V5 Verification Worksheet
Dependent Student

Your 2020-2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at Texas A&M University-Kingsville will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents and submit the form and other required documents to the Office of Financial Aid. The financial aid administrator may ask for additional information. If you have questions about verification, contact the Office of Financial Aid as soon as possible so that your financial aid will not be delayed. You will be required to submit all documents no later than the following dates to determine eligibility for that semester: **Fall Deadline:** November 1 **Spring Deadline:** April 1 **Summer Deadline:** June 1

DEPENDENT STUDENT’S INFORMATION

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Last Name	First Name	Date of Birth	Student ID
Primary Phone Number		Email Address	

DEPENDENT STUDENT’S FAMILY INFORMATION

List below the people in your parent(s)’ household. **You must include:**

- Yourself
- Your parent(s) who you live with 51% of the time or whom you lived with last.
- If the parent you live with is remarried, include step parent.
- Your parent(s)’ other children if your parent(s) will provide more than half of their support from July 1, 2020, through June 30, 2021, or if these children can answer “No” to every Dependency Status question on the FAFSA for 2020- 2021. Include children who meet either of these standards.
- Include the name of the college for any household member; **exclude listing your parent(s) college or dual enrolled individual**, who will be enrolled, at least halftime, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2020, and June 30, 2021.

NOTE: Proof of financial support may be needed based on individuals in household (ex. Grandparents, aunt/uncle, brother/sister 24 years of age and older, etc.)

Full Name	Age	Relationship	College
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>
		Student	Texas A&M University-Kingsville
<i>If more space is needed, attach a separate page with the student’s name and Student ID Number at the top.</i>			

STUDENT INCOME INFORMATION

1. Did you (student) file taxes in 2018?

- No (Continue to question 2)
- Yes (Stop. Skip to question 3)

2. Did you (student) earn wages in 2018?

- No (Stop. Continue to Parent Income Information on page 3)
- Yes – List and submit all W2’s from each employer in 2018 (Stop. Continue to Parent Income Information on page 3)

Student Employer’s Name	2018 Amount Earned	Check if W-2 Attached
<i>Suzy’s Auto body Shop (example)</i>	<i>\$2,000 (example)</i>	
		<input type="checkbox"/>
		<input type="checkbox"/>

If more space is needed, attach a separate page with the student’s name and Student ID Number at the top.

3. Did you (student) use the IRS Data Retrieval Tool on your FAFSA Application?

The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student and/or parents have not already used the tool, go to FAFSA.gov, log in to the student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student and/or parents are eligible to use the IRS Data Retrieval Tool to transfer 2018 IRS income tax information into the student’s FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

- No, submit 2018 IRS Tax Transcript (Stop. Continue to Parent Income Information on page 3)
Attach a copy of your signed 2018 IRS Tax Return or 2018 IRS Tax Return Transcript to this form. You may contact the IRS at <http://www.irs.gov/Individuals/Get-Transcript> or 1-800-908-9946 to request a copy of your 2018 IRS Tax Return Transcript.
- Yes. (Stop. Continue to Parent Income Information on page 3)

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

PARENT’S INCOME INFORMATION

1. Did you (parent(s)) file taxes in 2018?

- No (**Continue to question 2**)
- Yes (**Stop. Skip to question 3**)

2. Did you (parent(s)) earn wages in 2018?

- No, Submit verification for Non Filer for each parent. (**Stop. Continue to High School Completion Status on Page 4**) *If you did not file a tax return you will be required to submit a Verification of Non-Filing Letter for the tax year 2018 from the IRS. You may complete and mail Form 4506T (<https://www.irs.gov/pub/irs-pdf/f4506t.pdf>) to the IRS and they will mail you the appropriate form to submit to our office. For detailed instructions, please visit: <http://www.tamuk.edu/enrollment-management/finaid/resources/request-verification-nonfiling.html>*
- Yes – List and submit all W2’s from each employer and submit verification of Non Filer for each parent for 2018. (**Stop. Continue to High School Completion Status on Page 4**) *If you did not file a tax return you will be required to submit a Verification of Non-Filing Letter for the tax year 2018 from the IRS (along with your W-2 forms if you worked). You may complete and mail Form 4506T (<https://www.irs.gov/pub/irs-pdf/f4506t.pdf>) to the IRS and they will mail you the appropriate form to submit to our office. For detailed instructions, please visit: <http://www.tamuk.edu/enrollment-management/finaid/resources/request-verification-nonfiling.html>*

Parent(s) Employer’s Name	2018 Amount Earned	Check if W-2 Attached
<i>Suzy’s Auto body Shop (example)</i>	<i>\$2,000 (example)</i>	
		<input type="checkbox"/>
		<input type="checkbox"/>

If more space is needed, attach a separate page with the student’s name and Student ID Number at the top.

3. Did you (parent(s)) use the IRS Data Retrieval Tool on your FAFSA Application?

The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student and/or parents have not already used the tool, go to FAFSA.gov, log in to the student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student and/or parents are eligible to use the IRS Data Retrieval Tool to transfer 2018 IRS income tax information into the student’s FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

- No, submit 2018 IRS Tax Transcript (**Stop. Continue to High School Completion Status on Page 4**) *Attach a copy of your signed 2018 IRS Tax Return or 2018 IRS Tax Return Transcript to this form. You may contact the IRS at <http://www.irs.gov/Individuals/Get-Transcript> or 1-800-908-9946 to request a copy of your 2018 IRS Tax Return Transcript.*
- Yes. (**Stop. Continue to High School Completion Status on Page 4**)

HIGH SCHOOL COMPLETION STATUS

Provide **ONE** of the following documents that indicates the student’s high school completion status when the student will begin college in 2020-2021:

- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
(Preferred)
- A copy of the student’s General Educational Development (GED) certificate or GED transcript.
- A copy of the student’s high school diploma.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.
- If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

Identity and Statement of Educational Purpose

Please appear in person with a valid state or government ID at the Javelina Enrollment Services Center at Texas A&M University-Kingsville. If unable to appear in person contact us at 361-593-5372.

Texas A&M University-Kingsville
700 University Blvd
Memorial Student Union Building
Room 132
Kingsville, TX 78363

WARNING:
If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

CERTIFICATION AND SIGNATURES: Each person signing this worksheet certifies that all of the information reported is complete and correct. The student and one parent **must** sign and date.

Student’s Signature _____
Date

Parent’s Signature _____
Date