

**EXECUTIVE SUMMARY**  
**of the**  
**Drug and Alcohol Abuse Prevention Programs (DAAPP)**  
**Texas A&M University-Kingsville**  
**for the**  
**Drug-Free Schools and Campuses Regulations**  
**EDGAR Part 86**



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**Revised March 2018**

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## INTRODUCTION

Texas A&M University-Kingsville grew out of the teacher college or "normal school" movement that swept Texas and the nation in the early 1900s. Chartered in 1917 but not opened until 1925 because of America's entry into World War I, the University is the oldest continuously operating public institution of higher learning in South Texas. Shortly after beginning life as South Texas State Teachers College, its role was expanded to embrace a wider array of programs. As its mission has expanded, its name has changed to reflect its wider scope. Its first name change, to Texas College of Arts and Industries, came in 1929. In 1967 the name changed to Texas A&I University. The University became a member of the **Texas A&M University System** in 1989 and in 1993 changed its name to Texas A&M University-Kingsville to reflect that membership.

Texas A&M-Kingsville is South Texas' greatest university, offering more **academic programs** and degrees, providing better learning and living facilities, doing more research, awarding more **scholarships** and producing more successful graduates than any other college or university in the region.

Texas A&M-Kingsville seeks to provide quality undergraduate and graduate programs for students of all ages through a judicious blend of liberal and career education programs. The emphasis is on providing an intellectually challenging education reflecting high standards of academic performance. Texas A&M-Kingsville is dedicated to serving an ethnically and culturally diverse population. The University is committed to its mission of teaching, research, and service in South Texas for the advancement of knowledge and of regional development.

**Location:** The University is located in historic Kingsville, a friendly, safe city of 25,000 that is the home of the legendary King Ranch.

**Students:** Most of Texas A&M-Kingsville's approximately 9,200 students come from South Texas, but there is wide diversity in the population, with students from more than 35 states and more than 43 countries. The student body is split almost equally between men (53 percent) and women (47 percent). Eighty-two percent of students are undergraduates. Ethnically, the campus reflects the demographics of the area, with 62 percent of the students Hispanic, 27 percent white, and five percent African American. About six percent are international students.

**Faculty:** Approximately 71 percent of the faculty hold Ph.D.s.

**Student/faculty ratio:** The student/faculty ratio is 16 to 1.

**Honors Program:** Our **Honors College** provides stimulating coursework for high achievers and special distinction during **commencement**.

**Undergraduate Research:** The faculty at Texas A&M University-Kingsville recognize the value of "teaching through research" and provide undergraduate students unique opportunities to become involved in a wide variety of research projects.

**Campus:** The main campus consists of approximately 250 acres and more than 80 buildings. The University Farm consists of 545 acres of land located near the campus.

## BIENNIAL REVIEW PROCESS

In compliance with the Drug-Free Schools and Campuses Regulations [EDGAR Part 86] of the Drug Free Schools and Communications Act (DFSCA), in July 2016, a Biennial Review committee met to assess the effectiveness of Texas A&M University-Kingsville's Drug and Alcohol Abuse Prevention Program's (DAAPP, formerly known as the Alcohol and Other Drug or AOD) policies within the academic years of September 1, 2014 – August 31, 2015 and September 1, 2015 – August 31, 2016. This executive summary outlines the procedures used in completing this report, findings, and recommendations.

## PROCEDURES

As a guideline, the Biennial Review committee referred to the manual "Complying with the Drug-Free Schools and Campuses Regulations [EDGAR Part 86] – A Guide for University and College Administrators (Revised by Beth DeRicco, Ph.D., CPP-R). To conduct a comprehensive measure of Texas A&M-Kingsville's DAAPP, the committee completed Appendix 2 Part 86 Compliance checklist and Appendix 6 Supplemental Checklist for EDGAR Part 86. The committee's response to the checklists can be seen within this report.

In addition, the committee reviewed the university's existing rule 34.02.01.K1 *Alcohol and Illegal Substance Abuse* (approved in April 22, 2004) and corresponding Texas A&M University System Regulation 34.02.01 *Drug and Alcohol Abuse and Rehabilitation Programs* (policies of TAMU System - July 14, 2000). The committee also reviewed the student code of conduct in the 2014-2015 and 2015-2016 Student Handbooks.

# BIENNIAL REVIEW 2014-2016

## Biennial Review Committee

<b>COMMITTEE MEMBERS</b>	<b>OFFICE/DEPARTMENT/DIVISION</b>	<b>TITLE</b>
Jo Elda Castillo-Alaniz	Student Health & Wellness	Director
Kirsten Compary	Dean of Students	Assistant Vice President of Student Affairs/Dean of Students
Antonia Alvarez	Dean of Students	Associate Dean of Students
Erin McClure	Student Activities	Director
Dr. Duane Gardner	Academic Affairs	Associate Vice-President for Academic Affairs
Dr. Nancy KingSanders	Academic Affairs	Associate Vice-President for Student Success
Tom Martin	University Housing and Residence Life	Executive Director
Gina Smith	University Housing and Residence Life	Director
Leon Bazar	Human Resources	Executive Director
Matt Garza	Human Resources	Interim Assistant Director
Tony Kreitzer	Campus Recreation and Fitness	Director
Chief Felipe Garza	University Police Department	Director of Public Safety & Chief of Police
Lt. Todd Burris	University Police Department	Lieutenant
Hanna Lantz	Athletics	Assistant Athletic Director for Compliance and Academics/Senior Woman Administrator
Dr. Shane Creel	Enterprise Risk Management	Executive Director
Karen Royal	Compliance	Director
Lisa Seals	Student Financial Aid	Interim Executive Director
Julie Navejar	Marketing and Communications	Communication Specialist

## DAAPP PROGRAM ELEMENTS, GOALS, AND ACHIEVEMENTS

Texas A&M University-Kingsville is committed in educating students, faculty, and staff on the use and misuse of alcohol and other drugs, policies, and sanctions via a comprehensive institution-wide drug and alcohol abuse prevention program and educational events sponsored by university departments and a regional and national award winning Peer Educator Program (PEP Talk). Campus partners of the drug and alcohol abuse prevention program include but are not limited to the Dean of Students Office, University Housing & Residence Life, Athletics, Student Health and Wellness, Student Activities, Memorial Student Union, University Police Department, Campus Recreation and Fitness, Human Resources, and PEP Talk (Peer Educator Program).

The university's primary drug and alcohol abuse prevention and intervention programming is housed under the Student Health and Wellness (SHW) department. SHW is a comprehensive university health care program and wellness service component that includes the following units: Health Care Clinic, Wellness Program, Counseling Services and Disability Resource Center. The mission of Student Health and Wellness is to raise students' awareness of physical, emotional, social, spiritual, intellectual, and occupational dimensions to produce life changing results. SHW serves as the vehicle that coordinates the university's DAAPP program's goals, assessments, and elements.

### I. DAAPP PROGRAM'S GOAL & OBJECTIVES – Student Health and Wellness Department

**GOAL:** To establish a mechanism promoting change in the campus drinking culture from one characterized by the perception of high risk consumption to one that empowers students to make responsible choices about alcohol and drug usage in order to ensure academic success and healthy lifestyles.

**Excerpts of the Annual DAAPP and Wellness Program Institutional Effectiveness Annual Reports – Student Health and Wellness Department . . . .** *A complete Annual DAAPP and Wellness IEP Reports for 2014-2015 & 2015-2016 can be found at the Student Health and Wellness Department.*

2014-2015 AY	Assessment Measurement	Assessment Result
<b>Objective 1.1 Implement an environmental management approach to alcohol and other drug prevention.</b>	<b>1.1.1.</b> In collaboration with other university departments, five alcohol free socials, extracurricular activities, and public service options/events will be implemented by August 2015.	<b>1.1.1.</b> By August 2015, two alcohol-free social/events were conducted.

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<p><b>Objective 1.3</b> Educate the university and local community about the physiological, social, and environmental consequences of alcohol and drug use.</p>	<p><b>1.1.2.</b> Implement an alcohol and other drug social normative marketing campaign per academic semester.</p>	<p><b>1.1.2.</b> One unique method was incorporated by the Peer Educator Program. Peer Educators wore t-shirts with a social normative message.</p>
	<p><b>1.3.1.</b> By May 2015, New Students (Freshman)/Greek/Athletic Communities will indicate a 65% increase of knowledge via participation at a campus event and/or presentation.</p>	<p><b>1.3.1</b> Assessment measure was not met.</p>
	<p><b>1.5.1.</b> Implement the CORE and/or ACHA/NCHA survey within the academic year.</p>	<p><b>1.5.1.</b> Assessment was not met.</p>
<p><b>Objective 1.4</b> Maintain a mechanism for assessing student behaviors and perceptions.</p>		
<p><b>2015-2016 AY</b></p>		
<p><b>Objective 1.1</b> Implement an environmental management approach to alcohol and other drug prevention.</p>	<p><b>Assessment Measurement</b></p> <p><b>1.1.2.</b> In collaboration with other university departments, five alcohol free socials, extracurricular activities, and public service options/events will be implemented by August 2016.</p>	<p><b>Assessment Result</b></p> <p>1.1.1 Two alcohol-free socials, extra-curricular activities were implemented.</p>
	<p><b>1.1.2.</b> Implement an alcohol and other drug social normative marketing campaign per academic semester.</p>	<p><b>1.1.2.</b> Assessment measure was partially met.</p>
	<p><b>1.3.1.</b> By May 2016, New Students (Freshman)/Greek/Athletic Communities will indicate a 65% increase of knowledge via participation at a campus event and/or presentation.</p>	<p><b>1.3.1</b> Assessment measure was partially met. Two new events were assessed with the Freshman Class (Girls' and Guys' Night Out) and a series of presentations were conducted with the new Javelina Athletes in all sports Assessments did not collect if the event/presentation increased knowledge acquisition.</p>
<p><b>Objective 1.3</b> Educate the university and local community about the physiological, social, and environmental consequences of alcohol and drug use.</p>		

# BIENNIAL REVIEW 2014-2016

<p><b>Objective 1.5</b> Maintain a mechanism for assessing student behaviors and perceptions.</p>	<p><b>1.5.1.</b> Implement the CORE and/or ACHA/NCHA survey within the academic year</p>	<p><b>1.5.1.</b> Assessment Measurement was partially met. On August 3, 2016, SHW was approved by IRB Committee to conduct the CORE alcohol and drug survey with the Javelina Athletes beginning mid-August 2016.</p>
<p><b>Objective 1.6</b> Maintain the compliance requirements of the Drug-Free Schools and Campuses Regulations (EDGAR Part 86).</p>	<p><b>1.6.1.</b> By August 2016, incorporate into TAMUK traintraq the Drug and Alcohol Abuse Prevention Program (DAAPP) &amp; Standards of Conduct Notification for Faculty and Staff.</p>	<p><b>1.6.1</b> Assessment was not met.</p>

## Student Health and Wellness Department's Wellness Program

<p><b>Objective (Learner Outcome) 1.7</b> Through education and prevention programs, students will increase knowledge of alcohol, tobacco, other drug use/abuse, sexually transmitted infections and/or other social issues.</p>		
<p><b>2014-2015 AY</b></p>	<p><b>Assessment Measurement</b> Of the students surveyed, 75% will rate the activity as increasing their knowledge in the topic area presented.</p>	<p><b>Assessment Result</b> Over 65% of the students increased their knowledge in the topic area presented.</p>
<p><b>2015-2016 AY</b></p>	<p><b>Assessment Measurement</b> Of the students surveyed, 75% will rate the activity as increasing their knowledge in the topic area presented.</p>	<p><b>Assessment Result</b> Over 71% of the respondents rated the activity as increasing their knowledge in the topic area.</p>

### Outcomes:

**2014-2015 AY:** Four Student Health and Wellness outreach programs showed the following knowledge acquisition rates in a topic area: (1) Tropical Temptations Safe Spring Break Fair (March 2015), 60% of respondents indicated a knowledge increase in the topic areas of alcohol and laws/penalties regarding underage drinking. (2) Men's Retreat (April 2015), 58% of respondents indicated an increase of knowledge in alcohol, other drug, and sexually transmitted infections after attending the retreat. (3) Women's Retreat (March 2015), 65% of respondents indicated an increase of knowledge in sexually transmitted infections and other social issues after attending the retreat. (4) Boardwalk on the Boulevard (April 2015), 84% of respondents indicated a significant to moderate knowledge increase in health and wellness issues.

**2015-2016 AY:** Four Student Health and Wellness outreach programs showed the following knowledge acquisition rates in a topic area: (1) Tropical Temptations Safe Spring Break Fair (March 2016), 64% of respondents indicated a “great deal” of knowledge increase in the topic areas of alcohol and laws/penalties regarding underage drinking. (2) Men’s Retreat (April 2016), 65% of respondents indicated an increase of knowledge in alcohol, other drug, and sexually transmitted infections after attending the retreat. (3) Women’s Retreat (March 2016), 68% of respondents indicated an increase of knowledge in sexually transmitted infections and other social issues after attending the retreat. (4) Boardwalk on the Boulevard (April 2016), 89% of respondents indicated a significant to moderate knowledge increase in health and wellness issues.

## II. DAAPP ACHIEVEMENTS AND ASSESSMENT

### STUDENT HEALTH AND WELLNESS (SHW) – DAAPP ACHIEVEMENTS & ASSESSMENTS

#### *Significant Accomplishments/Achievements/Outcomes for Academic Year 2014-2015 and 2016-2015*

- In December 2014, Biennial Review 2012-2014 Executive Report was completed and four recommendations were outlined.
- In 2014-2015, an additional graduate level student was hired to increase the programming efforts for the Wellness Program unit.
- In May 2015, funding was allocated to send two Wellness Program unit student employees to the annual American College Health Association conference.
- In 2015, increased the staffing for Counseling Services by hiring a Licensed Professional Counselor Supervisor and a Licensed Professional Counselor who is also a Licensed Chemical Dependence Counselor Intern.
- In March 2016, SHW Director became certified as a QPR instructor to increase suicide prevention training/education with the campus community.
- SHW Director presented at the Spring 2015 Texas A&M Transportation Institute annual Peer-to-Peer Impaired Driving Symposium.
- In September 2015, Student Health & Wellness and the Student Activities Office implemented the first Girls’ and Guys’ Night events. Over 300 new freshman attended and were educated on the following key areas: health, wellness, safety tools and resources to assist them when they experience difficult situations during their collegiate life; encourage healthy attitudes and set realistic expectations about alcohol, drugs, sex, and mental health, and lastly, encourage students to **STEP UP** for their fellow Javelina in time of distress or crises.

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- In January 2016, the SHW Director and the Licensed Professional Counselor & Licensed Chemical Dependence Counselor Intern attended the NASPA Mental Health Conference and Alcohol, Other Drug, and Campus Violence Prevention conference.
- In June 2016, the SHW Director attended a week-long violence prevention program and became certified as a Green Dot etcetera Instructor.
- In April 2016, A PEP Talk Officer, the Wellness Advocate (Graduate Student), and the Director of Student Health and Wellness were selected to present at the Texas A&M Transportation Institute annual Peer-to-Peer Impaired Driving Symposium. The workshop focused on the dangerous effects of synthetic marijuana.
- On August 3, 2016, Student Health and Wellness received IRB approval to conduct the CORE Alcohol and Drug survey with the Javelina Athletes beginning August 2016.

## **ASSESSMENT – Student Health and Wellness online assessments**

Student Health and Wellness provides eCHECKUP To Go program's alcohol (e-CHUG) and marijuana (e-TOKE) online assessments that the following groups have utilized for various purposes: (1) Residence Life assigns these assessments for residents as an educational requirement sanction; and (2) PEP Talk (Peer Educator Program) assigns these assessments for new peer educators prior to their program's retreat. (3) Counseling Services utilizes these assessments for participants within their DAAPP program.

Aggregate data of the e-CHUG and e-TOKE can be found in Appendix A of this executive report.

## **ASSESSMENT – INSTITUTIONAL RESEARCH**

The National Survey of Student Engagement (NSSE) asks undergraduates about how they spend their time, what they feel they've gained from classes, their assessment of the quality of their interactions with faculty and friends, and other important activities. The survey is administered each spring to random samples of first-year and senior students at four-year colleges and universities.

Aggregate data in Appendix B will show that first-year students were engaged in service learning opportunities; they participated in positive and healthy activities; and found support for their overall well-being.

## ***FUTURE ASSESSMENTS DATA RESULTS***

### **Office of Compliance:**

In Spring 2016, the Compliance Office purchased the AlcoholEDU for College and Haven Understanding Sexual Assault online educational programs to ensure the university meets

compliance requirements for the Drug-Free Schools and Campus Regulation Act and the Clery Act that is outlined in the 2013 VAWA Reauthorization. On August 15, 2016, both these online courses were launched and all students, faculty, and staff were offered to participate in the courses. Aggregate data results will be outlined in the 2016-2018 Biennial Report.

**Note:** “*AlcoholEdu for College* is an interactive online two part program designed to reduce the negative consequences of alcohol amongst students.”

“*Haven Understanding Sexual Assault* is an interactive online two part program addressing the critical issues of sexual assault, relationship violence, stalking, and sexual harassment – among students, faculty and staff.”

“*Haven for Faculty & Staff* provides faculty and staff members with an interactive online two part program that includes scenarios and examples they may face around sexual assault, domestic violence, and sexual harassment.”

### **Student Health and Wellness Department:**

On August 23, 2016, the Student Health and Wellness department began conducting the CORE Alcohol and Drug survey with the Javelina athletic teams. By September 26, 2016, the department completed administering the survey and over 230 athletes had participated in this process. CORE alcohol and drug data results will be outlined in the 2018 Biennial Report.

## **III. DAAPP PROGRAM ELEMENTS**

### **A. Peer Educator Program – PEP Talk**

Under the leadership of the Student Health and Wellness department, PEP Talk (Peer Educator Program) is a recognized university student organization that operates on campus and in the community to promote and encourage students to choose a healthy and positive lifestyle. Each year about 25 students are recruited and trained to conduct educational programs/events on alcohol awareness, sexually transmitted disease, and other health related topics. Annual activities include: New Student Welcome Week, Javelina Health-Fest, National Collegiate Alcohol Awareness Week, National Drunk and Drugged Driving Prevention (3D) Month, STEP UP Javelina (Bystander Intervention Program), Sexual Responsibility Week, Tropical Temptations Safe Spring Break Fair, OkSOBERfest, Boardwalk on the Blvd., and Relay for Life.

#### **PEP Talk’s Accomplishments 2014-2015 AY and 2015-2016 AY**

- In 2015 AY and 2016 AY, PEP Talk – Peer Educators coordinated a total of two alcohol free socials; conducted 22 alcohol and other drug

educational booth campaigns; and two safe-spring break fairs (Tropical Temptations).

- In 2015 AY and 2016 AY, PEP Talk conducted a total of ten “*STEP UP JAVELINAS*” (bystander intervention program) presentations and/or awareness booths that educated students how to intervene in high risk situations such as alcohol abuse, hazing, sexual harassment, relationship abuse, and much more.
- In 2015-2016 AY, PEP Talk – Peer Educator Program was awarded for their exemplary accomplishments: At Texas A&M University-Kingsville’s annual Student Leadership Recognition Awards ceremony, PEP Talk received the Outstanding Collaborative Effort Award and the Impact Award.
- In 2015-2016 AY, PEP Talk conducted educational booths in the topic areas of alcohol, marijuana, and bystander intervention with the first-year students.
- In 2015 AY and 2016AY, eight peer educators attended the Texas A&M Transportation Institute annual Peer-to-Peer Impaired Driving Symposium.

## **B. Campus-Wide Partners in Drug and Alcohol Abuse Prevention Program and/or Alcohol-Free Options**

### **OFFICE OF THE DEAN OF STUDENTS**

The Dean of Students (DOS) Office is responsible for oversight of the offices in the Memorial Student Union including Student Activities which oversees Greek Life and International and Multicultural Student Services. DOS also provides oversight for the Post Office Substation and the Student Shuttle Service (B & G), Office of Campus Sustainability, and Student Health & Wellness. Additionally, the position maintains a liaison relationship with ARAMARK food services and the Barnes and Noble Bookstore. The Dean of Students Office manages the student discipline system, Behavioral Intervention Team (BIT), and assists the Senior Vice President for Student Affairs, Enrollment Management and University Administration with assigned projects and/or activities.

As for Alcohol and Other Drug prevention efforts, DOS conducts a risk management presentation to the student leaders attending the annual mandatory Student Leadership Conference. This presentation familiarizes leaders of student organizations with risk assessment and management concepts and tools as required by Education Code Section 51.9361 (Texas HB2639/SB1138). Furthermore, the student leaders learn about alcohol, illegal drugs, and penalties. Student leaders are provided with information on methods of controlling social events/parties when alcohol is present. Other topics addressed in the

presentation are as follows: hazing, sexual misconduct and harassment, fire and other safety issues, student travel, discrimination/ ADA/ Title IX Compliance. Similar trainings are conducted with student organization advisors on an annual basis. A copy of the Risk Management presentation is found on the following web page:  
<http://www.tamuk.edu/studentorganizations/forms.html>.

Five years ago, the Dean of Students began coordinating a weekly meeting to review student concern issues that arise in the areas of law enforcement, residential life, sexual misconduct, health care, and mental health. The committee members are Dean of Students, Associate Dean of Students, Director of Public Safety/Chief of Police, Executive Director of University Housing/Residence Life, Director of Residence Life, Title IX Coordinator, and Director of Student Health and Wellness. This weekly meeting has become a valuable resource for all parties in attendance and has established great communication lines among colleagues.

## **OFFICE OF STUDENT ACTIVITIES**

The Office of Student Activities (OSA) coordinates programming for student life and the campus community. OSA serves as the resource hub for all student organizations, provides specialized leadership programs and full-time support to Greek Life and Campus Activities Board. Other programs/signature events that Student Activities provides oversight leadership are as follows: Javelina Camp (new students), Transfer Students Program, Javelina Parents Association, Welcome Week (Fall and Spring), Family Weekend, Homecoming Week, and Miss TAMUK Scholarship Pageant.

In reference to Alcohol and Other Drug prevention efforts, OSA oversees two important requirements for the university's recognized student organizations. As per the State of Texas HB2639/SB1138, two leaders/members of the recognized student organizations are trained on the university's Alcohol and Other Drug Policy and other risk management areas during the annual Student Leadership Conference sponsored by Student Activities. Thereafter, the two leaders/members are given a month to conduct the risk management presentation with their respective organization and submit the state mandated Risk Management Training Compliance form as well as other required documents via online Student Organization Management System (CollegiateLink) or the Office of Student Activities. Additionally, at the Student Leadership Conference, OSA disseminates information regarding the "Social Event Policy" depicting procedures in sponsoring a social event with alcohol. Student leaders are informed that the Social Event Notification must be submitted to the Student Activities office five days before their sponsored event. Student Organizations can retrieve the Risk Management PowerPoint and Social Event Notification policy via the following web page:  
<http://www.tamuk.edu/studentorganizations/forms.html>

Most recently in September 2015, the Student Activities Office partnered with the Laura W. Bush Institute for Women's Health/Texas Tech Health Science Center to conduct the initial Girl's Night Out event which was also coordinated with Texas A&M University-Corpus Christi and Del Mar College. The purpose of the event was to establish awareness

on physical, emotional, and overall-wellbeing for the first time female students embarking upon collegiate life. This partnership enabled our university to receive speaker funding, t-shirts, and giveaways for the new freshman females who attended. Over 325 students were enthralled with speaker Beth Holloway as she recalled her daughter's disappearance during a senior trip to Aruba. Mrs. Holloway spoke candidly on the dangerous of alcohol misuse and leaving one's safety net while partying with friends. Overall, the students learned that one needs to always be aware of their surroundings and step-up during times of crisis.

Although funding was only provided for a Girls' Night Out event, Student Activities Office and Student Health and Wellness did not hesitate to co-sponsor a Guy's Night Out event so the same critical education on sexual misconduct, non-violent relationships, and alcohol and drug misuse could be addressed with the freshman male students. On September 10 over 300 male students were educated on students health, wellness, safety tools and resources to assist them when they experience difficult situations during their collegiate life; encourage healthy attitudes and set realistic expectations about alcohol, drugs, sex, and mental health, and lastly, encourage students to STEP UP for their fellow Javelina peers in time of distress or crisis. Guest speaker, Dr. Steve F. Bain, Associate Professor and Chair, Educational Leadership and Counseling Department, presented on modeling healthy and appropriate behaviors, respecting personal boundaries, engaging in open and honest conversations, and how to take small steps in creating a healthy school climate.

## **GREEK LIFE**

Under the Office of Student Activities (OSA), Greek Life at Texas A&M University-Kingsville offers students fellowship, academic support, leadership training, campus activities participation, service learning opportunities, and transferable skills for future careers. To ensure positive outcomes for the Greek community, OSA has implemented the following mechanisms with the various accomplishments noted below:

- Member organizations are required by national standards to coordinate one alcohol awareness program per academic year and submit documentation to their respective national office.
- All Greek chapters sent two members to the mandatory Student Leadership Conference and received the state mandated risk management training. In compliance with the state mandate, each Greek chapter submitted record of risk management training with their respective organization.
- Governing council of sororities and fraternities each have an active Judicial Board. The board serves as a discipline council for any infraction of Greek Life or university policies that are violated. If the Greek Coordinator feels the case is serious, violations are sent to the Dean of Students for further review.

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- Greek Life has sponsored only non-alcoholic events during Hazing Prevention Week, recruitment events, Greek Week, and Greek Games. Over 80% of organization's members participated in these events.
- In 2013, the Greek Life Coordinator implemented Presidents' meetings to address student organization policies and procedures, social event notifications, and other risk management policies each semester. Meetings have had representatives from each organization present each time. During the 2015-2016AY, this group reviewed the Greek's adherence to the social event notification processes as well as enforcement of tailgate rules among the Greek community.
- Greek Life in conjunction with Student Activities sent 6 collegiates and the advisor to the All Greek Leadership Conference in College Station where presentations on risk management and alcohol abuse were viewed.
- In Spring 2016, the Greek sororities of TAMUK hosted a conference and invited sororities in South Texas to attend. There were about 80 females in attendance. Presentations included a guest speaker, leadership and social aspects, and Title IX and risk management sessions were offered.

## **MEMORIAL STUDENT UNION BUILDING**

The Memorial Student Union Building (MSUB) operates in a partnership with students, faculty, and staff to provide a community center for Texas A & M University-Kingsville through educational programs, services, conveniences, and amenities needed in daily campus life. The MSUB values: An atmosphere which supports creativity, change, strategic thinking, empowerment, and cooperation; Sensitivity to the changing needs of the University community and a willingness to change to meet those needs; and Service to our customers with a caring attitude.

In the evening, MSUB provides students with a safe place to gather while enjoying amenities such as a game room; Starbucks coffee shop; and other dining services. In addition, the MSUB provides annual healthy option programming events such as World Series & Super bowl parties and other social events in an alcohol-free environment.

## **ATHLETICS**

Texas A&M University-Kingsville is a Division II member of the National Collegiate Athletic Association (NCAA) and has been a member of the Lone Star Conference (LSC) since 1954. The Texas A&M University-Kingsville athletics department is in the business of education, competition and leadership.

### **Substance Abuse Education and Testing**

The NCAA and Texas A&M-Kingsville prohibit Texas A&M-Kingsville student-athletes

from using narcotics or any drug that is not prescribed by a physician for specific treatment of and injury or illness. Athletes can obtain a list of the drugs and narcotics specifically banned by the NCAA by contacting A&M-Kingsville's athletic trainer, online at [www.ncaa.org](http://www.ncaa.org), or in the Student Athlete Handbook. Texas A&M-Kingsville requires all student athletes who are eligible for intercollegiate athletics to participate in the institution's drug testing program. Texas A&M-Kingsville also fully supports the NCAA's drug testing program for student athletes who participate in post-season and championship contests. Athletes must sign a consent form each year, which indicates willingness to participate in these drug testing programs in order to be eligible to participate. Excerpts of the student athlete handbook outlining the drug screening and education program can be found in Appendix C of this executive report.

### **Programming Efforts – Alcohol and Other Drug Prevention**

Athletics sponsors annual mandatory workshops on alcohol and sexual responsibility with their athletes. In addition, the Athletic department has required their athletes to participate in the alcohol awareness events sponsored by the Peer Educator Program (PEP Talk) & Student Health and Wellness. Athletes have actively participated in the following events: Javelina Health-Fest, Tropical Temptations Safe Spring Break Fair, and OkSOBERfest.

In Spring 2016, Athletic Department was instrumental in coordinating the co-sponsorship of a nutritional speaker who addressed the importance of specific food intake for performance matters and the usage of alcohol/drugs dangerous affects on an athlete's body.

In July 2016, the Vice President for Intercollegiate Athletics & Campus Recreation granted approval for the department of Student Health and Wellness to conduct the CORE Alcohol and Drug study with the Javelina athletes in the upcoming academic year. The data results will provide the Athletic and Student Health & Wellness departments with the opportunity to establish a comprehensive health/wellness educational program so that Javelina athletes can perform at their optimal best.

### **UNIVERSITY HOUSING AND RESIDENCE LIFE**

The mission of the Department of University Housing and Residence Life, as a self-sustaining auxiliary service unit, is to provide the highest quality basic service to residential students at reasonable costs while providing and promoting positive consumer programs and services that enrich student learning and growth in support of the overall mission of Texas A&M University-Kingsville. Additionally, the department offers Living Learning Communities (LLC) for students. Students have the option of choosing to live in an LLC or not, but it is a great way for new students to become part of campus life much sooner because they will be living with other students with similar interests. LLC activities are centered on those similar interests. LLC communities are as follows: Fitness and

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Wellness; Music; Engineering; Agriculture and Wildlife; Fashionista; Leadership/ROTC; Honors; and Humanities & Culture.

The LLCs has participated annually in the following educational conferences/ trips during the academic 2014-2016 years:

- Hispanic Engineer National Achievements Awards Conference
- Ranch Hand Heritage Breakfast
- University of Houston - Clear Lake Leadership Conference
- Texas Music Association Conference
- Texas State Leadership Conference
- Houston Livestock Show & Rodeo

In accordance with prevention and intervention efforts of DAAPP, Residence Life conducts an annual week-long training with over 70 Resident Advisors and Community Advisors prior to the fall semester. Training includes, but not limited to, the following areas:

- Job Responsibilities, Contracts, and Confidentiality Policies
- Campus Resources
- Compliance Training
- Clery Act Training
- Title IX Training
- Alcohol Awareness (conducted by TABC and UPD)
- Maxient Conduct Database System & Incident Reports
- University Housing Policies and Procedures
- Emergency Procedures
- Disciplinary Procedures

In August 2016, Residence Life incorporated a 90 minute suicide prevention training QPR for their resident advisors/community advisors as a component of their week-long educational training.

Residence Life establishes the following components to minimize the impact of high risk drinking and drug usage among the resident community:

- Within the first week of the semester, Residence Life sponsors a mandatory hall wing meeting that discusses information in the Guidebook i.e., housing rules, community living standards, and university policies including the Alcohol Policy.
- University Housing and Residence Life conducts monthly health/safety inspections during the academic year. The department inspects the residence's room to determine possible damages and/or violation of prohibitive items.

- Residence Life also sponsors in-house presentations on alcohol related topics and allocates funding resources to sponsor university-wide speakers and alcohol awareness programs/events. Residence Life staff sponsor a wide variety of social and educational activities during the academic year. All Residence Life sponsored programs/activities are alcohol-free.
- The Executive Director of University Housing & Residence Life and the Director of Residence Life meet weekly with the Dean of Students; UPD; Title IX Coordinator, and Student Health & Wellness to discuss cases that involve the misuse of alcohol & other drugs among the residence hall students.

## CAMPUS RECREATION AND FITNESS

The mission of the Department of Campus Recreation and Fitness is to provide programs, services and facilities that focus on a holistic healthy lifestyle and ensure a safe, healthy, clean and enjoyable environment. We strive to enhance student development and leadership opportunities to the TAMUK students through employment, internships, and involvement.

The Department provides a modern state-of-art collegiate recreation facility and offers an array of recreational, fitness, and competitive intramural sports activities in an environment void of alcohol and drugs. It strives to develop a comprehensive program that provides participation, employment, and leadership opportunities designed to enhance co-curricular learning, growth, and development.

### Program Efforts – Alcohol and Other Drug Prevention

- The Department partnered with iTech department and hosted the “REC N Tech” in the Student Recreation Center (SRC) as part of “Welcome Week” activities. Participation numbers were as follows: (1) Fall 2015: 234 participants and (2) Fall 2016: 304 participants.
- The department promotes the “Student Health 101” publication on their website, [tamuk.edu/recsports](http://tamuk.edu/recsports). Student Health 101 is a national monthly digital health, fitness, and wellness publication that presents various topics such on alcohol and drug free options, stress reduction; information on proper nutrition, exercise and obesity.
- The department implemented two student staff trainings during the academic year (fall and spring semesters). Training topics included customer service and the student code of conduct relative to alcohol and drug use.
- SRC hosted the annual 5K Run/Walk in Spring semesters 2015 and 2016. Participation numbers were as follows: (1) Spring 2015: 79 participants and 60 volunteers and (2) Spring 2016: 159 participants and 60 volunteers.

- Over the past two years, the Student Recreation Center (SRC) had 150,000 user visits in their facility. The department has seen an increase of 15% in participation of group exercise and intramural sports programs.

## UNIVERSITY POLICE DEPARTMENT

The Texas A&M-Kingsville University Police Department (UPD) is dedicated to providing excellent customer service and protection to the campus community. One of UPD's goals is to maintain a safe learning and working environment for everyone on campus. Additionally, the University Police Department is committed to educating the campus community on personal protection and crime awareness.

UPD uses both a proactive and reactive approach to addressing the problems of underage drinking and drunk driving. Using a proactive approach, police officers go to various segments of the campus community and provide educational programs regarding the problems associated with alcohol abuse and misuse and its relationship to crimes such as drunk driving. In a reactive approach, UPD officers arrest drunk drivers, and cite violators for minor in consumption and minor in possession of alcohol. The following are the UPD's signature alcohol and other drug prevention efforts:

- Residence hall educational workshops that include but not limited to the following topics: self-defense; underage drinking; drunk driving.
- UPD provides training to Resident Advisors on drug & alcohol awareness; how to handle drunken students; methods on breaking up a party; signs of acute alcohol poisoning.
- During the annual Tropical Temptations Safe Spring Break Fair, UPD conducts DW-EYES awareness driving program while utilizing impaired vision goggles. DWI & DUI information is also discussed during this event.
- During the Hoggie Days Student Orientation Program, UPD conducts a presentation to new students and parents regarding the university policies on alcohol & drug usage/consequences.
- During the International New Student Orientation, UPD presents on information regarding safety, UPD services, alcohol and drug policies and other important items.
- UPD discusses general safety and drug/alcohol awareness to some university summer programs.

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- UPD conducts annual Rape Aggression Defense (RAD) Systems training with the TAMUK community to educate individuals how to create a safe future for themselves.
- National Night Out event is sponsored with the Kingsville community and UPD provides drug/alcohol awareness information and fingerprinting service.

In September 2015, UPD launched the RAVE Guardian campus app to empower the TAMUK community to utilize their mobile phone as a personal safety device. JavGuard (named by Javelina student) allows individuals to protect themselves and others with the following components:

- a. Panic Button: Direct immediate connection to campus safety with GPS location and personal profile information.
- b. Tip Texting: Enables anonymous crime tip reporting and 2-way communication via SMS or mobile app.
- c. Personal Guardians: Students, staff, and faculty can identify friends, family, roommates as guardians along with UPD.

## OFFICE OF COMPLIANCE

The Office of Compliance was instrumental in implementing a comprehensive prevention and awareness training program that focuses on the requirements of the Violence Against Women Act, Campus Save Act and Title IX. In August 15, 2016, Haven and Alcohol Edu online training modules were introduced to the campus. After the launch of the Alcohol Edu, the Compliance Office learned that that some students did not complete the online course. Thus, strategies will be outlined to increase the completion rate among the required new students.

In March 2016, the Title IX Coordinator facilitated the NO MORE awareness campaign prior to the students' Spring Break celebrations. With the assistance from Residence Life and Student Health & Wellness departments, four activities were conducted to educate TAMUK students on bystander intervention, violence prevention, and personal safety strategies.

## STUDENT FINANCIAL AID

The objective of Student Financial Aid is to provide assistance through grants, scholarships, loans, and Federal Work-Study to students who, without such aid, would be unable to attend college.

### **Alcohol and Other Drug Prevention Efforts:**

The Free Application for Federal Student Aid (FAFSA) includes a drug question that reads: “Have you been convicted for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (such as grants, loans, or work-study)?” The student self-certifies this question. The Scholarship and Financial Aid offices are notified if a student admits to a conviction. The office then must determine if the conviction affects the student’s eligibility. No financial aid can be processed until the office receives confirmation from the Department of Education that the student is eligible for aid. The Department of Education requires any student convicted to complete a qualified drug rehabilitation program, which must include two unannounced drug tests.

### ***Program Participation Agreement***

As part of the Financial Aid Program Participation Agreement (PPA), Texas A&M University-Kingsville makes a certification statement, which is signed by the President of Texas A&M University-Kingsville. Under the PPA, if an employee is found to have a drug or alcohol related issue, Texas A&M University-Kingsville must have programs and procedures in place to assist that employee. The Employee Assistance Program satisfies the employee portion of the PPA. The PPA must be completed and renewed every five years as part of maintaining eligibility for administering financial aid programs.

### ***Texas Programs***

A student is not eligible to receive funds from the State of Texas if he/she has been convicted of an offense involving controlled substances. A signed Statement of Student Eligibility must be submitted to the Office of Student Financial Aid at Texas A&M University-Kingsville to establish eligibility to receive state funds.

## **CENTER FOR STUDENT SUCCESS**

The Mission of the Center for Student Success is to ensure incoming freshmen have a seamless transition from high school to college with an abundance of student support resources so that students are successful in their First Year Experience at Texas A&M University-Kingsville.

### **University Seminar Course**

Freshman Seminar is a comprehensive course designed to enhance the opportunities for success for first year students. The goals of the course include encouraging habitual application of proven learning strategies as implemented through AVID (Advancement Via Individual Determination) in interdisciplinary and internationally focused academic study, increasing awareness of academic and student life resources, and developing proactive and social behavior. These insights and behaviors will help students successfully complete

specific academic assignments in their classes and remain in good academic standing at Texas A&M University-Kingsville. Course assignments require in-depth analysis and application and include extended readings, internet assignments, class discussions, and consistent student-instructor interaction and feedback concerning course content.

Course syllabus identifies a chapter in Health and Wellness where the students are able to acquire strategies for physical and wellness that can be applied to promote success during the first year of college and preserve wellness during the later years in college and beyond. Student Health and Wellness department is utilized as guest speaker to discuss the topic of the alcohol and drug awareness. Additionally, the freshman seminar course offers the students extra credit if they complete the e-CHUG and e-TOKE check-up assessments (alcohol and marijuana assessments) found on the Student Health and Wellness webpage [www.tamuk.edu/shw](http://www.tamuk.edu/shw).

### ***Peer Mentor Program and Service Learning Project***

As a component of the freshman seminar, students are required to meet with an assigned peer mentor 10 weeks out of the 16 week semester. The student must meet for a minimum of 30 minutes per session. Additionally, the students are required to complete one service learning project.

## **CAMPUS MINISTRIES**

Religious institutions and ministries provide the Texas A&M-Kingsville students with the opportunity to enhance their spiritual growth which in turn also develops their intellectual and emotional areas. While there are multiple spiritual communities that serve students, two opportunities for involvement in a faith community are immediately adjacent to the campus: St. Thomas Aquinas Newman Center and Baptist Student Ministries.

- The St. Thomas Aquinas Newman Center provides leadership to the **Catholic Student Organization (CSO)** which focuses on fostering friendships among each other and other students on the campus. CSO coordinates weekly events such as free luncheons every Thursday, workshops, retreats, and movie/game nights. During the Javelina Football season, CSO coordinates the “5<sup>th</sup> Quarter” a non-alcoholic free social which gives the Javelina students the opportunity to gather in a safe and healthy place upon completion of the football game.
- **Baptist Student Ministries (BSM)** is a student organization whose mission is to accept and love others as Christ accepts and loves us, and teach the truths of Scripture to mobilize the body of Christ to reach the nations. BSM events include but not limited to the following: free luncheon every Wednesday, PEAS (prayer, encouragement, and sandwiches) every Tuesday, and a weekly worship every Thursday. During the Spring Break week, BSM coordinates free shuttle rides and a pancake breakfast at South Padre Island for students who need a way to arrive safe to their destination.

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## CAMPUS-WIDE ALCOHOL-FREE OPTIONS

2014-2015 AY	2015-2016 AY
<b>Movie Nights</b> Aug 2014 - May 2015 <b>Attendances:</b> 75 average (CAB)	<b>Movie Nights</b> Aug 2015 - May 2016 <b>Attendances:</b> 75 average (CAB)
<b>Welcome Week – 25 Activities</b> August 2014 and Spring 2015 <b>Attendance: 1000 average</b>	<b>Welcome Week – 25 Activities</b> August 2015 and Spring 2016 <b>Attendance: 1000 average</b>
<b>Homecoming Activities</b> Oct. 13-18, 2014 <b>Attendance:</b> 3000 all events (Student Activities/Union, CAB, SGA)	<b>CSO</b> – Coordinated the “5 <sup>th</sup> Quarter” which is hosted after the Javelina Football game so students have a safe place to gather.
<b>OkSOBERfest – Halloween Celebration</b> October 30, 2014 <b>Attendance:</b> 100 students (PEP Talk, SHW, Residence Life, Student Activities, DOS)	<b>Girls’ and Guys’ Night Out Events</b> September 3 and 10, 2015 <b>Attendance:</b> 300+ students (Student Activities Office, Student Health & Wellness, and Texas Tech Health Science Center, Laura Bush Institute of Women’s Health)
<b>Monster Ball – Halloween Celebration</b> October 30, 2014 <b>Attendance:</b> 250 students (Residence Life and Living Learning Communities)	<b>Homecoming Activities</b> Oct. 19-24 , 2015 <b>Attendance:</b> 4000 all events (Student Activities/Union, CAB, SGA)
<b>Spring Fling</b> April 2015 <b>Attendance:</b> 500 (Student Activities/Union & CAB)	<b>OkSOBERfest and Monster Ball – Halloween Events</b> Oct. 29, 2015 <b>Attendance:</b> 250 students (PEP Talk, SHW, Residence Life, Student Activities, DOS)
<b>Boardwalk on the Blvd.</b> April 2015 <b>Attendance:</b> 600 students (Student Health & Wellness and Residence Life)	<b>Spring Fling</b> March, 2016 <b>Attendance:</b> 700 (Student Activities/Union & CAB)
	<b>NO MORE CAMPAIGN</b> March 6 – 10, 2016 Office of Compliance, Residence Life, and Student Health & Wellness offered various programming activities.
<b>Monthly CAB Events via Academic Year</b> Events include but not limited to the following: Poetry, DIY projects, Toy for TOTS, Tunnel of Oppression	<b>Boardwalk on the Blvd.</b> April 2016 <b>Attendance:</b> 700 students (Student Health & Wellness and Residence Life)
<b>Campus Ministries Evening Events - Movie and Game Night, Bible Studies</b>	<b>Monthly CAB Events via Academic Year</b> Events include but not limited to the following: Poetry, DIY projects, Toy for

	TOTS, Tunnel of Oppression
<b>Presidential Arts Series</b>	<b>Campus Ministries Evening Events - Movie and Game Night, Bible Studies</b>
<b>Monthly Residence Life Evening Educational Sessions and Socials</b>	<b>Presidential Arts Series</b>
<b>Campus Recreational and Fitness – Exercise Classes and Intramural Sports</b>	<b>Monthly Residence Life Evening Educational Sessions and Socials</b>
<b>Students Activities sponsors: Special Excursions</b> Twice month to different locations	<b>Campus Recreational and Fitness – Exercise Classes and Intramural Sports</b>
<b>Student Affairs Division and the President’s Office sponsors Special Excursions</b>	<b>Students Activities sponsors: Special Excursions</b> Twice month to different locations

### C. Counseling and Treatment Services

*Texas A&M–Kingsville Students and \*College of Pharmacy Students:*

Student Health and Wellness – Counseling Services has professional staff members readily available to offer counseling services to students in need of personal, educational, career, substance abuse, and crisis intervention assistance. Annually, Counseling Services sponsors screening assessments on alcohol, depression, anxiety, and eating disorders. Counseling Services also provides students with the opportunity for more extensive alcohol and other drug abuse assessments and individual counseling.

In June 2016, Counseling Services retitled the Chemical Awareness Program (CAP) to DAAPP and incorporated additional assessment tools, decision making strategies, homework assignments, and wellness activities. Most DAAPP participants are referred from the Dean of Students Office, University Housing & Residence Life, and the Athletic program as a sanction for violating the university’s alcohol and drug policies.

\*Irma Lerma Rangel College of Pharmacy is located on the Texas A&M University-Kingsville campus. The department of Student Health and Wellness provides services for the College of Pharmacy students.

#### **Counseling Services Online Assessments – [www.tamuk.edu/shw](http://www.tamuk.edu/shw)**

**Mental Health Online Screening** provides the students with the opportunity to determine if one’s recent thoughts or behaviors may be associated with a common, treatable mental health issue. The screening is anonymous and presents the students with information and next steps.

**Substance Abuse Subtle Screening Inventory 4 (SASSI) Online** is a web-based system for the administration and scoring of SASSI questionnaires which provides narrative reports on client screening results. The SASSI is a brief self-report, easily administered psychological screening measure. The Adult SASSI-4

helps identify individuals who have a high probability of having a substance dependence disorder with an overall empirically tested accuracy of 93 percent. The SASSI includes both face valid and subtle items that have no apparent relationship to substance use. The subtle items are included to identify some individuals with alcohol and other drug problems who are unwilling or unable to acknowledge substance misuse or symptoms associated with it.

**e-CHUG** online alcohol assessment gives students a personalized tool that lets him/her see how their drinking habits, family history and campus norms affect their life and future. The e-CHUG is a brief assessment tool that takes about 20-25 minutes to complete, is self-guided, requires no face-to-face contact time with a counselor, and is completely anonymous. An individual can take it once or on multiple occasions to track changes in their alcohol use.

**e-TOKE** online marijuana assessment gives students a personalized tool that gauges one's pattern of marijuana usage and associated risks. The e-TOKE is a brief assessment tool that takes about 20-25 minutes to complete, is self-guided, requires no face-to-face contact time with a counselor, and is completely anonymous. An individual can take it once or on multiple occasions to track changes in their marijuana use.

### *Texas A&M University Faculty and Staff*

Texas A&M University-Kingsville offers the Deer Oaks Employee Assistance Program (EAP) to provide employees and their immediate family members with free and confidential assessments, referral and counseling. Deer Oaks EAP Services is available at any time and can help with work-related concerns, personal problems and other issues affecting your well-being. An employee who needs help with alcohol and/or substance abuse issues can contact the EAP on a 24 hour basis.

## **IV. DAAPP UNIVERSITY NOTIFICATION, SANCTIONS, ENFORCEMENT**

### **EMPLOYEE NOTIFICATION**

The university utilizes the following methods as employee alcohol and illegal substance abuse rule notification:

(1) The Jeanne Clery Disclosure of Campus Security Report is disseminated annually to students, faculty, and staff. The Clery report highlights reported crimes as statistics well as university rules and policies concerning alcohol and other drug. Faculty and staff are notified in an email regarding online access to this report. Copies of the report also may be obtained at the University Police Department and/or the Dean of Students office.

(2) Within 30 days of hire, new employees are required to complete online system-required training on modules such as Creating a Discrimination-Free Workplace, Ethics, Information Security Awareness, Orientation to the A&M System, and Reporting Fraud, Waste, and Abuse. The orientation to the A&M System training module refers to the university's alcohol and drug policies. Every two years, all employees are required to complete each module noted above.

(3) Human Resources' continues to require a mandatory "New Employee Orientation" that reviews university policies/procedures upon the individual's first day of employment. During this orientation, a specific session addresses university rule 34.02.01.K1 *Alcohol and Illegal Substance Abuse* (approved in April 22, 2004) and TAMUS Regulation 34.02.01 *Drug and Alcohol Abuse and Rehabilitation Programs*. In addition, the new employee signs an acknowledgement of receipt of required information which includes policies 34.02. and 34.02.01.

## STUDENT NOTIFICATION

Students receive alcohol and drug policy's notification in the following facets: (1) Clery Act Reports – Annual Campus Security Report submitted by the Dean of Students & University Police Department (online version), (2) Student Handbook hardcopy and online version (3) Student Leadership Conference – risk management workshop and the "Social Event Policy" handouts which can also be found as an online version, (4) Residence Life Guidebook, (5) Alcohol Edu and Haven online education training, and (6) Enrollment Management notifies prospective students regarding alcohol and other drug policies.

## SANCTION AND ENFORCEMENT

### **Alcohol and Illegal Substance Abuse**

Students, faculty, and staff receive and/or have availability of the following sanction information: In accordance with TAMUK rule 34.02.01.K1 *Alcohol and Illegal Substance Abuse*, "failure to comply with this rule by any employee or student will constitute grounds for disciplinary action, up to and including termination of employment or expulsion from the University . . . An employee or student who violates any of the drug laws will be subject to prosecution in accordance with the law. Legal sanctions for violation of local, state and federal laws may include, but are not limited to fines, probation, and jail or prison sentences." <http://www.tamuk.edu/policy/rules/pdf/34.02.01.K1.pdf>

### **Judicial Affairs Sanction Data**

#### **Students Charged for AOD in Comparison to Other Code of Conduct Violations**

The following chart provides the number of allegations of code of conduct violations processed and documented through Maxient and reported to the Dean of Students by the residence hall staff and other campus offices, individual faculty and staff. These violations may not always be violations of the law, but only of university policy. These numbers do not capture all students arrested or cited by the University Police Department where residence life or Dean of Students staff was not involved. Those arrest numbers are captured in the Clery Report Crime Statistics.

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	Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016
ALL Students Charged	214	236	55	253	168	22
Alcohol	45	41	9	42	5	1
	21 %	17 %	16%	17%	03%	05%
Other Drugs	15	15	4	36	24	1
	07%	06%	07%	14%	14%	05%

### Sanctions Issued for AOD Code of Conduct Violations

The following table contains data on the sanctions imposed for students found responsible for alcohol and other drug violations under the TAMUK code of conduct. These violations may not always be violations of the law, but only of university policy. Similarly, students who are issued citations by the University Police Department (UPD) are issued warnings through the disciplinary process and no other sanctions as they will be paying a fine, undergo testing and be assigned an online drug or alcohol class to complete as part of the citation. The Dean of Students Office has scheduled to review the sanctioning process for AOD violations for the coming academic year.

SANCTION	2014-15		2015-16	
	Alcohol	Other Drugs	Alcohol	Other Drugs
Expulsion	0	0	0	0
Suspension	0	0	0	0
Probation	2	2	0	4
Loss of Privileges	0	0	0	0
Fines	8	0	1	0
Restitution	0	0	0	0
Referral / Assessment F. Up	2	0	0	0
Community Service	0	0	0	2
Reflection Paper	0	0	0	0
Research Paper	0	0	0	0
Educational Session	0	0	0	4
Residence Hall Suspension	0	0	0	0
Residence Hall Expulsion	0	0	0	0
Warning	62	16	39	36
Shared Responsibility	6	0	1	15

### Repeat Offenders of AOD Violations

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According to the information obtained from our student conduct data base (Maxient) the following are the number of students found responsible and identified as repeat offenders:

TYPE OF INFRACTION	2014-15	2015-16
Alcohol Violation	5	0
Illegal Drug Violation	1	0

## Jeanne Clery Disclosure of Campus Security Reports and Fire Safety Reports

Texas A&M University-Kingsville's Campus Security Policy and Campus Crime and Fire Statistics Report is published annually on October 1 and includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Texas A&M University-Kingsville; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning alcohol and other drug, campus security, emergency response and evacuation. Additionally, the Clery report outlines important matters such as the violence against women reauthorization act of 2013, domestic violence, dating violence as well as stalking. The report for 2016 (includes years 2013, 2014, and 2016) is available at [http://www.tamuk.edu/dean/dean\\_files/cleryreport.pdf](http://www.tamuk.edu/dean/dean_files/cleryreport.pdf)

Each year, a postcard notification is mailed to all enrolled students providing the web site to access this report. Faculty and staff are notified in an email regarding access to this report. Copies of the report also may be obtained at the University Police Department and the Dean of Students office.

### *Data excerpts from the 2016 Campus Security & Fire Safety Report:*

#### TEXAS A&M UNIVERSITY-KINGSVILLE CAMPUS

<b>Weapons, Drug and Alcohol Arrests and Disciplinary Referrals</b>						
Offense	Year	On Campus Property	Residential Facilities*	Non-Campus Property	Public Property	Unfounded Crimes
Drug Law Arrests	2013	32	20	0	0	0
	2014	26	19	0	2	0
	2015	40	31	0	14	0
Drug Law	2013	125	99	0	0	0

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Disciplinary Referrals	2014	48	45	0	0	0
	2015	62	52	0	1	0
Liquor Law Arrests	2013	87	80	0	2	0
	2014	56	49	0	1	0
	2015	69	66	0	0	0
Liquor Law Disciplinary Referrals	2013	55	52	0	0	0
	2014	29	27	0	0	0
	2015	46	46	0	0	0

\*The Residential Facilities column is a subset of on-campus

## Reported by Kingsville Police Department

<b>Weapon, Drug, and Alcohol Offenses</b>			
Offense	Year	On Campus Property	Public Property
Drug Law Arrests	2013	NR	NR
	2014	0	18
	2015	1	13
Drug Law Disciplinary Referrals	2013	NR	NR
	2014	0	0
	2015	0	0
Liquor Law Arrests	2013	NR	NR
	2014	0	2
	2015	0	0
Liquor Law Disciplinary Referrals	2013	NR	NR
	2014	0	0
	2015	0	0

## V. DAAPP PROGRAM STRENGTHS AND WEAKNESSES

To assess the DAAPP Program's strengths and weaknesses, the Biennial Review Committee utilized the DFSCA Supplemental Checklist (Appendix 6) to identify the effectiveness of the program's efforts.

<b>ALCOHOL-FREE OPTIONS</b>	
<b>STRENGTHS</b>	<b>WEAKNESSES</b>
Campus Recreation & Fitness Center – Expanded Evening & Week-end Hours.	Limited Weekend (Saturday and Sunday programs/events).
Volunteer Opportunities – Student Activities.	Student Union has decreased its operational hours due to minimal usage of building.

<p>Required Service Learning Opportunities via the Freshman Seminar Course (UNIV).</p> <p>CAB’s sponsorship of occasional Friday Night activities held at the Student Union and other locations.</p> <p>PEP Talk – Peer Educators create &amp; promote alcohol-free events.</p> <p>Campus Ministry evening events – Baptist Student Ministry and Catholic Student Organization (CSO).</p> <p>CSO establishing an alcohol free social after the Javelina Football game titled “5<sup>th</sup> Quarter”</p> <p>Homecoming activities includes now a SOBER Spirits event to educate students on how to incorporate health and safety strategies during homecoming celebrations.</p> <p>New Students required to attend the Girls’ and Guys’ Night Out events that addresses personal safety, bystander intervention, &amp; alcohol and drug misuse/abuse prevention.</p> <p>Javelina Camp – New Students educated on activities and events to incorporate healthy javelinas lifestyle.</p> <p>Greeks annual 5K evening run/walk event.</p> <p>Increase in Residence Life educational programming efforts.</p> <p>Presidential Arts Series – four headliner events each year.</p> <p>SGA’s Annual Bigger Event – service learning opportunity.</p> <p>NO MORE campaign raises public awareness and engagement around ending domestic violence and sexual assault.</p> <p>Student Organizations advertises alcohol-free options on the Student Activities “Collegiatelink” software management system.</p> <p>Some community Fitness Centers have expanded hours and/or 24/7 hour for their customers.</p>	<p>Cultural norms on alcohol use for this region of the State of Texas</p>
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**NORMATIVE ENVIRONMENT**

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STRENGTHS	WEAKNESSES
<p>The university purchased the Alcohol Edu/Haven program as a comprehensive prevention training for new students and faculty/staff.</p> <p>e-CHUG, e-TOKE, Mental Health Screening, assessments available online.</p> <p>Employee Assistant Program (EAP) for staff &amp; faculty</p> <p>University has made significant changes to Admission Standards over the last four years.</p> <p>Marketing student success commercials has increased since the last biennial report.</p> <p>University Social Media has promoted more positive, healthy events</p> <p>Residence Life has increased the number of Living Learning Communities' events, tutoring sessions, and attendance at conferences.</p> <p>Student Health and Wellness collaborative efforts with Texas A&amp;M Transportation Institute campaign "U in the Driver Seat."</p> <p>Don't Cancel Class Program - Educates students on high-risk drinking and illicit drugs and other wellness topics.</p> <p>PEP Talk executes over 20 alcohol awareness programs throughout the academic year.</p> <p>KTAI &amp; South Texan (student media organizations) promotes healthy norm messages during homecoming; Halloween; and holiday celebrations.</p> <p>Per state mandate, student organizations conduct risk management workshops with their respective organization</p> <p>Resident Advisors trained annually on behavior indicators on high-risk or illegal alcohol usage</p> <p>Javelina Camp leaders, Orientation Leaders, Peer Mentors, Writing Center tutors, and PEP Talk members promote positive, healthy norms</p>	<p>Substance-free residence options are partially available.</p> <p>University offers limited core classes on Friday and Saturday.</p> <p>Limited curriculum infusion on alcohol and other drugs education with 1201/1301 freshman seminar classes.</p> <p>Orientation Leaders and Peer Mentors are not trained on risk management</p> <p>EAP program needs to be advertised bi-annually.</p> <p>Usage of e-CHUG and e-TOKE online alcohol assessment is not required with the Freshman class as compared to other state universities.</p> <p>National College Health Assessment Study data results have been minimally shared with key university stakeholders.</p>

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Implemented Starfish academic performance software	
<b>ALCOHOL AVAILABILITY</b>	
<b>STRENGTHS</b>	<b>WEAKNESSES</b>
<p>Alcohol is restricted to fifteen (15) designated campus locations as of March 29, 2012.</p> <p>Social Event Policy and Social Event Notification BYOB paperwork – Student Organizations</p> <p>ARAMARK Food Service – Trains alcohol servers consistent with TABC guidelines</p> <p>Javelina Tailgate event prohibits kegs and glass bottle containers</p> <p>Residence hall activities/programs are alcohol-free</p>	<p>Tailgate Event needs to be reviewed by a Task Force Committee</p> <p>Local food &amp; club facilities have drinking specials that promote excessive drinking due to the size of the beverage &amp; the timeframe of the special</p> <p>Local establishments have increased their alcohol sales to include mid-week promotions</p>
<b>MARKETING AND PROMOTION OF ALCOHOL</b>	
<b>STRENGTHS</b>	<b>WEAKNESSES</b>
<p>Alcohol industry advertising is limited.</p> <p>Alcohol industry sponsorship for on-campus event is limited.</p>	<p>Tailgate event marketing campaign needs to be reviewed.</p>
<b>POLICY DEVELOPMENT AND ENFORCEMENT</b>	
<b>STRENGTHS</b>	<b>WEAKNESSES</b>
<p>In 2015, the on campus and residential facilities, drug law arrests numbers have increased in comparison to calendar years 2013 and 2014.</p> <p>Although there was a decrease from calendar years 2013 to 2014 for drug law disciplinary referrals, liquor law arrests, and liquor law disciplinary referrals, in calendar year 2015 all these areas showed an increase in numbers.</p> <p>Dean of Students utilizes “Maxient” student conduct software to track disciplinary sanctions and behavior intervention records</p>	<p>Tailgate event – no ID checks and/or policies regarding drinks portion sizes (i.e. 24 ounces beer cans or 44 ounces cups).</p> <p>The number of students referred to Counseling Services for alcohol and drug assessment, intervention and prevention as a sanction has decreased due to the availability of online assessments. SHW needs to review if the repeated offenders are being referred to Counseling Services’ alcohol and other drug abuse prevention program.</p> <p>Additionally, the program completion rate of those referred to Counseling Services for alcohol</p>

<p>Successful disciplinary sanctions such as alcohol screening and parental notification are utilized to reduce underage and high-risk alcohol use</p> <p>Representatives from the Dean of Students, Residence Life, University Police Department and Student Health and Wellness meet weekly to review student incidents and best approach to intervene, adjudicate or monitor individuals involved. This group also refines the departmental processes for handling of incidents relating to alcohol /drug issues.</p> <p>The TAMUK Bookstore sells a limited number of shot glasses; beer mugs; etc.</p>	<p>and drug assessment, intervention has decreased.</p>
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## VI. BIENNIAL REVIEW COMMITTEE’S RECOMMENDATIONS

### 2012-2014 Biennial Review Recommendations

The committee assessed 2012-2014 Biennial Review’s recommendations and noted below are the DAAPP program’s accomplishments:

#### Accomplishments

1. On January 6, 2016, Student Health and Wellness hosted a webinar titled “The Drug-Free Schools and Campuses Act: The Letter and Spirit of the Law. Nineteen individuals attended the webinar and most are members of the university’s biennial review committee.
2. Student Health and Wellness department enhanced their DAAPP webpage.
3. Human Resources Department and the division of Enrollment Management improved its efforts in additional types of annual alcohol and other drug notifications for Faculty, Staff, Prospective Employee, and Prospective Student. This action has provided additional opportunities for reinforcement of campus standards and individual responsibilities.
4. The Compliance Office outlined in TAMUK’s 2015-2016 Compliance Plan how it would increase its programming efforts and establish partnerships with other campus departments and student organizations in the following areas: Title IV – sexual misconduct education, violence prevention, and alcohol/drug prevention.

5. Increase number of individualize assessment tools offered to students so they can gauge their knowledge acquisition, perceptions, and attitudes regarding alcohol and other drug misuse and/or abuse and the negative behavioral consequence that can arise.

## 2014-2016 Biennial Review – Compliance Checklist

The Compliance Checklist (Appendix 2) was completed by the committee and the following notes were taken

### A. Favorable Compliance:

- The university distributes annually to students information on the university's alcohol and illegal substance abuse rule.
- The university tracks the number of drug- and alcohol-related offenses utilizing the "Maxient" student conduct software.
- The university provides services and activities to promote a strong alcohol/drug-free campus environment.
- Some university departments are implementing a variety of educational requirement strategies as part of their sanction process.

### B. Partial Compliance:

- The university distributes annually to faculty and staff information on the university's alcohol and illegal substance abuse rule.
- The university provides students, faculty, and staff, via the annual "Clery Report", health information associated with the use of illicit drugs and the abuse of alcohol.
- The Judicial Affairs is assessing the effectiveness of documented cases of disciplinary sanctions imposed on students.

### C. Recommendations:

- The top-level administration should appoint an Alcohol and Other Drug standing committee on Substance Abuse Prevention to focus on education, prevention, and coordinate campus efforts. The DAAPP Task Force should be composed of key stakeholders from faculty, staff and students.
- Establish a 10-year strategic plan for drug and alcohol abuse and misuse prevention program.
- To improve the tracking of alcohol and other drug employee annual notification process, the university can establish a traintraq module requirement similar to other Texas A&M system schools.
- Establish a task force committee to review tailgating guidelines.

## BIENNIAL REVIEW 2014-2016

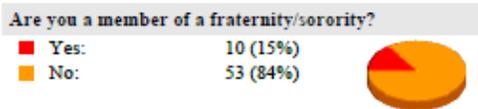
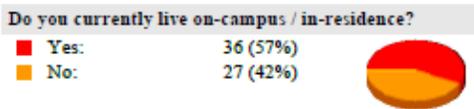
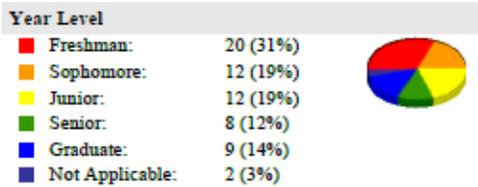
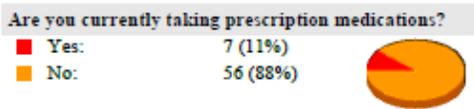
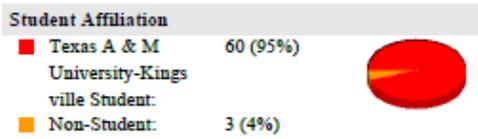
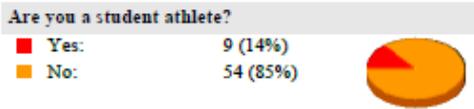
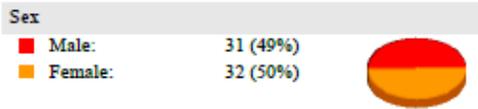
- Conduct the CORE Alcohol and Drug survey with faculty and staff to assess their attitudes and perceptions regarding alcohol and other drugs.
- Conduct a self-study of the university's alcohol and other drug prevention program utilizing the CAS Professional Standards for Higher Education.
- Implement curriculum infusion focusing on alcohol and other drug prevention and developed by faculty and staff. Mandate curriculum in UNIV 1201 and other locations as needed. This action will help integrate academics with student affairs and involve faculty in prevention efforts.

## **APPENDIX A –**

### **Excerpts from the 2014-2015 and 2015-2016 eCHECKUP TO GO Alcohol and Marijuana online assessment**



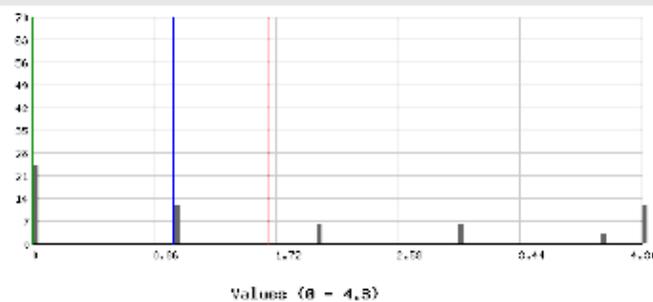
Between Sep 01, 2014 and Aug 31, 2015, 63 students have completed the program. Together they have created 63 entries.



## Usage Statistics (Selected Variables)

Number of weeks in a typical month the participant reported drinking

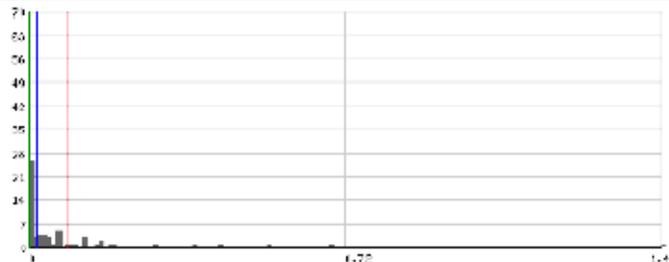
N: 63  
 Min: 0  
 Max: 4.3  
 Range: 4.3  
 Mode: 0  
 Median: 1  
 Mean (Average): 1.68  
 Standard Deviation: 10.4





### Highest calculated BAC reported during the "typical drinking week"

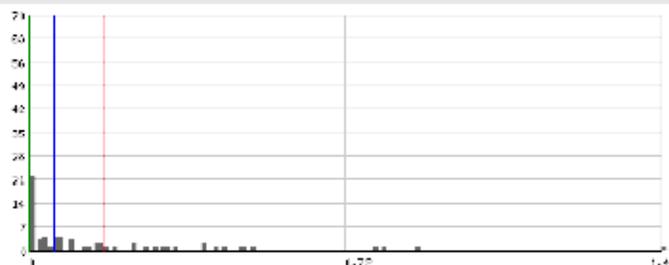
N: 63  
 Min: 0  
 Max: 1.44  
 Range: 1.44  
 Mode: 0  
 Median: 0.02  
 Mean (Average): 0.09  
 Standard Deviation: 5.6



Values (0 - 1.44)

### Highest calculated BAC including during the "typical drinking week" and the "heaviest drinking episode"

N: 63  
 Min: 0  
 Max: 1.44  
 Range: 1.44  
 Mode: 0  
 Median: 0.06  
 Mean (Average): 0.17  
 Standard Deviation: 5.1



Values (0 - 1.44)

### Drinks imbibed in a typical month

N: 63  
 Min: 0  
 Max: 812.7  
 Range: 812.7  
 Mode: 0  
 Median: 3  
 Mean (Average): 45.38  
 Standard Deviation: 136.2

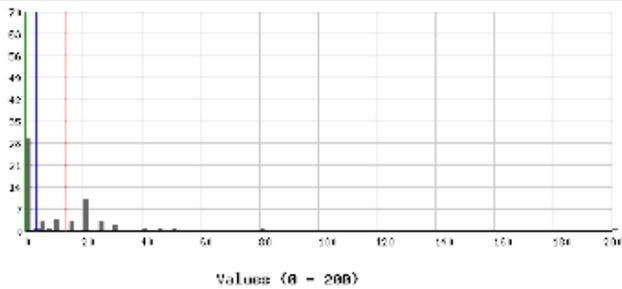


Values (0 - 812.7)



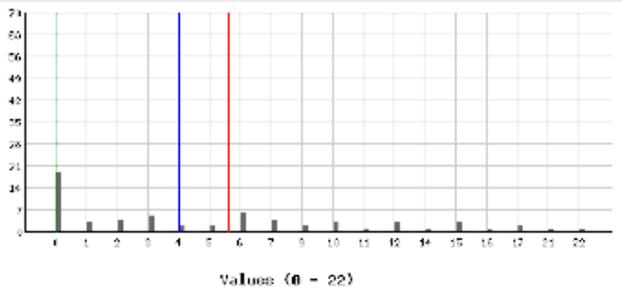
### Amount of money spent on alcoholic beverages in one week:

N: 63  
Min: 0  
Max: 200  
Range: 200  
Mode: 0  
Median: 4  
Mean (Average): 13.71  
Standard Deviation: 60.1



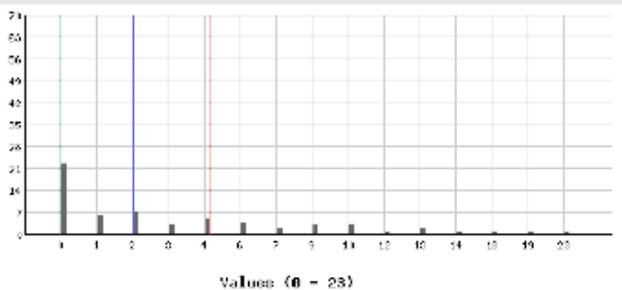
### Negative Consequences Score (AUDIT Score)

N: 63  
Min: 0  
Max: 22  
Range: 22  
Mode: 0  
Median: 4  
Mean (Average): 5.63  
Standard Deviation: 19.8



### Family Risk Scale Score

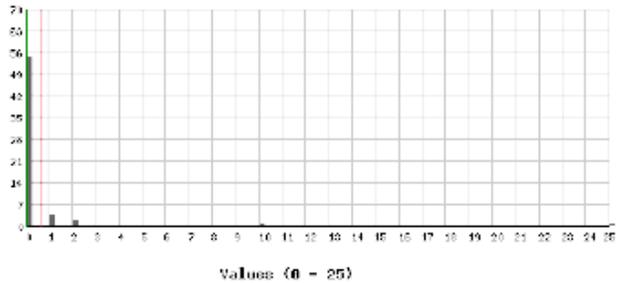
N: 63  
Min: 0  
Max: 23  
Range: 23  
Mode: 0  
Median: 2  
Mean (Average): 4.06  
Standard Deviation: 20.9





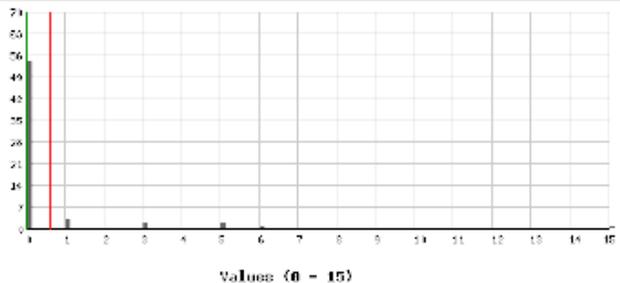
### Number of times user reported driving after drinking

N: 63  
Min: 0  
Max: 25  
Range: 25  
Mode: 0  
Median: 0  
Mean (Average): 0.68  
Standard Deviation: 32.2



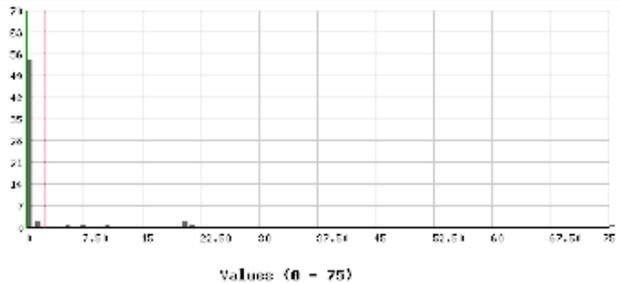
### Number of times user reported driving with a friend after the friend had been drinking

N: 63  
Min: 0  
Max: 15  
Range: 15  
Mode: 0  
Median: 0  
Mean (Average): 0.63  
Standard Deviation: 22



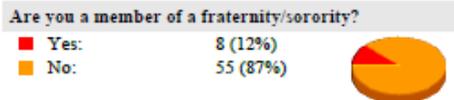
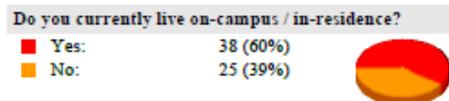
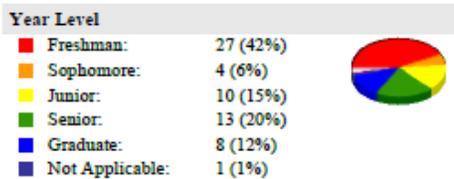
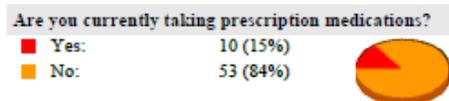
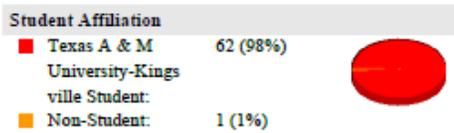
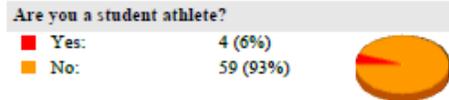
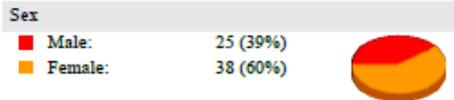
### Cigarettes smoked per day

N: 63  
Min: 0  
Max: 75  
Range: 75  
Mode: 0  
Median: 0  
Mean (Average): 2.54  
Standard Deviation: 51.1





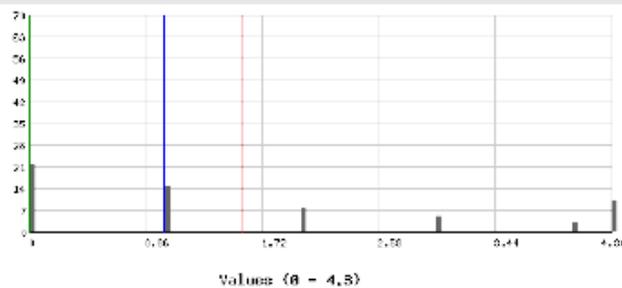
Between Sep 01, 2015 and Aug 31, 2016, 64 students have completed the program. Together they have created 64 entries.



### Usage Statistics (Selected Variables)

Number of weeks in a typical month the participant reported drinking

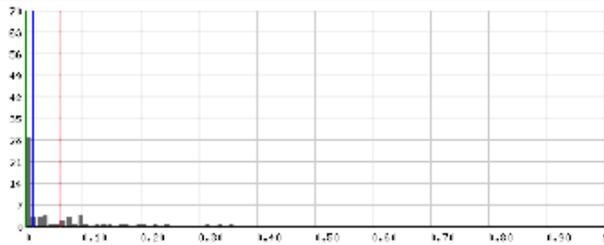
Max: 4.3  
 Range: 4.3  
 Mode: 0  
 Median: 1  
 Mean (Average): 1.58  
 Standard Deviation: 10.2





### Highest calculated BAC reported during the "typical drinking week"

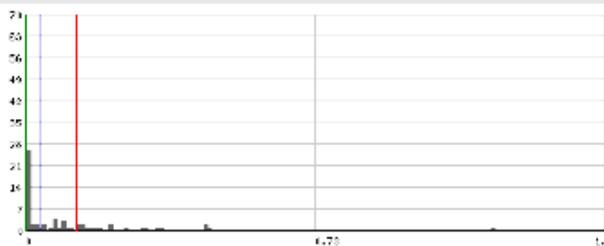
N: 64  
Min: 0  
Max: 0.35  
Range: 0.35  
Mode: 0  
Median: 0.015  
Mean (Average): 0.06  
Standard Deviation: 2.9



Values (0 - 1)

### Highest calculated BAC including during the "typical drinking week" and the "heaviest drinking episode"

N: 64  
Min: 0  
Max: 1.47  
Range: 1.47  
Mode: 0  
Median: 0.04  
Mean (Average): 0.13  
Standard Deviation: 5.5



Values (0 - 1.47)

### Drinks imbibed in a typical month

N: 64  
Min: 0  
Max: 240  
Range: 240  
Mode: 0  
Median: 3  
Mean (Average): 24.82  
Standard Deviation: 75.4

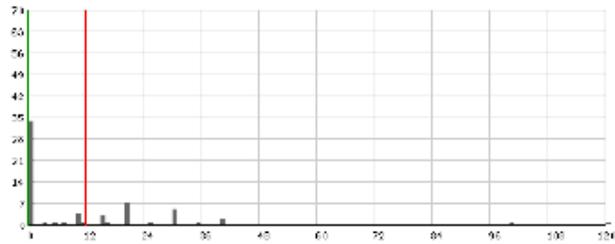


Values (0 - 240)



### Amount of money spent on alcoholic beverages in one week

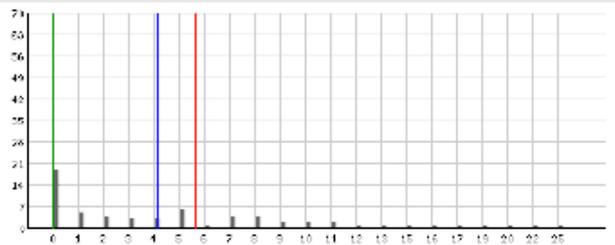
N: 64  
 Min: 0  
 Max: 120  
 Range: 120  
 Mode: 0  
 Median: 0  
 Mean (Average): 12.14  
 Standard Deviation: 48.7



Values (0 - 120)

### Negative Consequences Score (AUDIT Score)

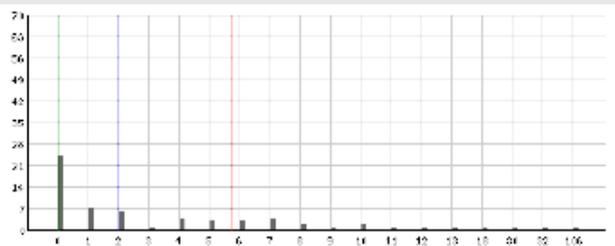
N: 64  
 Min: 0  
 Max: 25  
 Range: 25  
 Mode: 0  
 Median: 4  
 Mean (Average): 5.45  
 Standard Deviation: 20.9



Values (0 - 25)

### Family Risk Scale Score

N: 64  
 Min: 0  
 Max: 106  
 Range: 106  
 Mode: 0  
 Median: 2  
 Mean (Average): 5.72  
 Standard Deviation: 47.2

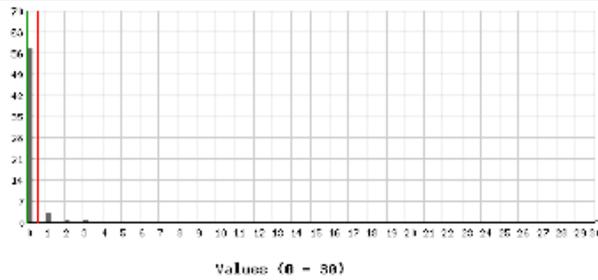


Values (0 - 106)



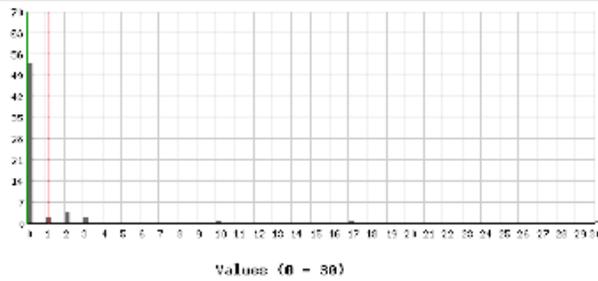
### Number of times user reported driving after drinking

N: 64  
Min: 0  
Max: 30  
Range: 30  
Mode: 0  
Median: 0  
Mean (Average): 0.59  
Standard Deviation: 38.8



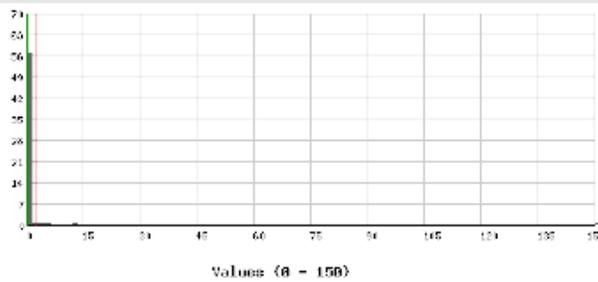
### Number of times user reported driving with a friend after the friend had been drinking

N: 64  
Min: 0  
Max: 30  
Range: 30  
Mode: 0  
Median: 0  
Mean (Average): 1.14  
Standard Deviation: 33



### Cigarettes smoked per day

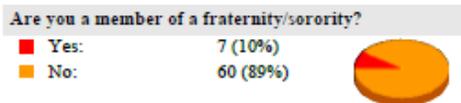
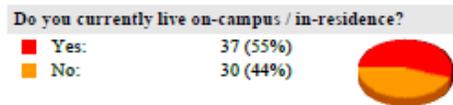
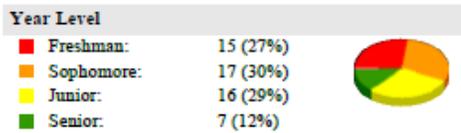
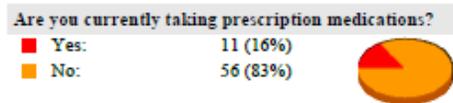
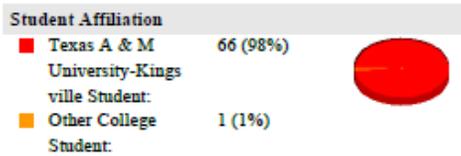
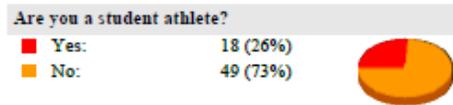
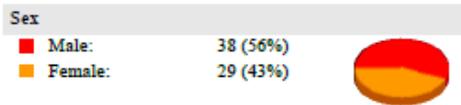
N: 64  
Min: 0  
Max: 150  
Range: 150  
Mode: 0  
Median: 0  
Mean (Average): 2.77  
Standard Deviation: 89.6





**MARIJUANA**

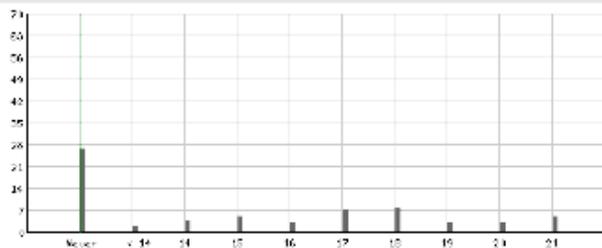
Between Sep 01, 2014 and Aug 31, 2015, 67 students have completed the program. Together they have created 67 entries.



## Usage Statistics (Selected Variables)

### Age first started using marijuana

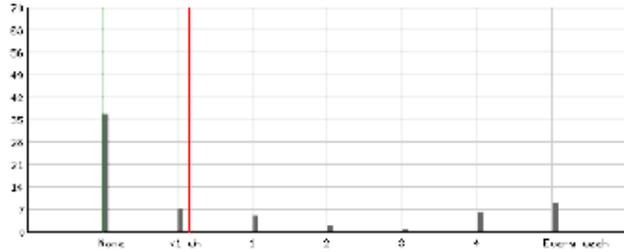
N: 67  
 Min: never  
 Max: 21  
 Range: 21  
 Mode: never  
 Median: 20  
 Mean (Average): 10.3  
 Standard Deviation: 22.1





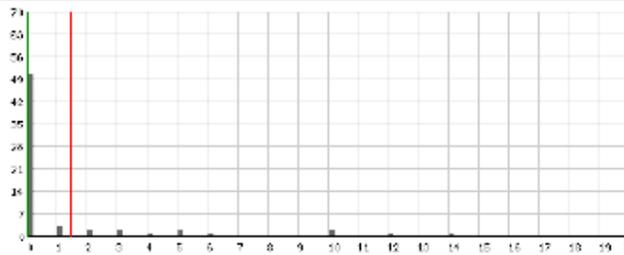
### Weeks in a month using marijuana

N: 67  
 Min: 0  
 Max: 4.3  
 Range: 4.3  
 Mode: 0  
 Median: 0  
 Mean (Average): 1.17  
 Standard Deviation: 12.9



### Hours spent under the influence Monday

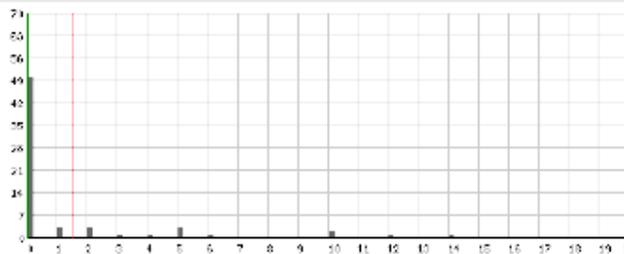
N: 67  
 Min: 0  
 Max: 20  
 Range: 20  
 Mode: 0  
 Median: 0  
 Mean (Average): 1.48  
 Standard Deviation: 25



Values: (0 - 20)

### Hours spent under the influence Tuesday

N: 67  
 Min: 0  
 Max: 20  
 Range: 20  
 Mode: 0  
 Median: 0  
 Mean (Average): 1.54  
 Standard Deviation: 24.6

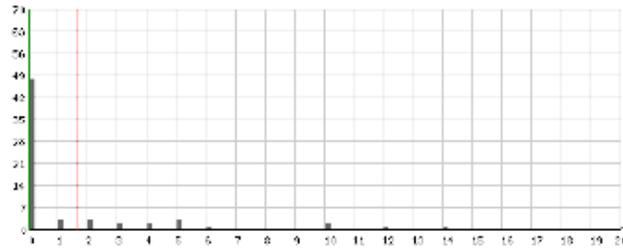


Values: (0 - 20)



### Hours spent under the influence Wednesday

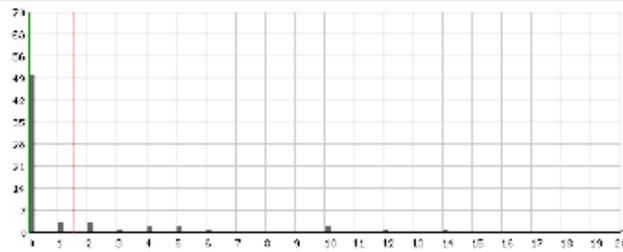
N: 67  
Min: 0  
Max: 20  
Range: 20  
Mode: 0  
Median: 0  
Mean (Average): 1.64  
Standard Deviation: 23.9



Values: (0 - 20)

### Hours spent under the influence Thursday

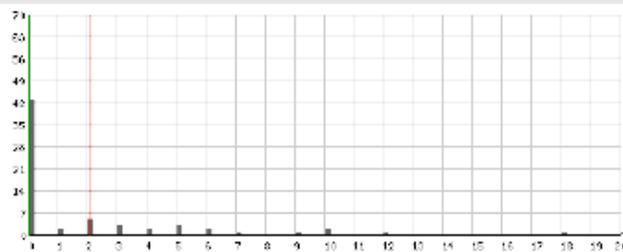
N: 67  
Min: 0  
Max: 20  
Range: 20  
Mode: 0  
Median: 0  
Mean (Average): 1.52  
Standard Deviation: 24.7



Values: (0 - 20)

### Hours spent under the influence Friday

N: 67  
Min: 0  
Max: 20  
Range: 20  
Mode: 0  
Median: 0  
Mean (Average): 2.12  
Standard Deviation: 23



Values: (0 - 20)

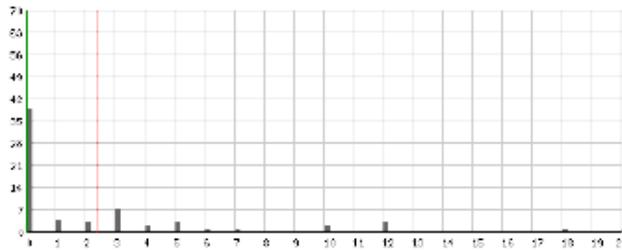


**MARIJUANA**

Page 4 of 7  
 Jo Elda Castillo-Alamiz  
 Texas A & M University-Kingsville

### Hours spent under the influence Saturday

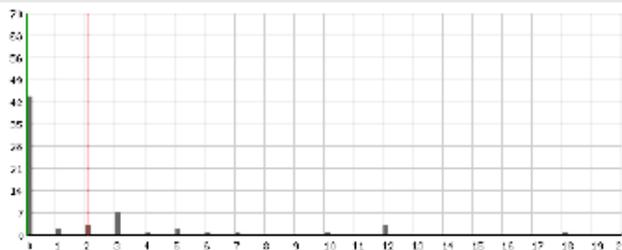
N: 67  
 Min: 0  
 Max: 20  
 Range: 20  
 Mode: 0  
 Median: 0  
 Mean (Average): 2.4  
 Standard Deviation: 22.7



Values: (0 - 20)

### Hours spent under the influence Sunday

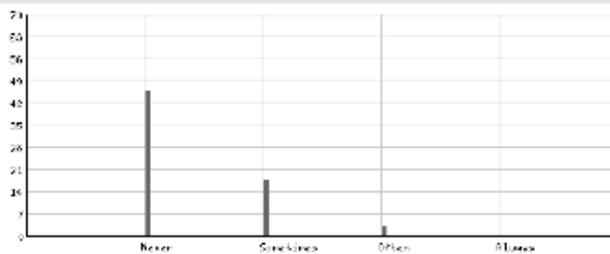
N: 67  
 Min: 0  
 Max: 20  
 Range: 20  
 Mode: 0  
 Median: 0  
 Mean (Average): 2.09  
 Standard Deviation: 23.9



Values: (0 - 20)

### How often user mixes marijuana and alcohol

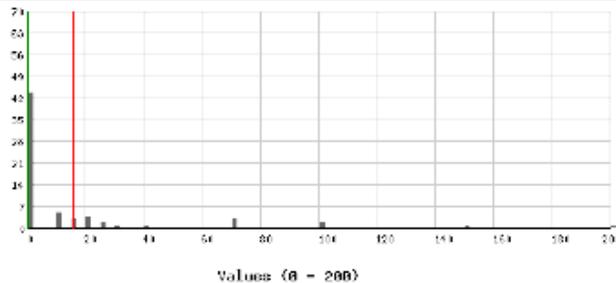
N: 67  
 Min: 0  
 Max: 2  
 Range: 2  
 Mode: 0





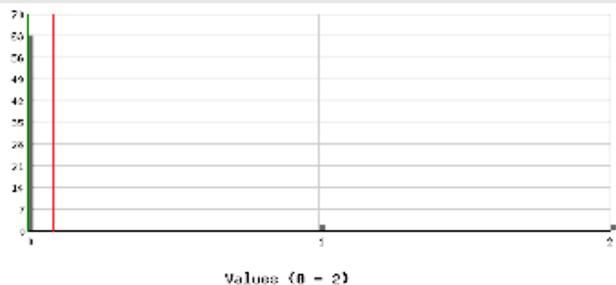
### Amount of money spent on marijuana in one week

N: 67  
Min: 0  
Max: 200  
Range: 200  
Mode: 0  
Median: 0  
Mean (Average): 15.75  
Standard Deviation: 74.4



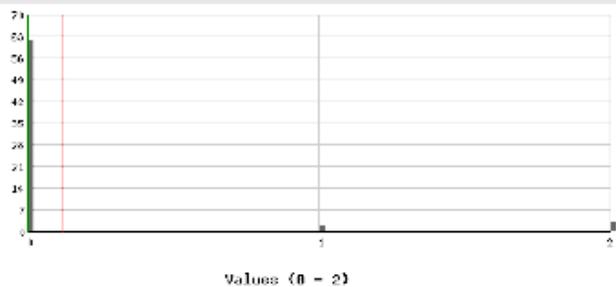
### Number of drinks on typical Monday

N: 67  
Min: 0  
Max: 2  
Range: 2  
Mode: 0  
Median: 0  
Mean (Average): 0.09  
Standard Deviation: 10.3



### Number of drinks on typical Tuesday

N: 67  
Min: 0  
Max: 2  
Range: 2  
Mode: 0  
Median: 0  
Mean (Average): 0.12  
Standard Deviation: 10.5

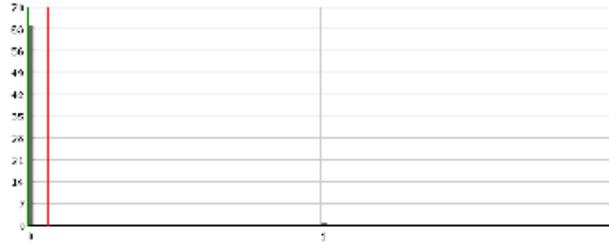




MARIJUANA

### Number of drinks on typical Wednesday

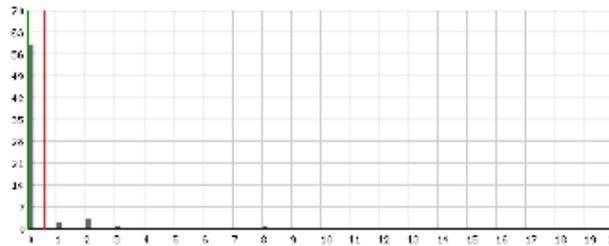
N: 67  
Min: 0  
Max: 2  
Range: 2  
Mode: 0  
Median: 0  
Mean (Average): 0.07  
Standard Deviation: 10.8



Values: (0 - 2)

### Number of drinks on typical Thursday

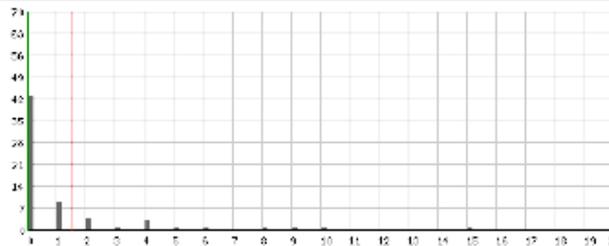
N: 67  
Min: 0  
Max: 20  
Range: 20  
Mode: 0  
Median: 0  
Mean (Average): 0.58  
Standard Deviation: 28.2



Values: (0 - 20)

### Number of drinks on typical Friday

N: 67  
Min: 0  
Max: 20  
Range: 20  
Mode: 0  
Median: 0  
Mean (Average): 1.57  
Standard Deviation: 23.3

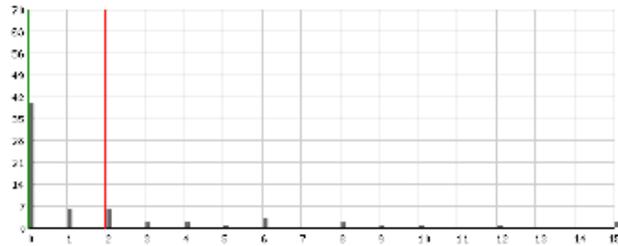


Values: (0 - 20)



### Number of drinks on typical Saturday

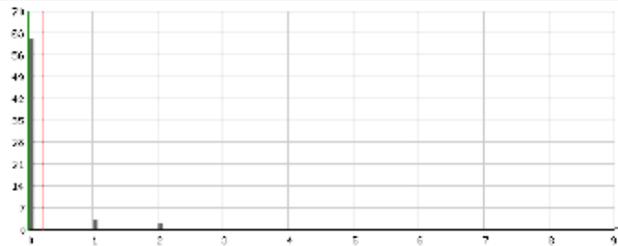
N: 67  
Min: 0  
Max: 15  
Range: 15  
Mode: 0  
Median: 0  
Mean (Average): 1.97  
Standard Deviation: 20.8



Values: (0 - 15)

### Number of drinks on typical Sunday

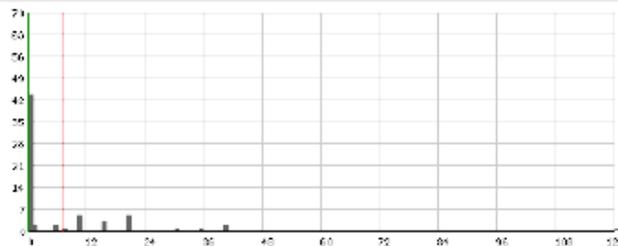
N: 67  
Min: 0  
Max: 9  
Range: 9  
Mode: 0  
Median: 0  
Mean (Average): 0.24  
Standard Deviation: 19.2



Values: (0 - 9)

### Amount of money spent on alcoholic beverages in one week

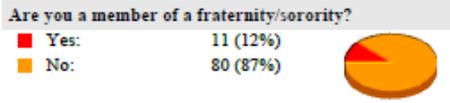
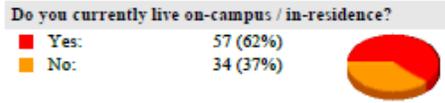
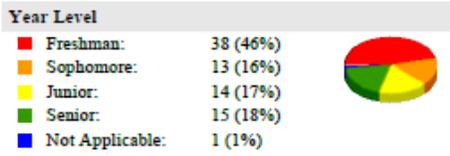
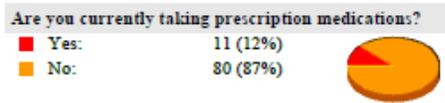
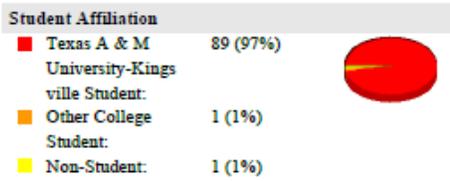
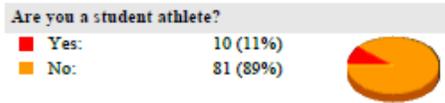
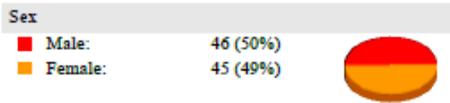
N: 67  
Min: 0  
Max: 120  
Range: 120  
Mode: 0  
Median: 0  
Mean (Average): 7.15  
Standard Deviation: 52.3



Values: (0 - 120)



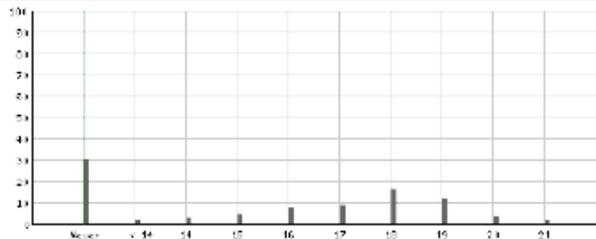
Between Sep 01, 2015 and Aug 31, 2016, 92 students have completed the program. Together they have created 93 entries.



### Usage Statistics (Selected Variables)

**Age first started using marijuana**

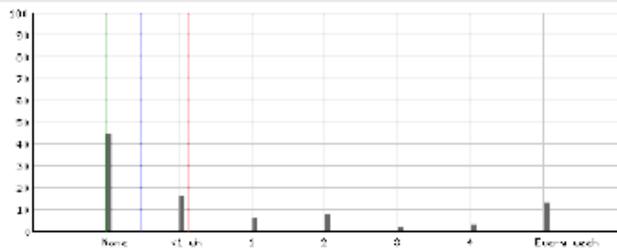
N: 93  
 Min:  
 Max: 21  
 Range: 21  
 Mode: never  
 Median: 19  
 Mean (Average): 11.61  
 Standard Deviation: 23.6





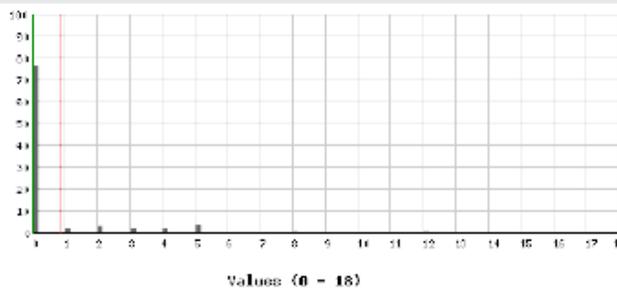
### Weeks in a month using marijuana

N: 93  
Min: 0  
Max: 4.3  
Range: 4.3  
Mode: 0  
Median: 0.5  
Mean (Average): 1.12  
Standard Deviation: 14.4



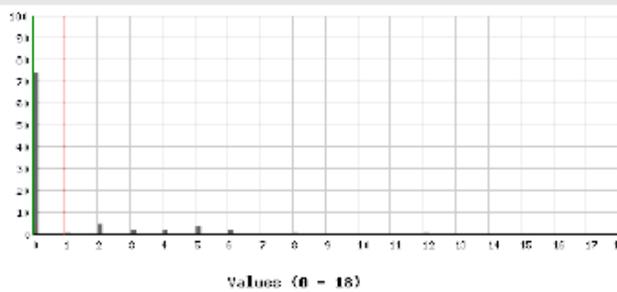
### Hours spent under the influence Monday

N: 93  
Min: 0  
Max: 18  
Range: 18  
Mode: 0  
Median: 0  
Mean (Average): 0.86  
Standard Deviation: 27



### Hours spent under the influence Tuesday

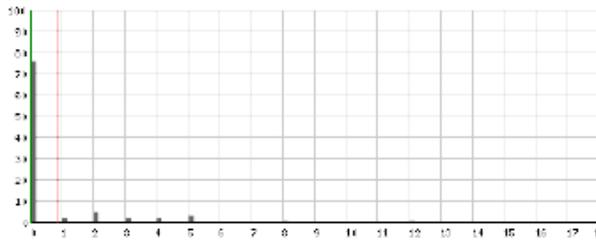
N: 93  
Min: 0  
Max: 18  
Range: 18  
Mode: 0  
Median: 0  
Mean (Average): 1.02  
Standard Deviation: 25.8





### Hours spent under the influence Wednesday

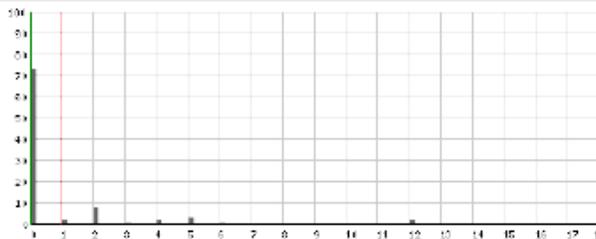
N: 93  
Min: 0  
Max: 18  
Range: 18  
Mode: 0  
Median: 0  
Mean (Average): 0.85  
Standard Deviation: 26.8



Values: (0 - 18)

### Hours spent under the influence Thursday

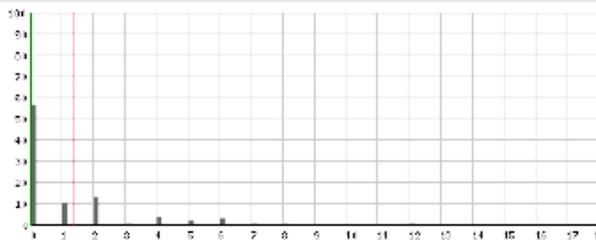
N: 93  
Min: 0  
Max: 18  
Range: 18  
Mode: 0  
Median: 0  
Mean (Average): 0.99  
Standard Deviation: 26.7



Values: (0 - 18)

### Hours spent under the influence Friday

N: 93  
Min: 0  
Max: 18  
Range: 18  
Mode: 0  
Median: 0  
Mean (Average): 1.38  
Standard Deviation: 22.5

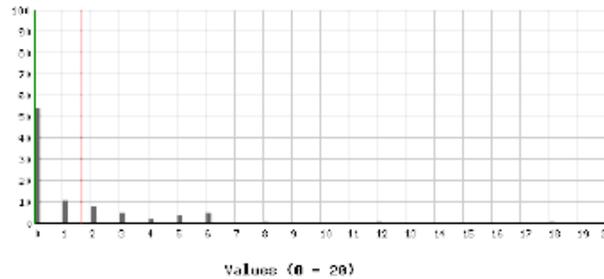


Values: (0 - 18)



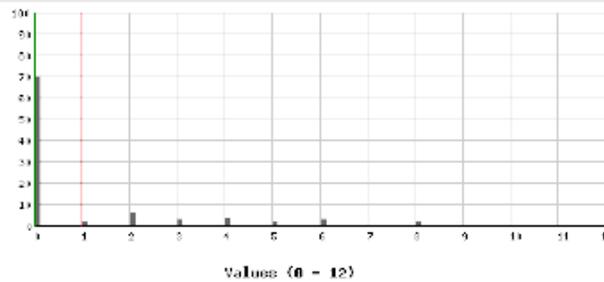
### Hours spent under the influence Saturday

N: 93  
Min: 0  
Max: 20  
Range: 20  
Mode: 0  
Median: 0  
Mean (Average): 1.7  
Standard Deviation: 25



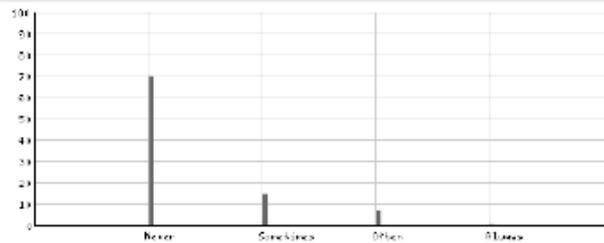
### Hours spent under the influence Sunday

N: 93  
Min: 0  
Max: 12  
Range: 12  
Mode: 0  
Median: 0  
Mean (Average): 1.02  
Standard Deviation: 21



### How often user mixes marijuana and alcohol

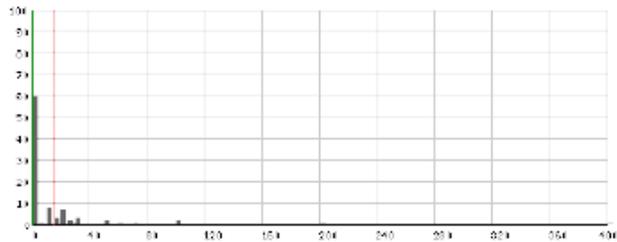
N: 93  
Min: 0  
Max: 3  
Range: 3  
Mode: 0





### Amount of money spent on marijuana in one week

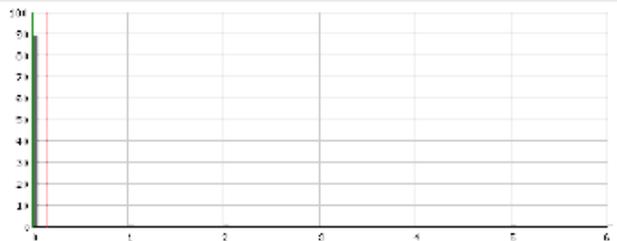
N: 93  
Min: 0  
Max: 400  
Range: 400  
Mode: 0  
Median: 0  
Mean (Average): 15.78  
Standard Deviation: 117.9



Values (0 - 400)

### Number of drinks on typical Monday

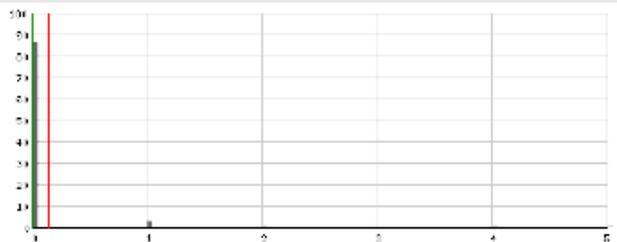
N: 93  
Min: 0  
Max: 6  
Range: 6  
Mode: 0  
Median: 0  
Mean (Average): 0.15  
Standard Deviation: 20.6



Values (0 - 6)

### Number of drinks on typical Tuesday

N: 93  
Min: 0  
Max: 5  
Range: 5  
Mode: 0  
Median: 0  
Mean (Average): 0.15  
Standard Deviation: 17.5

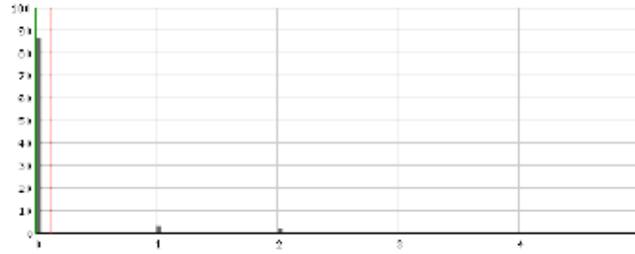


Values (0 - 5)



### Number of drinks on typical Wednesday

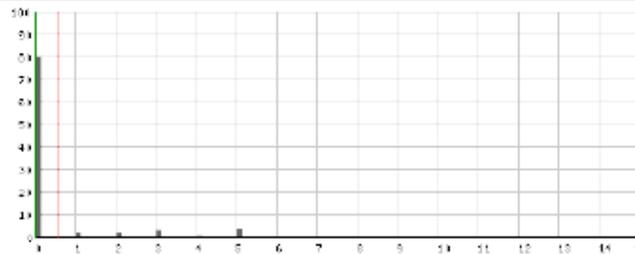
N: 93  
Min: 0  
Max: 5  
Range: 5  
Mode: 0  
Median: 0  
Mean (Average): 0.13  
Standard Deviation: 16.3



Values (0 - 5)

### Number of drinks on typical Thursday

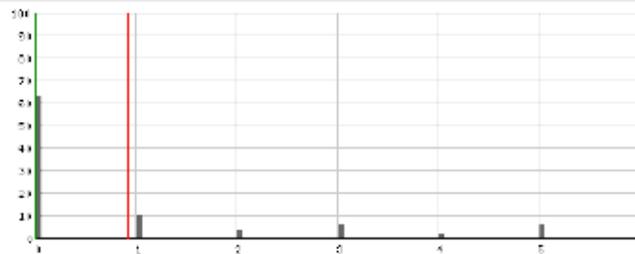
N: 93  
Min: 0  
Max: 15  
Range: 15  
Mode: 0  
Median: 0  
Mean (Average): 0.58  
Standard Deviation: 24.4



Values (0 - 15)

### Number of drinks on typical Friday

N: 93  
Min: 0  
Max: 6  
Range: 6  
Mode: 0  
Median: 0  
Mean (Average): 0.92  
Standard Deviation: 16.6



Values (0 - 6)

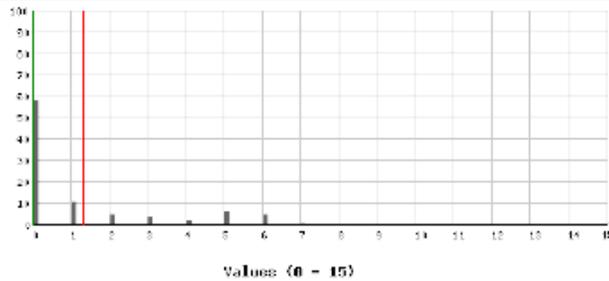


MARIJUANA

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Texas A & M University-Kingsville

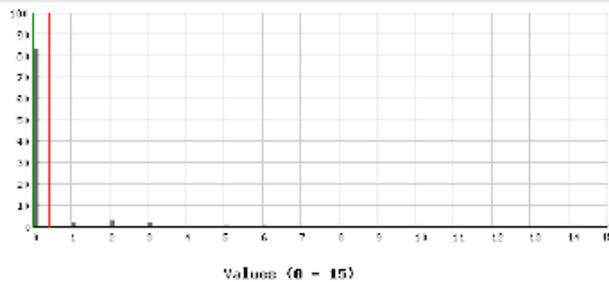
### Number of drinks on typical Saturday

N: 93  
Min: 0  
Max: 15  
Range: 15  
Mode: 0  
Median: 0  
Mean (Average): 1.32  
Standard Deviation: 20.2



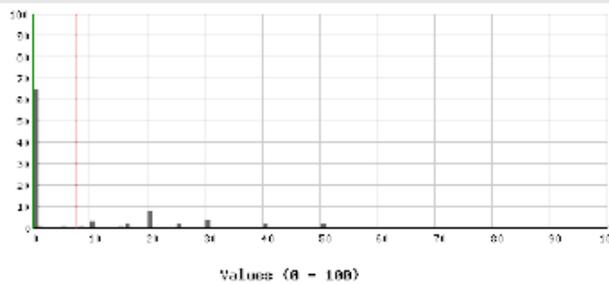
### Number of drinks on typical Sunday

N: 93  
Min: 0  
Max: 15  
Range: 15  
Mode: 0  
Median: 0  
Mean (Average): 0.43  
Standard Deviation: 26.4



### Amount of money spent on alcoholic beverages in one week

N: 93  
Min: 0  
Max: 100  
Range: 100  
Mode: 0  
Median: 0  
Mean (Average): 7.54  
Standard Deviation: 54.1



**APPENDIX B –**

**Excerpts from National Survey of  
Student Engagement (NSSE)  
2014, 2015, 2016**

# BIENNIAL REVIEW 2014-2016



## NSSE 2014 Engagement Indicators

### Campus Environment

#### Texas A&M University - Kingsville

#### Campus Environment: First-year students

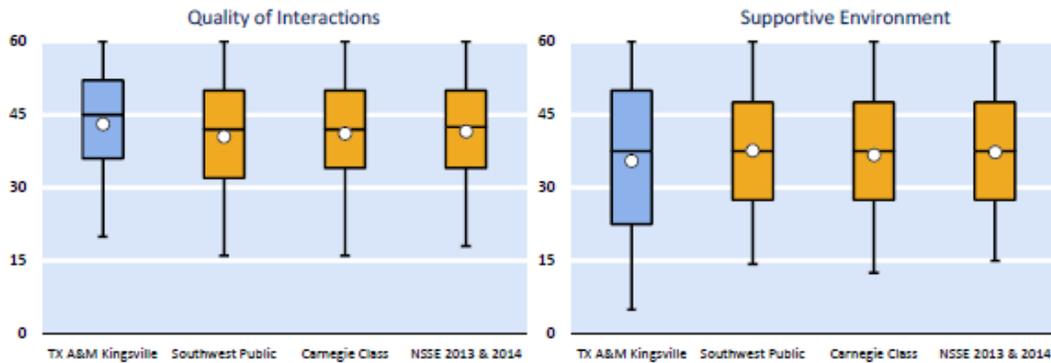
Students benefit and are more satisfied in supportive settings that cultivate positive relationships among students, faculty, and staff. Two Engagement Indicators investigate this theme: *Quality of Interactions* and *Supportive Environment*. Below are three views of your results alongside those of your comparison groups.

#### Mean Comparisons

Engagement Indicator	TX A&M Kingsville Mean	Your first-year students compared with					
		Southwest Public		Carnegie Class		NSSE 2013 & 2014	
		Mean	Effect size	Mean	Effect size	Mean	Effect size
Quality of Interactions	43.1	40.5 *	.20	41.1	.15	41.5	.12
Supportive Environment	35.5	37.6	-.15	36.7	-.09	37.3	-.13

Notes: Results weighted by institution-reported sex and enrollment status (and institution size for comparison groups); \*p<.05, \*\*p<.01, \*\*\*p<.001 (2-tailed); Effect size: Mean difference divided by pooled standard deviation; Symbols on the Overview page are based on effect size and p before rounding.

#### Score Distributions



Notes: Each box-and-whiskers chart plots the 5th (bottom of lower bar), 25th (bottom of box), 50th (middle line), 75th (top of box), and 95th (top of upper bar) percentile scores. The dot represents the mean score. Refer to Detailed Statistics for your institution's sample sizes.

#### Summary of Indicator Items

##### Quality of Interactions

Percentage rating a 6 or 7 on a scale from 1="Poor" to 7="Excellent" their interactions with...

	TX A&M Kingsville	Southwest Public	Carnegie Class	NSSE 2013 & 2014
13a. Students	57	55	57	59
13b. Academic advisors	50	46	50	48
13c. Faculty	57	47	49	50
13d. Student services staff (career services, student activities, housing, etc.)	49	43	43	43
13e. Other administrative staff and offices (registrar, financial aid, etc.)	55	39	40	41

##### Supportive Environment

Percentage responding "Very much" or "Quite a bit" about how much the institution emphasized...

	TX A&M Kingsville	Southwest Public	Carnegie Class	NSSE 2013 & 2014
14b. Providing support to help students succeed academically	76	78	77	78
14c. Using learning support services (tutoring services, writing center, etc.)	74	79	77	78
14d. Encouraging contact among students from diff. backgrounds (soc, racial/eth., relig., etc.)	57	60	59	59
14e. Providing opportunities to be involved socially	66	72	71	73
14f. Providing support for your overall well-being (recreation, health care, counseling, etc.)	68	72	69	72
14g. Helping you manage your non-academic responsibilities (work, family, etc.)	53	46	43	44
14h. Attending campus activities and events (performing arts, athletic events, etc.)	61	68	65	68
14i. Attending events that address important social, economic, or political issues	46	52	53	53

Notes: Refer to your *Frequencies and Statistical Comparisons* report for full distributions and significance tests. Item numbering corresponds to the survey facsimile included in your *Institutional Report* and available on the NSSE Web site.



## NSSE 2015 Engagement Indicators

### Campus Environment

#### Texas A&M University-Kingsville

### Campus Environment: First-year students

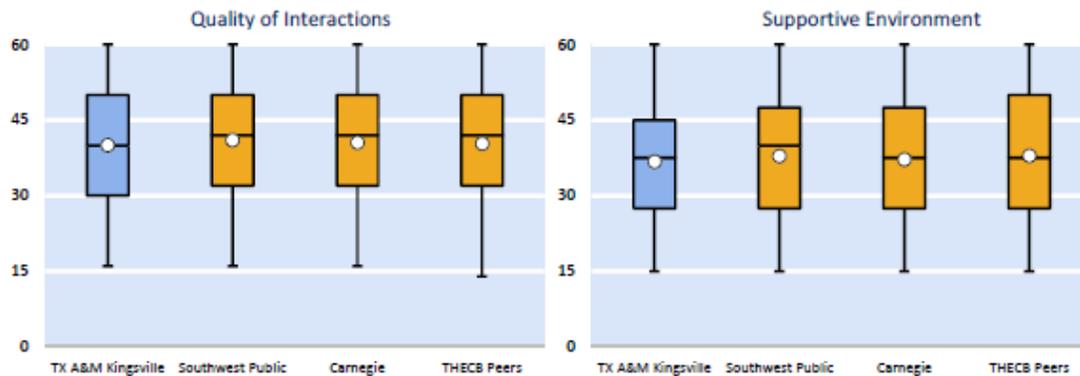
Students benefit and are more satisfied in supportive settings that cultivate positive relationships among students, faculty, and staff. Two Engagement Indicators investigate this theme: *Quality of Interactions* and *Supportive Environment*. Below are three views of your results alongside those of your comparison groups.

#### Mean Comparisons

Engagement Indicator	TX A&M Kingsville Mean	Your first-year students compared with					
		Southwest Public Mean	Effect size	Carnegie Mean	Effect size	THECB Peers Mean	Effect size
Quality of Interactions	40.0	41.0	-.07	40.6	-.04	40.3	-.02
Supportive Environment	36.8	37.9	-.08	37.2	-.03	37.9	-.08

Notes: Results weighted by institution-reported sex and enrollment status (and institution size for comparison groups); Effect size: Mean difference divided by pooled standard deviation; Symbols on the Overview page are based on effect size and *p* before rounding. \**p* < .05, \*\**p* < .01, \*\*\**p* < .001 (2-tailed).

#### Score Distributions



Notes: Each box-and-whisker chart plots the 5th (bottom of lower bar), 25th (bottom of box), 50th (middle line), 75th (top of box), and 95th (top of upper bar) percentile scores. The dot represents the mean score. Refer to Detailed Statistics for your institution's sample sizes.

#### Summary of Indicator Items

Quality of Interactions	TX A&M Kingsville	Southwest Public	Carnegie	THECB Peers
Percentage rating a 6 or 7 on a scale from 1="Poor" to 7="Excellent" their interactions with...	%	%	%	%
13a. Students	53	56	55	53
13b. Academic advisors	46	49	47	49
13c. Faculty	43	48	46	45
13d. Student services staff (career services, student activities, housing, etc.)	44	44	42	42
13e. Other administrative staff and offices (registrar, financial aid, etc.)	36	42	39	41
Supportive Environment				
Percentage responding "Very much" or "Quite a bit" about how much the institution emphasized...				
14b. Providing support to help students succeed academically	72	77	76	76
14c. Using learning support services (tutoring services, writing center, etc.)	74	78	77	79
14d. Encouraging contact among students from diff. backgrounds (soc., racial/eth., relig., etc.)	60	62	59	61
14e. Providing opportunities to be involved socially	70	73	72	71
14f. Providing support for your overall well-being (recreation, health care, counseling, etc.)	66	72	72	73
14g. Helping you manage your non-academic responsibilities (work, family, etc.)	55	48	46	50
14h. Attending campus activities and events (performing arts, athletic events, etc.)	67	69	67	67
14i. Attending events that address important social, economic, or political issues	52	53	53	56

Notes: Refer to your *Frequencies and Statistical Comparisons* report for full distributions and significance tests. Item numbering corresponds to the survey facsimile included in your *Institutional Report* and available on the NSSE website.

# BIENNIAL REVIEW 2014-2016



## NSSE 2016 Engagement Indicators Campus Environment Texas A&M University-Kingsville

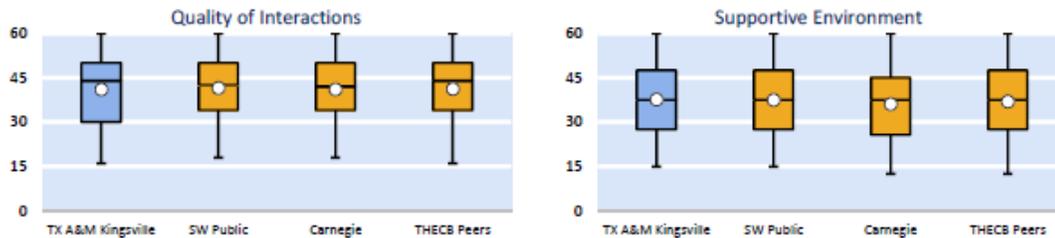
### Campus Environment: First-year students

Students benefit and are more satisfied in supportive settings that cultivate positive relationships among students, faculty, and staff. Two Engagement Indicators investigate this theme: *Quality of Interactions* and *Supportive Environment*. Below are three views of your results alongside those of your comparison groups.

Engagement Indicator	TX A&M Kingsville Mean	Your first-year students compared with					
		SW Public Mean	Effect size	Carnegie Mean	Effect size	THECB Peers Mean	Effect size
Quality of Interactions	41.0	41.5	-.04	41.1	.00	41.2	-.01
Supportive Environment	37.7	37.5	.01	36.1	.11	36.9	.05

Notes: Results weighted by institution-reported sex and enrollment status (and institution size for comparison groups); Effect size: Mean difference divided by pooled standard deviation; Symbols on the Overview page are based on effect size and *p* before rounding; \**p* < .05, \*\**p* < .01, \*\*\**p* < .001 (2-tailed).

### Score Distributions



Notes: Each box-and-whisker chart plots the 5th (bottom of lower bar), 25th (bottom of box), 50th (middle line), 75th (top of box), and 95th (top of upper bar) percentile scores. The dot represents the mean score. Refer to Detailed Statistics for your institution's sample sizes.

### Performance on Indicator Items

The table below displays how your students responded to each EI item, and the difference, in percentage points, between your students and those of your comparison group. Blue bars indicate how much higher your institution's percentage is from that of the comparison group. Orange bars indicate how much lower your institution's percentage is from that of the comparison group.

Quality of Interactions	TX A&M Kingsville	Percentage point difference <sup>a</sup> between your FY students and		
		SW Public	Carnegie	THECB Peers
Percentage rating their interactions a 6 or 7 (on a scale from 1="Poor" to 7="Excellent") with...	%			
13a. Students	55	+2	+4	+3
13b. Academic advisors	43	-6	-5	-6
13c. Faculty	47	-1	-0	-1
13d. Student services staff (career services, student activities, housing, etc.)	49	+4	+6	+5
13e. Other administrative staff and offices (registrar, financial aid, etc.)	40	-2	-1	-2
Supportive Environment				
Percentage responding "Very much" or "Quite a bit" about how much the institution emphasized...				
14b. Providing support to help students succeed academically	72	-4	-3	-4
14c. Using learning support services (tutoring services, writing center, etc.)	78	-0	+1	+0
14d. Encouraging contact among students from diff. backgrounds (soc., racial/eth., relig., etc.)	59	-4	+0	-2
14e. Providing opportunities to be involved socially	77	+5	+7	+6
14f. Providing support for your overall well-being (recreation, health care, counseling, etc.)	68	-2	-2	-4
14g. Helping you manage your non-academic responsibilities (work, family, etc.)	51	+4	+9	+7
14h. Attending campus activities and events (performing arts, athletic events, etc.)	66	-3	+1	-2
14i. Attending events that address important social, economic, or political issues	55	+1	+5	+5

Notes: Refer to your *Frequencies and Statistical Comparisons* report for full distributions and significance tests. Item numbering corresponds to the survey facsimile included in your *Institutional Report* and available on the NSSE website.

a. Percentage point difference = Institution percentage - Comparison group percentage. Because results are rounded to whole numbers, differences of less than 1 point may or may not display a bar. Small, but nonzero differences may be represented as +0 or -0.

## **APPENDIX C –**

### **Excerpts from Student Athlete Handbook**

## **Drug Screening and Education Program – Revised August 2014**

### **I. PURPOSE**

Texas A&M University-Kingsville is committed to developing and maintaining an environment that encourages students participating in intercollegiate athletic competition to avoid the abuse of alcohol and the unauthorized use of controlled substances and performance-enhancing drugs. The integration of a comprehensive educational program with reliable tests and predictable responses to student athletes who test positive will function as an effective deterrent to substance abuse.

To this end, the program has several components. The education program is designed to discourage student-athletes from alcohol abuse and experimentation with drugs and minimize the risk of drug abuse and drug dependency. An accurate and reliable drug-screening program will identify users and abusers of controlled substances and performance-enhancing drugs. Student athletes who test positive will participate in a program designed to encourage the student athlete to make positive choices about his or her future conduct, and to discipline those student athletes who continue to abuse controlled substances and performance-enhancing drugs.

### **II. Student Athlete Assistance Program Substance Abuse Program**

The mission of Javelina Athletics at Texas A&M University-Kingsville is to offer every student athlete a quality athletic experience. This includes providing each student-athlete with the opportunity to enhance his or her intellectual, physical, personal and social development within a competitive sport environment. The use of drugs is inconsistent with this mission, and may create a serious risk to the health and safety of all student athletes. Preventative measures used by the Athletics Department include drug screening combined with an alcohol and drug education program.

The Athletic Department's definition of inappropriate use of alcohol by student athletes includes, but is not limited to, the following: under-age drinking, drinking on road trips, consumption of alcohol prior to or during athletic practice or competition, and public drunkenness. The Athletics Department will determine sanctions for the inappropriate use of alcohol.

The Athletics Department will use urine drug testing to help detect those student-athletes with drug abuse, alcohol, or chemical dependency problems. It is the policy of the Javelina Athletics program to return to athletics those who are in compliance with institutional policies, and, to restrict from athletics those who are not. A third strike, the student-athlete may sit out a year and request re-evaluation and re-admission to Javelina Athletics.

### **III. Education and Screening Program Goals**

1. Educate student athletes concerning the problems of substance and alcohol abuse.
2. Provide reasonable safeguards ensuring the safety of every student athlete by allowing only drug free student athletes to participate in athletic competition.
3. Identify and treat student athletes who may be involved with substance or alcohol abuse.
4. Encourage prompt treatment or counseling for student athletes with substance or alcohol abuse problems.

#### **Education and Prevention Program**

Texas A&M University-Kingsville shall, in accordance with NCAA Guidelines, provide the following:

- A yearly, mandatory, scheduled educational program addressing substance abuses for all student-athletes. Substance abuse education sessions will be conducted to enhance student awareness. Sessions may address, but not be limited to, the following; Alcohol, Street Drugs, Steroids, Tobacco, Eating Disorders  
NCAA-Banned substances,
- All educational sessions and preventative programs shall utilize expert resources from the university and the community as approved by the Director of Athletics and shall emphasize discouraging drug use and the value of a counseling education treatment response to substance abuse.

### **IV. Program Implementation**

Any student athlete participating or intending to participate in Javelina Athletics will be included in the program. At least once each year, a presentation by the head athletic trainer or designee will be made to each team outlining and reviewing the Department's program and policy regarding drug screening, its purpose and its implementation. Prior to the start of the first intercollegiate competition, in a sport, in an academic year, each student in that sport will confirm in writing that she/he has received, read, and is willing to abide by this policy.

### **V. Drug Screening**

Currently, Javelina Athletics conducts tests for street drugs such as amphetamines, cannabinoids (substance contained in marijuana), cocaine and other controlled substances. The department also has the capability and authority to test for any drug listed on the NCAA list of banned drugs [Bylaw 31.2.3.1].

## A. Testing Guidelines

1. Random tests will be conducted throughout the fall and spring semesters of the academic year, testing a minimum of 25% of total eligible intercollegiate athletes. The Head Athletic Trainer will determine the method of randomization. The randomization will be determined prior to the beginning of the fall semester from the submitted team rosters and will not reflect bias to any individual athlete.
2. Fifth-year athletes (including those whose eligibility is exhausted or those medically unable to compete) receiving any form of athletic scholarship must comply with all elements of the program.
3. Each refusal by a student athlete to take a drug test at the time it is requested will result in the appropriate suspension. (See Section VI - Non Compliance)
4. The presence of any known masking agents or urine manipulators in urine sample is prohibited and will result in the appropriate suspension. (See Section VI - Non Compliance)

## B. Reasonable Suspicion

The Texas A&M University-Kingsville Department of Athletics may request drug screening for specific student athletes on a reasonable suspicion basis. Reasonable grounds for suspicion include the following:

- a. Odor about the person
- b. A signed informant's statement
- c. Observation of drug paraphernalia
- d. Previous positive test results
- e. Physical symptoms or emotional symptoms suggestive of substance abuse as determined by trained medical personnel such as a physician or nurse
- f. Any other factor or act that would lead a person to suspect substance abuse in violation of this policy based on the dictates of reason and common sense
- g. Any arrest for a drug related offense

## C. Testing Procedures

1. Student athletes will be asked to report directly to the testing area and will be required to remain until the collection is completed.
2. Collection will be done under the direct supervision of an Athletic Training staff member.
3. The student athlete will transfer collection from a collection cup to a lab specimen container and then seal it before placing it in the box for shipment.
4. The student athlete will sign a ledger acknowledging an assigned code number that will correspond to the number on the specimen container.
5. Specimens are collected from the training rooms. A courier will then sign for and pick up specimens, after the Head Athletic Trainer / Site Coordinator has signed them verifying that tampering has not taken place. The test lab will then sign as having received them untampered. Bonded carriers will take specimens to respective labs.
6. A certified sports testing lab will conduct the analysis of the specimen.

7. Testing protocol may vary based on the testing laboratory's guidelines. (Available upon request)

## **VI. Disposition of the Results**

### **A. Positive Tests**

1. The positive test results will be received from the testing center by the Site Coordinator / Head Athletics Trainer who will notify the Director of Athletics.
2. The Head Athletic Trainer will inform the student athlete and coach immediately of the positive test result.

### **B. Assessment**

1. An appointment for a chemical dependency assessment will be made with the treatment administrator.
2. The student athlete has 3 to 16 days to follow through with completing the assessment. If the student athlete fails to comply within this time frame, the student athlete will be immediately suspended from practice and competition for a minimum of two weeks (14 days) from the date of expiration of the original 14-day compliance period. The Head Coach will determine the term of suspension, and subsequent reinstatement should any successive periods be needed to obtain compliance after the initial 14-day period.
3. The treatment administrator recommends a plan for the appropriate program for the student athlete, based on the information contained in the assessment.
4. The plan is shared with the Head Coach and the Head Athletic Trainer.

## **VII. Education, Treatment Program**

### **A. Education Program**

Participation in the annual substance education program developed by the university counseling center as a means to prevent future substance abuse will be mandatory for all university athletes.

### **B. Treatment Program**

The treatment program is designed to use a variety of techniques as a means to accomplish secondary prevention success. Each case will be unique in its treatment plan as determined by the treatment coordinator.

1. The treatment administrator will report progress and consult with the head trainer.
2. Any violation of the treatment program, including a positive test, will be reported to the Director of Athletics.
3. Decisions regarding the student athletes' ability to continue to practice and/or compete are contingent on the confidential recommendations from the treatment administrator with input from the head trainer, consultation with the head coach and the approval of the

Director of Athletics. During treatment student athletes may be required to:

- a) Submit to (monthly) drug testing for the remainder of the academic year as required by the treatment facility.
- b) Sign a comprehensive contract (treatment plan) that stipulates conditions for eligibility for competition and/or practice.

## VI. Non-Compliance

Compliance at each stage is the responsibility of the student athlete. Failure to comply with any aspect of the program following the first positive test may result in a suspension from athletic participation at the discretion of the sport Head Coach and Director of Athletics.

Therefore, non-compliance can occur through failure to follow the requirements at any of these stages: drug testing, assessment, treatment or aftercare. Positive test results are cumulative throughout an athlete's career at Texas A&M University-Kingsville.

### A. The first positive test result by a student athlete:

1. The student athlete's coach will be notified by the Head Athletic Trainer that an immediate meeting with the coach and identified student-athlete is required. At this meeting the student-athlete will be notified of the findings of the screening.
2. The student athlete will be suspended from participation in official competition for a minimum number of opportunities according to the following schedule, but may be longer as determined by the Director of Athletics:

SPORT	MINIMUM LENGTH OF SUSPENSION
Baseball	4 games
Basketball	2 games
Cross Country	One meet
Football	1 game
Golf	One tournament
Softball	4 games
Tennis	2 matches
Track & Field	One meet
Volleyball	2 matches

### B. The second positive test result:

1. The student athlete's coach will be notified by the Head Athletic Trainer that an immediate meeting with the coach and identified student athlete is required. At this meeting the student athlete will be notified of the findings of the screening.
2. The student athlete will be suspended from participation in official competition for a minimum number of opportunities according to the following schedule, but may be longer as determined by the Director of Athletics:

SPORT	MINIMUM LENGTH OF SUSPENSION
Baseball	8 games
Basketball	4 games
Cross Country	One meet
Football	2 games
Golf	One tournament
Softball	8 games
Tennis	4 matches
Track & Field	One meet
Volleyball	4 matches

- C. The third positive test result:
1. If the athlete provides a **THIRD POSITIVE SPECIMEN** at any point in the future following reinstatement (including the follow-up drug screen after the first and second positive tests), the student athlete will be suspended from competition and any athletic department activity. (for a minimum of 12 months or indefinitely at the discretion of the Athletic Director)
  2. The student athlete will immediately forfeit his/her athletic scholarship.

## **VII. Voluntary and Other Referrals**

- A. A student athlete who comes forward voluntarily or is referred by other means (prior to notification of selection for drug testing) and acknowledges a problem with drug abuse shall be afforded the support and resources available to address the problem.
1. The student athlete will undergo a mandatory chemical dependency assessment, as scheduled by the Head Athletic Trainer. The procedures followed will be the same as those outlined under "Assessment for a first positive result" previously listed.
  2. A student athlete who fails to follow the recommended treatment plan will be considered non-compliant, and will receive the appropriate suspension.
- B. *A self-referral after notification of selection for drug testing is not considered voluntary.*

## **VIII. Coach's Role**

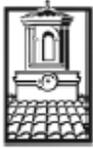
It is the responsibility of the head coach to ensure that his/her student-athletes follow through with all responsibilities regarding their assessment, treatment, and/or aftercare programs.

## **IX. Violation of State or Federal Law**

Any criminal violation of state or federal laws involving the possession or sale of any drugs or illegal substances by student-athletes will be dealt with using the procedures outlined in the Student Athlete Code of Conduct.

## **APPENDIX D –**

# **University Annual Alcohol and Drug Policies Notification Samples**



**TEXAS A&M**  
**UNIVERSITY**  
**KINGSVILLE**

HUMAN RESOURCES  
MSC 107 · 700 UNIVERSITY BLVD.  
KINGSVILLE, TEXAS 78363  
361-593-3705 · FAX 361-593-3604

### Human Resources Annual Policy Notification 2015

State Law and Texas A&M University System policy require that all employees be notified annually of policies regarding HIV/AIDS, Preventative Drug and Alcohol Abuse and Rehabilitation Programs, Compensatory Time for non-exempt employees, Civil Rights Compliance and Ethics Polies. These policies can be found via the link provided below.

<http://www.tamus.edu/legal/policy/policy-and-regulation-library/>

<u>Policy Number:</u>	<u>Title:</u>
07.01	Ethics
08.01.01	Civil Rights Compliance
31.01.09	Overtime
34.02	Preventative Drug and Alcohol Abuse and Rehabilitation Programs
34.04.03	HIV/AIDS in the Workplace and Learning Environment

Additionally, Texas A&M University-Kingsville specific policies can be accessed via the following link:  
<http://www.tamuk.edu/policy/rules/>

If you have any questions, do not hesitate to contact Human Resources at 361-593-3705.

# BIENNIAL REVIEW 2014-2016

From: TAMUK Official Notice  
To: Faculty; Staff  
Cc: Preventative Drug and Alcohol Abuse and Rehabilitation Programs  
Subject: Preventative Drug and Alcohol Abuse and Rehabilitation Programs  
Sent: Mon 4/25/2016 8:42 AM

**Human Resources Annual Policy Notification 2015-16**

Federal and State Law and Texas A&M University System policy require that all employees be notified annually of policies regarding HIV/AIDS, Preventative Drug and Alcohol Abuse and Rehabilitation Programs, Compensatory Time for non-exempt employees, Civil Rights Compliance and Ethics Policies. These policies can be found via the link provided below.

<http://www.tamuk.edu/legal/policy/policy-and-regulation-library/>

Policy Number:	Title:
07.01	Ethics
08.01.01	Civil Rights Compliance
31.01.09	Overtime
34.02	Preventative Drug and Alcohol Abuse and Rehabilitation Programs
34.04.03	HIV/AIDS in the Workplace and Learning Environment

Also, employees may benefit from our Employee Assistance Program. Please see the Department of Human Resources website for current information and access information for this confidential resource.

Additionally, Texas A&M University-Kingsville specific policies can be accessed via the following link: <http://www.tamuk.edu/policy/rules/>

If you have any questions, do not hesitate to contact Human Resources at 361-593-3705.

From: Felipe E Garza  
To: Campus Community  
Cc: Revised 2015 Texas A&M University Kingsville Annual Security Report and Fire Safety Report  
Subject: Revised 2015 Texas A&M University Kingsville Annual Security Report and Fire Safety Report  
Sent: Wed 12/2/2015 5:10 PM

**Notice to Texas A&M University-Kingsville Community:**

Texas A&M University-Kingsville's Campus Security Policy and Campus Crime and Fire Statistics Report, originally published on October 1, 2015, includes statistics for the previous three calendar years concerning reported crimes that occurred on-campus and the campus fire log; in off-campus buildings or property owned or controlled by Texas A&M University-Kingsville; and on public property within, or immediately adjacent to and accessible from, the campus was revised on November 19, 2015, to correct clerical errors. The report also includes institutional policies concerning campus security, fire safety, sexual assault, and other matters. The report for 2015 (reporting calendar years 2012, 2013 and 2014) is available at: [http://www.tamuk.edu/dean/dean\\_files/2015cleryreport.pdf](http://www.tamuk.edu/dean/dean_files/2015cleryreport.pdf) or a copy may be obtained by contacting Kirsten Comary, Assistant Vice President of Student Affairs/Dean of Students, Room 306 in the Memorial Student Union or the Texas A&M University-Kingsville Police Department, Seale Hall, 825 W Santa Gertrudis.

Also, you may access the Campus Safety and Security Data at the U.S. Department of Education website: <http://ope.ed.gov/security/> This information reflects our written Annual Security Report data.

With regards,

Kirsten Comary  
Assistant Vice President of Student Affairs/Dean of Students

and

Felipe Garza  
Director of Public Safety/Chief of University Police

Felipe E. Garza  
Director of Public Safety/Chief of Police  
University Police Department  
Texas A&M University-Kingsville

**APPENDIX E –**

**Texas A&M University – Kingsville  
Citrus Center Campus – Weslaco, Texas**

**Texas State Technical College (TSTC)  
Harlingen Campus – MIT-C  
Harlingen, Texas**

**South Texas College (STC)  
Mid Valley Campus  
Weslaco, Texas**

## **About Citrus Center**

The Citrus Center originated in the mid-1940's when a group of local citizens and citrus growers approached the then Texas College of Arts & Industries, Kingsville, with the idea of establishing a research and training facility specializing in citriculture for the Lower Rio Grande Valley. In 1947 the original campus site and research farm was purchased with funds contributed by the citrus industry and other community institutions. Buildings were acquired from the deactivated Harlingen Air Base and by 1948 the Center was in operation. In the 1960's with the help of the Jones-Collier foundation the 200 acre South Research Farm was added.

The A&I Development Foundation property in Hidalgo County consists of two parcels of land, 36 and 26 acres. These lie adjacent to and are integrated with the operation of the South Research Farm. The properties were purchased in February 1974 and March 1977 respectively. Purchase of the property was facilitated by low interest loans from the Valley Agricultural Research and Development Corporation whose purpose in making the loans was to enhance the research resources of the Citrus Center. The loans were paid to maturity with income generated by the Citrus Center from the management and cultivation of orchards on the property.

The Citrus Center student enrollment numbers are the following:

AY 2014-2015: 117

AY 2015-2016: 157

AY 2016-2017: 204

## **About Texas State Technical College**

Texas State Technical College was established in 1965 in Waco as the James Connally Technical Institute of Texas A&M University to meet evolving workforce needs. The Harlingen campus was opened in 1967 and in 1969, the institute separated from Texas A&M and became an independent state system with its own Board of Regents.

Today, the Texas State Technical College System has four colleges in Harlingen, Marshall, Waco and West Texas with more than 10,000 students enrolled in credit programs. It is the only state-supported technical college system in Texas.

TSTC Harlingen offers associate degree and certificate programs in agriculture, information technology and telecommunications, engineering and manufacturing, health and sciences, business, commerce and service and transportation and aviation.

The TSTC Harlingen – MIT-C student enrollment numbers are the following:

AY 2014-2015: 72

AY 2015-2016: 92

AY 2016-2017: 119

## DAAPP PROGRAM EFFORTS, ACHIEVEMENTS, AND ASSESSMENT

### STUDENTS

#### Office of Compliance:

In Spring 2016, the Compliance Office purchased the AlcoholEDU for College and Haven Understanding Sexual Assault online educational programs to ensure the university meets compliance requirements for the Drug-Free Schools and Campus Regulation Act and the Clery Act that is outlined in the 2013 VAWA Reauthorization. On August 15, 2016, both these online courses were launched and all students, faculty, and staff were offered to participate in the courses. The following is the total amount of students who completed the AlcoholEDU and/or Haven online courses within the satellite campuses:

During the fall of 2016, there were 110 students registered at TSTC Harlingen Campus-MIT-C. Eight students accessed the AlcoholEdu training. Three of those students started part 1, two of those students completed part 1, and three of those students completed AlcoholEdu. Five students accessed the Haven Understanding Sexual Assault training. One of those students registered but did not start the course, one of those students started part 1, and three of those students completed the Haven training.

During the fall of 2016, there were 175 students enrolled at the Citrus Center/South Texas College Mid Valley campus. Two students accessed the AlcoholEdu training. One of those students registered but did not start the course and one of those students started part 1 of AlcoholEdu. Although the training was available to all students enrolled at Texas A&M University-Kingsville and the university's satellite campuses, no student enrolled at the Citrus Center/South Texas College Mid Valley campus accessed the Haven training.

*“AlcoholEdu for College* is an interactive online two part program designed to reduce the negative consequences of alcohol amongst students.”

*“Haven Understanding Sexual Assault* is an interactive online two part program addressing the critical issues of sexual assault, relationship violence, stalking, and sexual harassment – among students, faculty and staff.”

*“Haven for Faculty & Staff* provides faculty and staff members with an interactive online two part program that includes scenarios and examples they may face around sexual assault, domestic violence, and sexual harassment.”

## *Student Health and Wellness - Counseling Services*

### *Distance Learning Students*

Counseling Services offers face-to-face counseling and education to all currently enrolled TAMUK Students. Counseling Services does not provide Internet, e-mail, or other electronically-based counseling or therapy. Distance education students (*Texas A&M University-Kingsville Citrus Center Campus; South Texas College Mid Valley Campus; TSTC Harlingen Campus – MIT-C*) who are unable to come to the Texas A&M-Kingsville Campus may call Counseling Service for assistance in locating services within the limits of the knowledge of services in the area, up to the limits of state and federal law and within the guidelines of professional ethics. Additionally, distance learning students can access any and all information and materials available on the Counseling Services website including information about emergency mental health resources. For additional information contact Counseling Services at 361-593-3991.

## **Local Resources**

### **Mental Health Adult Services & Substance Use Disorder**

New Appointments Call  
800-813-1233

### **Tropical Texas Behavioral Health**

601 W. 6<sup>th</sup> St. Weslaco, TX 78596  
956-968-8551

### **Alcoholism & Drug Detox Help**

1015 N Texas Blvd, Weslaco, TX 78596  
956-525-4175

### **Tropical Texas Behavioral Health**

103 N Loop 449, Harlingen, TX 78550  
956-289-7000

### **Palms Behavior Health**

613 Victoria Ln, Harlingen, TX  
956-365-2300

### **Rio Grande Mental Health**

712 Morgan Blvd #110, Harlingen TX  
956-364-1111

### **Narconon South Texas**

17697 ABD Road, Harlingen, TX  
956-423-2853

### **Recovery Center of Cameron County – Harlingen**

712 N. 77<sup>th</sup> Sunshine Strip Suite 22  
956-548-0028

## EMPLOYEES

Texas A&M University-Kingsville offers the Deer Oaks Employee Assistance Program (EAP) to provide employees and their immediate family members with free and confidential assessments, referral and counseling. Deer Oaks EAP Services is available at any time and can help with work-related concerns, personal problems and other issues affecting your well-being. An employee who needs help with alcohol and/or substance abuse issues can contact the EAP on a 24 hour basis.

## DAAPP NOTIFICATIONS AND SANCTIONS ENFORCEMENTS

### STUDENT NOTIFICATION

Students receive alcohol and drug policy's notification in the following facets: (1) Clery Act Reports – Annual Campus Security Report submitted by the Dean of Students & University Police Department (online version), (2) Student Handbook hardcopy and online version (3) Student Leadership Conference – risk management workshop and the “Social Event Policy” handouts which can also be found as an online version, (4) Residence Life Guidebook, (5) Alcohol Edu and Haven online education training, and (6) Enrollment Management notifies prospective students regarding alcohol and other drug policies.

### EMPLOYEE NOTIFICATION

The university utilizes the following methods as employee alcohol and illegal substance abuse rule notification:

(1) The Jeanne Clery Disclosure of Campus Security Report is disseminated annually to students, faculty, and staff. The Clery report highlights reported crimes as statistics well as university rules and policies concerning alcohol and other drug. Faculty and staff are notified in an email regarding online access to this report. Copies of the report also may be obtained at the University Police Department and/or the Dean of Students office.

(2) Within 30 days of hire, new employees are required to complete online system-required training on modules such as Creating a Discrimination-Free Workplace, Ethics, Information Security Awareness, Orientation to the A&M System, and Reporting Fraud, Waste, and Abuse. The orientation to the A&M System training module refers to the university's alcohol and drug policies. Every two years, all employees are required to complete each module noted above.

(3) Human Resources' continues to require a mandatory “New Employee Orientation” that reviews university policies/procedures upon the individual's first day of employment. During this orientation, a specific session addresses university rule 34.02.01.K1 *Alcohol and*

*Illegal Substance Abuse* (approved in April 22, 2004) and TAMUS Regulation 34.02.01 *Drug and Alcohol Abuse and Rehabilitation Programs*. In addition, the new employee signs an acknowledgement of receipt of required information which includes policies 34.02. and 34.02.01.

## SANCTION AND ENFORCEMENT

### **Alcohol and Illegal Substance Abuse**

Students, faculty, and staff receive and/or have availability of the following sanction information: In accordance with TAMUK rule 34.02.01.K1 *Alcohol and Illegal Substance Abuse*, “failure to comply with this rule by any employee or student will constitute grounds for disciplinary action, up to and including termination of employment or expulsion from the University . . . An employee or student who violates any of the drug laws will be subject to prosecution in accordance with the law. Legal sanctions for violation of local, state and federal laws may include, but are not limited to fines, probation, and jail or prison sentences.” <http://www.tamuk.edu/policy/rules/pdf/34.02.01.K1.pdf>

### **Jeanne Clery Disclosure of Campus Security Reports and Fire Safety Reports**

Texas A&M University-Kingsville’s Campus Security Policy and Campus Crime and Fire Statistics Report is published annually on October 1 and includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Texas A&M University-Kingsville; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning alcohol and other drug, campus security, emergency response and evacuation. Additionally, the Clery report outlines important matters such as the violence against women reauthorization act of 2013, domestic violence, dating violence as well as stalking. The report for 2016 (includes years 2013, 2014, and 2016) is available at [http://www.tamuk.edu/dean/dean\\_files/cleryreport.pdf](http://www.tamuk.edu/dean/dean_files/cleryreport.pdf)

Each year, a postcard notification is mailed to all enrolled students providing the web site to access this report. Faculty and staff are notified in an email regarding access to this report. Copies of the report also may be obtained at the University Police Department and the Dean of Students office.

# BIENNIAL REVIEW 2014-2016

*Data excerpts from the 2016 Campus Security & Fire Safety Report:*

## TEXAS A&M UNIVERSITY-KINGSVILLE CITRUS CENTER CAMPUS

<b>Weapons, Drug and Alcohol Arrests and Disciplinary Referrals</b>						
Offense	Year	On Campus Property	Residential Facilities*	Non-Campus Property	Public Property	Unfounded Crimes
Drug Law Arrests	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Disciplinary Referrals	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	1	0
Liquor Law Arrests	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0
Liquor Law Disciplinary Referrals	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0

\*The Residential Facilities column is a subset of on-campus

No crime reports were received by Weslaco Police Department

## SOUTH TEXAS COLLEGE MID VALLEY CAMPUS

<b>Weapons, Drug and Alcohol Arrests and Disciplinary Referrals</b>						
Offense	Year	On Campus Property	Residential Facilities*	Non-Campus Property	Public Property	Unfounded Crimes
Drug Law Arrests	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Disciplinary Referrals	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	1	0
Liquor Law Arrests	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0
Liquor Law Disciplinary Referrals	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0

## TSTC HARLINGEN CAMPUS – MIT-C

<b>Weapons, Drug and Alcohol Arrests and Disciplinary Referrals</b>						
Offense	Year	On Campus Property	Residential Facilities*	Non-Campus Property	Public Property	Unfounded Crimes
Drug Law Arrests	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Disciplinary Referrals	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	1	0
Liquor Law Arrests	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0
Liquor Law Disciplinary Referrals	2013	0	0	0	0	0
	2014	0	0	0	0	0
	2015	0	0	0	0	0

### DAAPP RECOMMENDATIONS

- Conduct an Alcohol and Other Drug (AOD) assessment to ensure that services are tailored to the population.
- Explore other Rio Grande Valley local resources and services that may be available to the students.
- Identify a comprehensive Alcohol and Other Drug notification and dissemination for the distance learning population.
- Coordinate the AOD and Bystander Intervention (STEP UP Javelinas) workshops to the students
- Conduct QPR Suicide Prevention Training with Students, Faculty, and Staff.

**APPENDIX F –**

**Irma Lerma Rangel College of Pharmacy**

## IRMA LERMA RANGEL COLLEGE OF PHARMACY

The mission of the Texas A&M University Irma Lerma Rangel College of Pharmacy (COP) is to provide a comprehensive pharmacy education in a stimulating, learning-intensive, student-centered environment to prepare a diverse student body for the practice of pharmacy as competent, caring, ethical professionals dedicated to the provision of optimal pharmaceutical care through a balanced program of education, research, and service. The Rangel College of Pharmacy, as part of Texas A&M University, is located on both the Texas A&M University-Kingsville (TAMUK) and Texas A&M University College Station (TAMU) campuses. The College opened on the TAMUK and TAMU campuses in August 2006 and August 2014, respectively.

## STUDENTS

### **Alcohol and Drug Prevention Efforts:**

The Rangel College of Pharmacy has policies and procedures in place to identify and to assist students who may be using or abusing, or both, drugs and alcohol. These policies and procedures are written in the Student Handbook and reviewed with new students during orientation.

### **Substance Use, Abuse and Dependency Policy:**

The Rangel College of Pharmacy is committed to providing a safe and healthy work environment for students, faculty, and staff. Additionally, as a component of the Texas A&M Health Science Center, faculty and students must set an example for patients and exhibit a concern for their safety, health and welfare. In addition to the College's concern for the safety, health and welfare of patients, the College is concerned for the safety, health and welfare of students and strives to identify and assist students who abuse alcohol, prescription medications and illicit drugs.

The Texas A&M Rangel College of Pharmacy prohibits the abuse, unlawful possession, distribution and illegal use of drugs and/or alcohol by students. Students who violate this policy also violate the College's Code of Conduct and are be subject to disciplinary action.

The term "substance abuse" is defined as:

- Arriving at the College or a practice site under the influence of alcohol or drugs. Students cannot consume alcohol while at a practice site and should not drink alcohol within eight hours prior to driving to a site.
- Excessive use of alcohol or prescription medications (*i.e.*, use that affects academic performance, participation in academic programs or the safety of employees, students or patients, or any combination thereof).
- Use of medications without medical justification or use of illicit drugs.

The term “illicit drugs” is defined as:

- Marijuana, cocaine, heroin, opiates, amphetamines and similar drugs whose possession and use are prohibited under state and federal law.
- Prescription drugs not prescribed by the student’s physician.
- Designer drugs, look-alike synthetic drugs and similar substances.

The term “impaired student” is defined as any student who demonstrates behavior that differs from that normally expected of a pharmacy student, whose actions endanger the public or himself/herself, and who violates the rules, traditions and ethics of the Texas A&M Rangel College of Pharmacy.

## **Substance Abuse Self-Identification**

The Rangel College of Pharmacy does not condone the abuse of alcohol, prescribed medications or illicit drugs and promotes a drug free environment. However, the College recognizes that students may develop problems with substance abuse and the goal is to identify the problem before an incident occurs that violates College policies (*e.g.* arrest, usage on campus property, or intoxication in the classroom or health care setting).

The College encourages students with a substance abuse problem to voluntarily identify themselves and seek immediate treatment at an appropriate facility. Students with a substance abuse problem, whether it is a problem that pre-dates enrollment at the College or a recent problem, are asked to read this policy carefully and then make a determination of the option to pursue. Regardless of the option selected, denial or refusal of evaluation or treatment may result in expulsion from the Texas A&M Rangel College of Pharmacy.

Students who voluntarily identify themselves as having a substance abuse problem may be allowed to progress normally through the curriculum provided that:

1. The student voluntarily identifies themselves as having a substance abuse problem prior to an incident that violates College policies (*i.e.*, the student has not been arrested, caught using on campus property, shown up to class intoxicated, been caught selling illicit drugs, been caught stealing medication from a pharmacy, *etc.*).
2. The student seeks treatment immediately at a facility that specializes in providing treatment, counseling and support for the abused substance or substances. The student should provide the College with the name of the treatment facility.
3. The student’s conduct and academic performance remain consistent with minimum expectations of the College as described in the Student Handbook.
4. Students who voluntarily identify themselves as having a substance abuse problem and, by his/her own admission or the testimony of approved substance abuse counselors, cannot meet minimum expectations for conduct, behavior or academic performance, or any combination thereof, are asked to take a medical leave of absence. This does not imply that the College will not dismiss or take other appropriate action against students who self-identify and do not meet academic or professional expectations or both.
5. Students may seek assistance themselves or be referred for a chemical dependency evaluation (see “Evaluation for Chemical Dependency” below). Students referred for an evaluation should meet with the Assistant Dean for Student Affairs, who will

- review the referral with the student. Information pertaining to the referral and the meeting are confidential. The primary goal of the meeting is to encourage the student to follow through with the evaluation and seek appropriate treatment if necessary.
6. Students who are given the option to participate in a substance abuse assistance or rehabilitation program must comply with program requirements. The Texas A&M Rangel College of Pharmacy will make reasonable efforts to assist students who comply with the requirements of their treatment program (e.g., help them keep up with academic responsibilities).

Students who participate in a treatment program should note the following:

- Students must actively participate in the assistance program or satisfactorily complete the rehabilitation program.
  - Students must provide evidence of continued outpatient therapy to the Assistant Dean for Student Affairs. The therapy should be consistent with the recommendations of the assistance or rehabilitation program.
  - Students must remain substance free after completing the assistance or rehabilitation program and participate in random drug screening for the duration of their enrollment at the College.
  - Students who fail to comply with these requirements may be dismissed from the College.
7. Students who comply fully with assistance or rehabilitation program requirements are referred to the Texas Pharmacist Recovery Network, Inc. (PRN), who assists with treatment and recovery. During treatment, the student may be required to sign a contract with PRN and this contract would be effective for the remainder of the student's education (and perhaps after graduation if deemed necessary). Random urine or serum samples may be required as part of the PRN contract. For more information, please refer to the PRN website at <http://www.Texaspharm.affiniscape.com/displaycommon.cfm?an=1&subarticlenbr=52>.

## **Evaluation for Chemical Dependency**

Students who display certain behaviors may be referred to an appropriate professional for an evaluation of chemical dependency. These include new, continued or repeated incidents of:

- 1) Behavior that is inconsistent with stated or previously observed personal values.
- 2) Declining academic performance.
- 3) Poor interpersonal relationships.
- 4) Marked changes in observed personal habits.
- 5) Diminishing lifestyle and changes in physical appearance.
- 6) Defensive behavior such as withdrawal, blame, denial, hostility, aggression, grandiosity, *etc.*
- 7) Legal difficulties concerning substance abuse.
- 8) Absenteeism defined, but not all-inclusive, as follows:
  - Excessive absences for "illness"
  - Monday and Friday absences

- Excessive tardiness
- Leaving classes early
- Peculiar and increasing improbable excuses for absences
- Higher absenteeism rate than for other students
- Frequent unscheduled short-term absences
- Frequent trips to water fountain or restroom
- Physical illness

## **Annual Drug and Alcohol Screening Requirement**

All new and continuing students are required to complete a 10-panel drug screen on an annual basis and to submit the results to the Rangel College of Pharmacy.

- The Rangel College of Pharmacy shall designate a third-party vendor to conduct the drug screen.
- Pharmacy practice sites may require students to complete a drug screen in addition to the screen required by the College.
- New and continuing students are responsible for all costs associated with drug screening.
- Adverse findings, including refusal to comply, shall be evaluated by the Credentialing Committee who recommends a course of action to the Dean consistent with Rangel College of Pharmacy policy.

## **Recognized Student Organizations – TAMUK campus**

Recognized student organizations on the TAMUK campus must adhere to policies and procedures outlined by the Rangel College of Pharmacy and Texas A&M University-Kingsville – Office of Student Activities. Additionally, student organizations must attend an annual risk management presentation as required by the State of Texas (HB2639/SB1138). This presentation is offered and coordinated by the TAMUK Dean of Students Office and must occur at the beginning of the fall semester. In the presentation, the dangers of alcohol and drug abuse are covered.

## **The University of Texas HSC at Houston Employee Assistance and Work Life Program (UTEAP)**

The UTEAP is under contract to provide services, including personal counseling and online resources to 4<sup>th</sup> year pharmacy students doing Advanced Practice Experiences with preceptors across the state wherever their experiences are located. These services include counseling for alcohol and drug abuse. All Rangel College of Pharmacy students are informed of alcohol and drug abuse programs available to them as students and as graduates in the course PHAR 810 – Psychiatry and Addiction, which is taught in the fall of the 3rd year.

## EMPLOYEES (FACULTY & STAFF)

Due to the geographic distribution of employees at the various campuses of the Texas A&M Health Science Center, counseling services and alcohol and drug abuse programs are made available to employees and students through TAMU, TAMHSC and agreements with other Texas A&M System components and other Employee Assistance programs as follows:

**Deer Oaks Employee Assistance Program (EAP)** is available to all budgeted employees and graduate students throughout Texas. This program is also available to their immediate family members. The EAP has experienced clinicians available to assist with substance abuse issues, both for the abuser and the family members affected by the abuse. Help is available by telephone 24 hours a day, seven days a week.

Personal Counseling:

- Online resources for Alcohol and Drug Abuse
- Online Newsletters

TAMU Employee and Organizational Development offers a classroom course titled Alcohol and Drugs in the Workplace course. Participants are given information on the signs and symptoms of substance use and misuse as well as responding to troubled employees. Employees are provided upon hire with information regarding standards of conduct expected of each state employee in areas such as the use of alcohol.

**HSC's Wellness program (Wellness with a Purpose)** encourages well-being and provides links and resources for addiction issues such as the **American Psychological Association** website and Blue Cross/Blue Shield's **Wellness Works Newsletter**.

## APPENDIX G –

# 2016 DAAPP Annual Notification Prepared by Texas A&M University-San Antonio

**Texas A&M University-San Antonio (formerly Texas A&M Kingsville System Center) was under the operation leadership of Texas A&M University-Kingsville during part of the 2014-2016 Biennial Review period. Thus, the information provided in Appendix F was prepared by Texas A&M University- San Antonio.**

## **Drug and Alcohol Prevention Program (DAAPP)** 2016 Report **Texas A&M University-San Antonio**

The Drug Free Schools and Communities Regulations (34 CFR Part 86) of the Drug Free Schools and Communities Act (DFSCA) require all Institutions of Higher Education (IHE) such as Texas A&M University- San Antonio (A&M-SA) to certify that it has implemented programs to prevent the abuse of alcohol and use, and/or distribution of illicit drugs both by student and employees either on its premises and as part of any of its activities. At a minimum, an IHE must annually distribute the following in writing to all student and employees:

- I. Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees;
- II. A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- III. A description of the health risks associated with the use of illicit drugs and alcohol abuse;
- IV. A description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students; and
- V. A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct or law.

### **I. Standards of Conduct**

The Texas A&M University System (system) and each member is committed to a drug-free environment and protecting the safety, health and well-being of all employees and students. Texas A&M University-San Antonio is an Alcohol and Other Drugs-Free Campus. Texas A&M University-San Antonio recognizes and supports present local, state, and federal laws, including the Drug Free Schools and Communities Campuses Regulations (DFSCR) and policies of the Board of Regents, with respect to the sale, use, distribution, and possession of alcoholic beverages and illegal drugs. In addition the Drug-Free Postsecondary Education Act of 1990 with respect to the manufacture, distribution, sale, possession, or use of marijuana, controlled substances, or dangerous drugs on college campuses and elsewhere.

#### **A. Employees**

Each Texas A&M System University must abide by [Policy 34.02, Drug and Alcohol Abuse Regulations](#). Other applicable policies include: The Drug Free Workplace Act of 1988, the Drug-Free Schools and Communities Act of 1989 and the Drug-Free Work Force Rules for Department of Defense (DOD)

#### **B. Students**

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Violations of the Student Code of Conduct are taken seriously. The University may impose disciplinary charges against any student who allegedly violated Texas A&M System Policies and Regulations, University Rules and Procedures and/or local, state and federal laws concerning controlled substances. Violations of any local, state or federal law pertaining to controlled substances that occur off campus and are not associated with a University- connected activity may result in disciplinary charges in situations in which the continued presence of the individual on campus is likely to interfere with the educational process and the orderly operation of the University. University disciplinary proceedings will be in accordance with procedures outlined in the [Student Code of Conduct](#).

## II. Legal Sanctions

A&M-SA enforces all federal and state laws and local ordinances

### A. Federal

Offense	Minimum Punishment	Maximum Punishment
Manufacture, distribution or dispensing of drugs (includes marijuana)	A term of imprisonment for up to 5 years, and a fine of \$250,000.	A term of life imprisonment without release (no eligibility for parole) and a fine not to exceed \$8,000,000 (for an individual) or \$20,000,000 (if other than an individual).
Possession of drugs (including marijuana)	Imprisonment for up to 1 year, and a fine of not less than \$1,000.	Imprisonment for not more than 20 years nor less than 5 years and fine of not less than \$5,000 plus costs of investigation and prosecution.
Operation of a Common Carrier under the influence of alcohol or drugs		Imprisonment for up to 15 years and a fine not to exceed \$250,000.

### B. State

Offense	Minimum Punishment	Maximum Punishment
Manufacture or delivery of controlled substance	Confinement in jail for not more than 2 years nor less than 180 days, and a fine not to exceed \$10,000.	Confinement in a state prison for life or for a term of not more than 99 years nor less than 15 years, and a fine not to exceed \$250,000.
Possession of controlled substances (drugs)	Confinement in jail for a term of not more than 180 days, a fine not to exceed \$2,000, or both.	Confinement in a state prison for life or for a term of not more than 99 years nor less than 10 years, and a fine not to exceed \$250,000.
Delivery of Marijuana	Confinement in jail for a term of not more than 180 days, a fine not to exceed \$2,000, or both.	Confinement in a state prison for life or for a term of not more than 99 years nor less than 10 years, and a fine not to exceed \$100,000.
Possession of Marijuana	Confinement in jail for a term of not more than 180 days, a fine not to exceed \$2,000, or both.	Confinement in a state prison for life or for a term of not more than 99 years nor less than 5 years, and a fine not to exceed \$50,000.
Driving while intoxicated (includes intoxication from alcohol, drugs, or	Confinement in jail for a term of not more than 180 days nor less than 72	Confinement in a state prison for a term of not more than 10 years nor

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both)	hours, and a fine of not more than \$2,000.	less than 2 years, and a fine of not more than \$10,000.
Public intoxication (Class C Misdemeanor)	Fine not to exceed \$500.	Section 49.02, Texas Penal Code, provides that the offense of public intoxication wherein a person appears in a public place while intoxicated to the degree that the person may endanger himself or another person is punishable as a Class C misdemeanor, unless the person is younger than 21 years old, wherein Sections 106.071 and 106.115, Texas Alcoholic Beverage Code apply and provide for a Class C misdemeanor punishment and attendance at an alcohol awareness program, and where the offender has been previously convicted twice for an alcohol-related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.
Purchase of alcohol by a minor	Fine to not exceed more than \$500.	Sections 106.02, 106.071, and 106.115, Texas Alcoholic Beverage Code, provide that the offense of the purchase of alcohol by a minor is punishable as a Class C misdemeanor and attendance at an alcohol awareness program, and when the person has been previously convicted twice for an alcohol-related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.
Consumption of alcohol by a minor	Fine to not exceed more the than \$500.	Sections 106.04, 106.071, and 106.115, Texas Alcoholic Beverage Code, provide that the offense of consumption of alcohol by a minor is punishable as a Class C misdemeanor and attendance at an alcohol awareness program, and where the person has been previously convicted twice for an

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		alcohol-related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.
Possession of alcohol by a minor	Fines to not exceed more than \$500.	Sections 106.05, 106.071, and 106.115, Texas Alcoholic Beverage Code, provide that the possession of alcohol by a minor is punishable as a Class C misdemeanor and attendance at an alcohol awareness program, and where the person has been previously convicted twice for an alcohol-related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.
Sale of alcohol to a minor (Class A misdemeanor)	A fine not to exceed \$4000 or confinement in jail for a term not to exceed one year or both	For a subsequent offense, a fine of not less than \$500 nor more than \$1,000 or confinement in jail for not more than 1 year, or both.

### III. Health Risks

There are many types of drugs that trigger harmful effects. Drugs are categorized by the effects of each. According to The Drug Enforcement Agency (DEA) 2015 Resource Guide on Drugs of Abuse, the following risks are associated with drug and alcohol abuse.<sup>1</sup>

#### A. Alcohol

Health hazards associated with the excessive use of alcohol or with alcohol dependency include dramatic behavioral changes, retardation of motor skills, and impairment of reasoning and rational thinking. These factors result in a higher incidence of accidents and accidental death for such persons than in nonusers of alcohol. Nutrition also suffers, and vitamin and mineral deficiencies are frequent. Prolonged alcohol abuse causes bleeding from the intestinal tract, damage to nerves and the brain, psychotic behavior, loss of memory and coordination, damage to the liver often resulting in cirrhosis, impotence, severe inflammation of the pancreas, and damage to the bone marrow, heart, testes, ovaries, and muscles. Damage to the nerves and organs is usually irreversible. Cancer is the second leading cause of death in alcoholics and is 10 times more frequent than in nonalcoholics. Sudden withdrawal of alcohol from persons dependent on it

will cause serious physical withdrawal symptoms. Drinking during pregnancy can cause fetal alcohol syndrome. Overdoses of alcohol can result in respiratory arrest and death. 1

## **B. Cannabis** (Marijuana, Hashish, Synthetic Marijuana)

“The short-term effects of marijuana include: Problems with memory and learning, distorted perception, difficulty in thinking and problem-solving, and loss of coordination The effect of marijuana on perception and coordination are responsible for serious impairments in learning, associative processes, and psychomotor behavior (driving abilities). Long term, regular use can lead to physical dependence and withdrawal following discontinuation, as well as psychic addiction or dependence.

Short-term physical effects from marijuana use may include: Sedation, blood shot eyes, increased heart rate, coughing from lung irritation, increased appetite, and decreased blood pressure. Like tobacco smokers, marijuana smokers experience serious health problems such as bronchitis, emphysema, and bronchial asthma. Extended use may cause suppression of the immune system. Because marijuana contains toxins and carcinogens, marijuana smokers increase their risk of cancer of the head, neck, lungs, and respiratory tract. Withdrawal from chronic use of high doses of marijuana causes physical signs including headache, shakiness, sweating, and stomach pains and nausea.” 1

1 Points A-H includes information regarding health risks associated with drug abuse was obtained from The Drug Enforcement Agency (DEA) 2015 Resource Guide on Drugs of Abuse found online at: [https://www.dea.gov/pr/multimedia-library/publications/drug\\_of\\_abuse.pdf](https://www.dea.gov/pr/multimedia-library/publications/drug_of_abuse.pdf) (website last visited 8/15/16).

## **C. Stimulants** (Cocaine, Methamphetamine, MDMA (Molly, Ecstasy, X, XTC), Nicotine, Amphetamines (Adderall))

“When used as drugs of abuse and not under a doctor’s supervision, stimulants are frequently taken to produce a sense of exhilaration, enhance self-esteem, improve mental and physical performance, increase activity, reduce appetite, extend wakefulness for pro longed period, and “get high.” Chronic, high-dose use is frequently associated with agitation, hostility, panic, aggression, and suicidal or homicidal tendencies. Paranoia, sometimes accompanied by both auditory and visual hallucinations, may also occur. Tolerance, in which more and more drug is needed to produce the usual effects, can develop rapidly, and psychological dependence occurs. In fact, the strongest psychological dependence observed occurs with the more potent stimulants, such as amphetamine, methylphenidate, methamphetamine, cocaine and methcathinone. Abrupt cessation is commonly followed by depression, anxiety, drug craving, and extreme fatigue, known as a “crash.” 1

Stimulants are sometimes referred to as uppers and reverse the effects of fatigue on both mental and physical tasks. Therapeutic levels of stimulants can produce exhilaration, extended wakefulness, and loss of appetite. These effects are greatly intensified when large doses of stimulants are flushed skin, chest pain with palpitations, excessive sweating, vomiting, and abdominal cramps.” 1

## **D. Depressants** (Alcohol, Benzodiazepine (Valium, Xanax), Flunitrazepam (Roofies), GHB)

“Depressants used therapeutically do what they are prescribed for: to put you to sleep, relieve anxiety and muscle spasms, and prevent seizures. They also cause amnesia, leaving no memory of events that occur while under the influence, reduce your reaction time, impair mental functioning and judgment, and cause confusion long-term use of depressants produces psychological dependence and tolerance.

Some depressants can relax the muscles. Unwanted physical effects include: slurred speech, loss of motor coordination, weakness, headache, lightheadedness, blurred vision, dizziness, nausea, vomiting, low blood pressure, and slowed breathing prolonged use of depressants can lead to physical dependence even at doses recommended for medical treatment. Unlike barbiturates, large doses of benzodiazepines are rarely fatal unless combined with other drugs or alcohol. But unlike the withdrawal syndrome seen with most other drugs of abuse, withdrawal from depressants can be life threatening.”<sup>1</sup>

## **E. Hallucinogens (LSD, Psilocybin (Shrooms, Peyote, PCP))**

“Sensory effects include perceptual distortions that vary with dose, setting, and mood. Psychic effects include distortions of thought associated with time and space. Time may appear to stand still, and forms and colors seem to change and take on new significance. Weeks or even months after some hallucinogens have been taken, the user may experience flashbacks – fragmentary recurrences of certain aspects of the drug experience in the absence of actually taking the drug. The occurrence of a flashback is unpredictable, but is more likely to occur during times of stress and seems to occur more frequently in younger individuals. With time, these episodes diminish and become less intense. Physiological effects include elevated heart rate, increased blood pressure, and dilated pupils. A severe overdose of PCP and ketamine can result in respiratory depression, coma, convulsions, seizures, and death due to respiratory arrest.”<sup>1</sup>

## **F. Narcotics (Heroin, morphine, Codeine, Opium, Hydrocodone, Salvia)**

“Narcotic/opioid use comes with a variety of unwanted effects, including drowsiness, inability to concentrate, and apathy. Use can create psychological dependence. Long after the physical need for the drug has passed, the addict may continue to think and talk about using drugs and feel overwhelmed coping with daily activities. Relapse is common if there are not changes to the physical environment or the behavioral motivators that prompted the abuse in the first place. Narcotics/opioids are prescribed by doctors to treat pain, suppress cough, cure diarrhea, and put people to sleep. Effects depend heavily on the dose, how it’s taken, and previous exposure to the drug. Negative effects include: slowed physical activity, constriction of the pupils, flushing of the face and neck, constipation, nausea, vomiting, and slowed breathing.

Physical dependence is a consequence of chronic opioid use, and withdrawal takes place when drug use is discontinued. Early withdrawal symptoms often include: watery eyes, runny nose, yawning, and sweating as the withdrawal worsens, symptoms can include: restlessness, irritability, loss of appetite, nausea, tremors, drug craving, severe depression, vomiting, increased heart rate and blood pressure, and chills alternating with flushing and excessive sweating.”<sup>1</sup>

## **G. Steroids**

“Case studies and scientific research indicate that high doses of anabolic steroids may cause mood and behavioral effects. In some individuals, steroid use can cause dramatic mood swings, increased feelings of hostility, impaired judgment, and increased levels of aggression (often referred to as “roid rage”) When users stop taking steroids, they may experience depression that may be severe enough to lead one to commit suicide. Anabolic steroid use may also cause psychological dependence and addiction. In both men and women, anabolic steroid use can cause high cholesterol levels, which may increase the risk of coronary artery disease, strokes, and heart attacks. Anabolic steroid use can also cause acne and fluid retention. Oral preparations of anabolic steroids, in particular, can damage the liver.”<sup>1</sup>

## **H. Inhalants** (Spray Paints, Markers, Glue, Cleaning Fluids, Gasoline)

“Inhaled chemicals are rapidly absorbed through the lungs into the bloodstream and quickly distributed to the brain and other organs. Nearly all inhalants produce effects similar to anesthetics, which slow down the body’s function. Depending on the degree of abuse, the user can experience slight stimulation, feeling of less inhibition or loss of consciousness. Within minutes of inhalation, the user experiences intoxication along with other effects similar to those produced by alcohol. These effects may include slurred speech, an inability to coordinate movements, euphoria, and dizziness. After heavy use of inhalants, abusers may feel drowsy for several hours and experience a lingering headache.

Additional symptoms exhibited by long-term inhalant abusers include: Weight loss, muscle weakness, disorientation, inattentiveness, lack of coordination, irritability, depression, and damage to the nervous system and other organs.”<sup>1</sup>

## **IV. Drug and Alcohol Programs**

The following training, programs, resources, counseling, treatment, rehabilitation or reentry programs are available to employees and/or students as described below.

### **A. Employees**

Texas A&M University-San Antonio annually notifies employees of *Texas A&M University System Regulation 34.02.01, Drug and Alcohol Abuse and Rehabilitation Programs*.

Additionally, Texas A&M University-San Antonio provides employees with Rule 34.02.01.01, *Substance Abuse Prevention*.

The University offers an Employee Assistance Program (EAP) contracted through Deer Oaks EAP Services. Deer Oaks EAP Services can be reached via the web [www.deeroaks.com](http://www.deeroaks.com), email [eap@deeroaks.com](mailto:eap@deeroaks.com) or telephone (866) 327-2400. Substance abuse may be covered by medical plans offered by Texas A&M University-San Antonio.

Texas A&M University-San Antonio offers leave covered under the Family and Medical Leave Act (FMLA). Employees are encouraged to meet with the Office of Human Resources regarding FMLA requests. Medical information including the reason for the medical leave remains confidential.

1 Points A-H includes information regarding health risks associated with drug abuse was obtained from The Drug Enforcement Agency (DEA) 2015 Resource Guide on Drugs of Abuse found online at: [https://www.dea.gov/pr/multimedia-library/publications/drug\\_of\\_abuse.pdf](https://www.dea.gov/pr/multimedia-library/publications/drug_of_abuse.pdf) (website last visited 8/15/16).

## B. Students

The Texas A&M University San Antonio is a drug, alcohol and tobacco free campus, as stated in the Student Handbook. All new students are presented with general information during their face-to-face Orientation about the Drug-Free Campus Rule stated in the Student Handbook (Pages 66-70) and The Student Code of Conduct (Page 35).

All university sponsored activities are alcohol and drug free and provide opportunities for participants to enjoy healthy entertainment and educational activities safe environment. Students traveling for any extra-curricular or university-sponsored event must sign a Student Travel Waiver indicating that they have read, understand, and will abide by all University rules.

Through the Texas A&M University-San Antonio Office of Student Counseling and Wellness Services, students have free access to licensed counselors on campus for initial screening/consolation in regards to a concern around substance use, with possible referral to outside agencies. Upon request, a Behavioral Health Provider list with options for addiction treatment is available, along with various informational brochures. Also, various screening tools and information are available on the Counseling webpage. Please visit the Office of Student Counseling and Wellness at the following link:  
<http://www.tamusa.edu/studentengagementsuccess/studentcounseling/index.html>.

## C. Local Resources

### A. Residential treatment

San Antonio Recovery Center -Karen Ruelas, LPC	(210) 432-3700
Haven for Hope (In House Recovery Program)- Program Director Richard Hamner	(210) 220-2492
Serenity House-Kay Speier	(210) 837-0017
Soba Texas	(210) 439-6342
Lifetime Recovery	(210) 633-0201
Covenant Hills (Women/Boerne)	(830) 336-2300
La Hacienda Treatment Center	(830) 238-4222
Origins Recovery Center (South Padre)	(888) 843-8935

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## B. Intensive Outpatient

Creekview Counseling	(210) 280-0262
Right Step- Alamo City Treatment Services	(210) 541-8400
Rise Recovery- Palmer Drug Abuse Program (free) youth/adult	(210) 697-9766

## C. Detox

Center for Healthcare Services	(210) 246-1300
The Nix Specialty Health Care	(210) 579-3800
Methodist Transplant (Alcohol and benzodiazepine only)	210) 575-0500
Celebrity Care Medical Clinic (Suboxone maintenance/Boerne)	(830) 249-8400

## V. Disciplinary Sanctions

Texas A&M University- San Antonio will impose sanctions on employees and students for violation of A&M-SA's policies and standards of conduct (consistent with federal, state and local laws) up to and including reprimands, expulsion, termination, and referral for prosecution. Possible sanctions are described in more detail below.

### A. Employees

If a supervisor reasonably suspects that use of a controlled substance or alcohol has resulted in absenteeism, tardiness or impairment of work performance or is the cause of workplace accidents, the supervisor shall immediately notify the appropriate department head or designated administrator. Upon direction from the department head or designated administrator, the supervisor or designated administrator shall discuss with the employee the suspected alcohol or drug-related problem(s). The employee shall be advised of available alcohol and drug counseling, rehabilitation or employee assistance programs, and the terms of any applicable disciplinary sanctions. The employee may be required to participate in an assistance program and be subject to discipline (up to and including termination of employment) if he or she rejects participation in the program. All meetings between the employee and the supervisor or designated administrator to address the suspected alcohol or drug-related problem and/or its resolution shall be documented in a memorandum to the record and filed in the employee's personnel file.

If discussion and/or participation in available alcohol or drug counseling, rehabilitation or the employee assistance program fails to resolve the suspected alcohol or drug-related problem(s) or if the employee fails to meet the terms of any applicable disciplinary 34.02.01 Drug and Alcohol Abuse and Rehabilitation Programs sanctions, the employee may be subject to disciplinary action up to and including termination. Any disciplinary action will be governed by system policies on discipline and dismissal and academic freedom, responsibility and tenure. A record of the action will be placed in the employee's personnel file.

## **B. Students**

Disciplinary action in cases involving drug-related violations may result in suspension, dismissal or expulsion from the University, depending on the nature and seriousness of the case. Participation in a substance abuse education or treatment program may be required in addition to other sanctions. Any disciplinary action imposed by the University may precede and be in addition to any penalty imposed by an off-campus authority.

## **Annual Notification of the DAAP and Biennial Report**

### **A. Employee Notification**

Notification of the information contained in the DAAPP is distributed to all current employees of the university on an annual basis via an all-staff email. New employees will receive notification during their orientation process. The DAAPP is also available for review online at The Office of Student Counseling and Wellness Services.

### **B. Student Notification**

Notification of the information contained in the DAAPP is distributed to all currently enrolled students each semester via jaguar email. The DAAPP is also available for review online at The Office of Student Counseling and Wellness Services.

## **VII. Oversight Responsibility**

The Office of the Assistant Vice President of Student Engagement and Success and the Director of Human Resources shall serve as the main contacts that will have oversight responsibility of the DAAPP including, but not limited to: updates, coordination of information required in the DAAPP, and coordination of the annual notification to employees and students and the biennial review.

Assistant Vice President of Student Engagement and Success  
Jo Anna Benavidez-Franke  
Location: Main Campus, Sen. Frank Madla Building, Suite 311  
Phone: (210) 784-1330  
Email: JoAnna.Benavies-Franke@tamusa.edu  
Director of Human Resources  
Karen Collins  
Location: Main Campus, Central Academic Building, Suite 439  
Phone: (210) 784-2059  
Email: Karen.collins@tamusa.edu

**Acknowledgements:**

The following works were used in developing this document:

- Delta College DAAPP Annual Report 2015
- Lansing Community College DAAPP Annual Information 2015
- Southern Methodist University DFSCA
- University of North Texas DFSCA
- University of Texas at San Antonio DFSCA

## APPENDIX H –

# 2013-2015 Biennial Review Prepared by Texas A&M University-San Antonio

**Texas A&M University-Kingsville conducted their Biennial Review in the 2014-2016 time period. Texas A&M University-San Antonio has conducted their Biennial Review in the 2013-2015 time period which is found in appendix G.**

Texas A&M University-San Antonio  
2013-2015 Biennial Review  
Drug-Free School and Campuses Regulations  
EDGAR PART 86

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December 04, 2015

**Certification Letter**

Secretary of Education  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

Dear Secretary:

I have reviewed the Texas A&M University-San Antonio 2013-2015 biennial review to meet the Drug Free Schools & Campuses Regulations (EDGAR Part 86) and agree with its finding and recommendations. We have implemented an alcohol and other drug prevention program to educate students about the dangers of substance abuse.

As the biennial report suggests, Texas A&M University-San Antonio has done significant work to address these issues as appropriate for our non-traditional, non-residential student population. Our continued work in this area will help ensure the well-being of our students, faculty and staff. If you have any questions about the enclosed report, please contact me at your convenience.

Sincerely,

Dr. Cynthia Teniente-Matson  
President  
Texas A&M University-San Antonio

## **REQUIREMENTS OF THE DRUG-FREE SCHOOLS AND CAMPUSES REGULATIONS (DFSCR)**

From U.S. Department of Education, EDGAR [34 DFR Part 86]

At a minimum, each school must distribute to all students and employees annually:

- ◆ Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school property or as part of any school activities
- ◆ A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol
- ◆ A description of the health risks associated with the use of illicit drugs and the abuse of alcohol
- ◆ A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students
- ◆ A clear statement that the institution will impose sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct

The law further requires an institution of higher education to conduct a biennial review of its program to:

- ◆ determine its effectiveness and implement changes if they are needed
- ◆ ensure that the sanctions developed are consistently enforced

## **TEXAS A&M UNIVERSITY-SAN ANTONIO COMPLIANCE STATEMENT**

Texas A&M University-San Antonio recognizes and supports present local, state and federal laws, including the Drug-Free Schools and Campuses Regulations (DFSCR) and policies of the Board of Regents, with respect to the sale, use, distribution, and possession of alcoholic beverages and illegal drugs, including the manufacture, distribution, sale, possession, or use of marijuana, controlled substances, or dangerous drugs on the campus or as a part of campus activities.

The Texas A&M University-San Antonio campus community expects that all members abide by local, state, and federal laws, including the DFSCR, regarding alcohol and other drugs as well as the Texas A&M University System Policy regarding Drugs & Alcohol.

Please see the following System Policies and Regulations Pertaining to Drugs and Alcohol:

<http://www.tamus.edu/assets/files/hr/forms/drug-alcohol.pdf>

<http://policies.tamus.edu/34-02.pdf>

<http://policies.tamus.edu/34-02-01.pdf>

<http://policies.tamus.edu/34-03.pdf>

## STATEMENT OF PROGRAM GOALS AND EVIDENCE OF GOAL ACHIEVEMENT

It is the goal of Texas A&M University-San Antonio to:

- A. Promote positive decision-making by educating members of the University Community on the dangers of alcohol and drug abuse.

Evidence of goal achievement includes:

- ◆ Jaguar Organization Training (JOT) – Held at the beginning of each fall semester and spring semester and is specifically designed to welcome new and returning students to the University. Information regarding the Rule is distributed at each event.
  - ◆ New/Transfer Student Orientation - Orientation is available in face-to-face session or online sessions and is mandatory at Texas A&M University-San Antonio. Information regarding the Rule and the Student Code of Conduct is presented at all face-to-face sessions.
  - ◆ The Texas A&M University-San Antonio Student Handbook includes the Student Code of Conduct and the Rule. See page 34 for Student Code of Conduct. page 76, item i. for Drug-Free Campus Rule.
- B. Provide members of the campus community with healthy alternatives to social activities which may involve alcohol and other drugs.
- ◆ All activities of the Student Activities are alcohol and drug free and provide opportunities for participants to enjoy healthy entertainment and educational activities in a safe environment.
  - ◆ Student Travel documentation has been revised as follows:  
For day trips students are required to sign waivers indicating that they are bound by the Rule, even when traveling off-campus. For over-night trips – students are required to sign the waiver and a Student Travel Agreement form indicating that they have read, understand, and will abide by the Rule. See Attachment #2.
- C. Provide helping and referral resources for individuals who have concerns about their behavior related to alcohol and other drugs.
- ◆ Alcohol Screening Day – is sponsored by Student Counseling Services. Individuals complete surveys regarding their use of alcohol. Mental Health professionals are on hand to offer individual counseling for those at risk of alcohol related problems.
  - ◆ The Office of Student Counseling & Wellness Services – The Intake Form was revised to include a question related to use of alcohol and drugs for appropriate follow-up by Counselor.
  - ◆ Various commercial publications, pamphlets and brochures are published and/or distributed by the Office of Student Counseling & Wellness.

## BIENNIAL REVIEW 2014-2016

- ◆ All budgeted benefits eligible faculty and staff have free confidential access to the Employee Assistance Program (EAP). This program is provided to help employees with various personal problems that may arise, including alcohol and/or drug use/abuse. Human Resources see this as a positive benefit as it provides an employee that needs help or has questions a free and confidential place to get answers.
- D. Determine the effectiveness of the Rule and implement changes if needed.
- ◆ Rule revised to include stronger statement that alcohol is not to be present at any Student Life event.
  - ◆ A review of judicial records indicates that there was zero drug/alcohol offense committed by a student at Texas A&M University-San Antonio during the 2013-2015 review periods.
- E. Ensure that sanctions are developed and consistently enforced.
- ◆ Sanctions are clearly articulated in the Rule. There was zero drug/alcohol offense committed by a student at Texas A&M University-San Antonio during the 2013-2015 review periods.

## SUMMARY OF PROGRAM STRENGTHS AND WEAKNESSES

Texas A&M University-San Antonio is a non-traditional commuter campus. It does not offer residential living or intercollegiate athletics. These factors combine to have a positive impact on the behavior of students with regard to on-campus alcohol and/or drug-related offences.

### PROGRAM STRENGTHS:

- ◆ The University has a strong Rule. The Rule is reviewed and updated annually.
- ◆ The Rule is distributed annually to all students, faculty, and staff as described in section 2 of this document – Texas A&M University-San Antonio COMPLIANCE STATEMENT and section 3 – STATEMENT OF PROGRAM GOALS.

The Rule is readily available in print and electronic format. The Student Handbook includes the Student Code of Conduct and the Drug-Free Campus Rule. It can be accessed at:

<http://www.tamusa.edu/uploadFile/folders/fcestrad/Pdf/Pdf-635767864704349879-10.100.150.124.pdf>

See Page 34 for Student Code of Conduct, page 76 for Drug-Free Campus Rule.

- ◆ The University encourages campus-wide involvement in alcohol and other drug education and prevention programs. The division of Student Affairs and Academic Affairs work together to accomplish programmatic goals.
- ◆ Programs are proactive and student-focused. Even though the University does not experience on-campus behavior typically related to alcohol or drug use and/or abuse, programs are produced in hopes of reaching other members of the community. For example, many of our non-traditional students report that they have used University resources with their teenage children.
- ◆ The faculty is supportive of the Student Code of Conduct and the Rule. In fact, faculty members are encouraged to place a prepared statement encouraging students to read, understand and abide by the Student Code of Conduct in their syllabi.
- ◆ The College maintains a record of all alcohol and drug-related offenses. There was one drug/alcohol offense committed by a student at Texas A&M University-San Antonio during the 2013-2015 review periods.
- ◆ Annual Security Report includes statistics for the previous three years concerning reported crimes that occurs on campus; in certain off-campus buildings or property owned or controlled by Texas A&M University-San Antonio; and on public property within or immediately adjacent to and accessible from the concerning sexual assault, and other matters. Obtain a copy of this report by contact the University Police Department at (210) 784-1900 or by accessing the following website:  
[http://www.tamusa.edu/upd/SecurityFireSafetyReports/2014\\_Annual\\_Security\\_Report.pdf](http://www.tamusa.edu/upd/SecurityFireSafetyReports/2014_Annual_Security_Report.pdf)

- ◆ All employees, including part-time and adjunct faculty, are provided the link of the Rule at their Texas A&M University-San Antonio new hire orientation.

## **RECOMMENDATIONS FOR RULE REVISIONS**

Based on the foregoing review, and the information collected during the process, the following recommendations are proposed:

1. Creation of a Drug-Free Campus Task Force. This task force should meet at least once per academic term to review Rule, progress towards goals, best practices, and propose Rule revision.
2. Implementation of an email notification of Rule annually to students via student e-mail/portal system. See Attachment #3. All students are provided a free student e-mail account at the time of initial registration. Student e-mail is an official means of communication at Texas A&M University-San Antonio. Students are responsible for the information presented to them via the student e-mail account.
3. A link to the Rule is included in a letter e-mailed to all students at the point that they register for their first academic class.
4. Information about the Rule is presented at all New/Transfer Orientation sessions (face-to-face and online), at all Student Leadership Council meetings, at Student Life events, Wellness Program events and events of the Counseling Center. See Attachment #5
5. Include Rule information in the online orientation program

## ATTACHMENTS

- #1 Texas A&M University System Policy on Drug and Alcohol Free Campus
- #2 Student Travel Waiver form
- #3 Draft of Email Notification to Students Annually
- #4 Draft of Letter to New Students
- #5 Notification of Drug Free/Alcohol Free Zone @ Events
- #6 U.S. Department of Education, EDGAR Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist

## Attachment #1

### Texas A&M University System Policy on Drug and Alcohol Free Campus

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#### 34.02.01 Drug and Alcohol Abuse and Rehabilitation Programs

Approved July 14, 2000  
Revised September 2, 2013  
Next Scheduled Review: September 2, 2018



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#### Regulation Statement

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The Texas A&M University System (system) and each member is committed to a drug-free environment and protecting the safety, health and well being of all employees and students.

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#### Reason for Regulation

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The use of illicit drugs and alcohol may have a detrimental impact on the system and each member in achieving their missions. This regulation provides guidelines for implementation of a drug and alcohol abuse awareness, prevention and intervention program for students and employees in accordance with the Drug-Free Workplace Act of 1988, the Drug-Free Work Force Rules for Department of Defense (DOD) Contractors, and the Drug-Free Schools and Communities Act of 1989.

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#### Procedures and Responsibilities

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##### 1. ADMINISTRATION

The Office of General Counsel (OGC) must be informed by the appropriate administrator of possible violations of this regulation and the advice of an OGC attorney must be secured before testing anyone due to reasonable suspicion of drug or alcohol use or abuse. Advice of the OGC is not needed for required testing as described in Section 4, and the OGC may waive the requirement to seek OGC's advice for reasonable suspicion testing when a member shows documented evidence of training for administrators and supervisors in alcohol and drug awareness.

##### 2. MEMBER RULE

The chief executive officer of each member shall establish a rule for the implementation of System Policy 34.02, *Drug and Alcohol Abuse*, and this regulation. Requirements of the Drug-Free Workplace Act of 1988, the Drug-Free Schools and Communities Act of 1989 and the Drug-Free Work Force Rules for Department of Defense (DOD) Contractors and the requirements of the Department of Transportation or other regulatory bodies and applicable state laws must be included as applicable for students and employees.

### 3. ALCOHOL AND DRUG-FREE AWARENESS AND PREVENTION PROGRAM

- 3.1 In accordance with the Drug-Free Schools and Communities Act of 1989, each member shall develop and implement an alcohol and drug-free awareness and prevention program (program) for students and employees. Programs must conform to system policies and regulations as well as related state and federal laws.
- 3.2 Annually, each member must notify, in writing, each employee and each student of:
- (a) the standards of conduct that prohibit the unlawful manufacture, distribution, dispensation, use and possession of illicit drugs and alcohol by students and employees on system property or as part of any system activity;
  - (b) a description of the applicable legal sanctions under local, state or federal law for the unlawful manufacture, distribution, dispensation, use or possession of illicit drugs or alcohol;
  - (c) a description of the health risks associated with the use of illicit drugs and alcohol;
  - (d) a description of drug or alcohol counseling, treatment, rehabilitation, re-entry or employee assistance programs that are available to students and/or employees;
  - (e) a clear statement that the member, consistent with local, state or federal law, will impose sanctions against a student or employee who violates the standards of conduct. The statement must include a description of the possible sanctions; and
  - (f) a description of the member's program, including alternative support, education and re-entry programs for students who are expelled as a result of violating standards required by these minimum requirements.
- 3.3 As required by federal law, each member must conduct a biennial review of its program and report:
- (a) the effectiveness of the program;
  - (b) the consistency of sanction enforcement;
  - (c) the number of drug and alcohol-related violations and fatalities that occur on system property or at system activities and reported to campus officials, and the number and type of sanctions that are imposed by the member for such reported violations and fatalities on system property or at system activities; and
  - (d) whether any changes to the program are needed and implement any such changes.
- 3.4 Each member shall, upon request, make available to the U.S. Secretary of Education or designee, other applicable governmental agencies and the general public, all documents outlined in Section 3.1, as well as the biennial review.
- 3.5 Members must certify the accessibility of a drug abuse prevention program for officers, employees and students of the member, as required under 20 U.S.C.A. § 1094.

### 4. EMPLOYEE DRUG TESTING

- 4.1 Department of Defense

- 4.1.1 In accordance with the Drug-Free Workplace Act of 1988 and the Drug-Free Work Force Rules for Department of Defense (DOD) Contractors, government contractors shall institute and maintain a program for achieving the objective of a drug-free work force. The program shall include employee assistance programs emphasizing education, counseling and rehabilitation; training to assist in identifying and addressing illicit drug use; provisions for self-referrals as well as supervisory referrals for treatment; and procedures for identifying illicit drug users, including a random drug testing program for employees in sensitive positions.
- 4.1.2 As a condition of employment, employees on federal governmental grants or contracts must abide by the required notification statement and must report any criminal drug statute conviction for a violation occurring in the workplace or on system business to their employer no later than five days after the conviction. The employer, in turn, must notify the contracting federal agency within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction and, within 30 days, must impose sanctions on the employee involved. Sanctions may take the form of personnel actions against the employee, up to and including termination, or requiring the employee to satisfactorily participate in an approved drug abuse assistance or rehabilitation program.
- 4.1.3 Testing of an employee in a DOD-funded sensitive position will be undertaken under the following circumstances: (1) when there is reasonable suspicion that an employee uses illicit drugs, (2) when an employee has been involved in an accident or unsafe practice, (3) as part of or as a follow-up to counseling or rehabilitation for illicit drug use or (4) as part of a voluntary employee drug testing program.

## 4.2 Department of Transportation

Drug testing of employees required to have commercial driver's licenses must comply with Federal Highway Administration and Department of Transportation regulations and will be conducted in the following situations: (1) pre-employment, (2) post-accident, (3) reasonable suspicion, (4) random and (5) return-to-duty and follow-up.

## 5. REASONABLE SUSPICION OF EMPLOYEE DRUG OR ALCOHOL ABUSE

- 5.1 If a supervisor reasonably suspects that use of a controlled substance or alcohol has resulted in absenteeism, tardiness or impairment of work performance or is the cause of workplace accidents, the supervisor shall immediately notify the appropriate department head or designated administrator. Upon direction from the department head or designated administrator, the supervisor or designated administrator shall discuss with the employee the suspected alcohol or drug-related problem(s). The employee shall be advised of available alcohol and drug counseling, rehabilitation or employee assistance programs, and the terms of any applicable disciplinary sanctions. The employee may be required to participate in an assistance program and be subject to discipline (up to and including termination of employment) if he or she rejects participation in the program. All meetings between the employee and the supervisor or designated administrator to address the suspected alcohol or drug-related problem and/or its resolution shall be documented in a memorandum to the record and filed in the employee's personnel file.
- 5.2 If discussion and/or participation in available alcohol or drug counseling, rehabilitation or the employee assistance program fails to resolve the suspected alcohol or drug-related problem(s) or if the employee fails to meet the terms of any applicable disciplinary

sanctions, the employee may be subject to disciplinary action up to and including termination.

- 5.3 Any disciplinary action will be governed by system policies on discipline and dismissal and academic freedom, responsibility and tenure. A record of the action will be placed in the employee's personnel file.
- 5.4 Testing of employees other than those occupying DOD-funded sensitive positions or those required to have a commercial driver's license may be undertaken only when there is reasonable suspicion that the employee is under the influence of alcohol or illicit drugs while on the job and the employee's job performance has been affected by the use of alcohol or illicit drugs. The decision to test an employee in these circumstances will be made by the appropriate chief executive officer or designee with the advice of the OGC. The employee should be informed that a refusal to submit to a test, combined with a reasonable suspicion of usage, may be sufficient basis for termination.

## 6. TESTING PROCEDURES

The expense of the screening and any retest will be borne by the member. The screening will be kept confidential, with the results being reported to the employee and the appropriate senior-level administrator as soon as they are available. Any written documentation will be kept in the employee's confidential medical file.

### 6.1 Drug Testing

- 6.1.1 Prior to the administration of a drug test, the appropriate administrator or supervisor must explain the drug testing procedures to the employee and arrange for a member employee(s) to transport and accompany the employee to a hospital or clinic for the taking of a specimen for screening purposes. If the member has laboratory or medical facilities with personnel trained for such testing, those facilities may be used if there are adequate chain-of-custody procedures established for the samples, and precautions are taken to guarantee the integrity of the testing against tampering or substitution.
- 6.1.2 Before the specimen is taken, the employee will be asked to sign a consent form agreeing to the taking of a specimen for testing purposes. The signed form will be required by the hospital or clinic. The employee may be asked to list any medications being taken. The employee will have a reasonable opportunity to rebut or explain a positive test result, including an independent retest of the sample.

### 6.2 Alcohol Testing

Alcohol testing shall be conducted using an Evidential Breath Testing Device (EBT) that has been approved by the National Highway Traffic Safety Administration.

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## Related Statutes, Policies, or Requirements

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[20 U.S.C. § 1011j](#)

[20 U.S.C. § 1094](#)

21 U.S.C.A. § 812, [The Controlled Substances Act](#)

[41 U.S.C. §§ 701-707, The Drug-Free Workplace Act of 1988](#)

[34 C.F.R. 86 \(Authority: 20 U.S.C. 1145g\), The Drug-Free Schools and Communities Act of 1989](#)

[48 C.F.R. 252.223-7004, The Drug-Free Work Force Rules for Department of Defense \(DOD\) Contractors](#)

[Texas Health and Safety Code, Chapter 481, Texas Controlled Substances Act](#)

[System Policy 34.02, Drug and Alcohol Abuse](#)

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## Definitions

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**Alcohol** – any beverage containing more than one-half of one percent of alcohol by volume, which is capable of use for beverage purposes, either alone or when diluted.

**Alcohol abuse** – the excessive use of alcohol in a manner that interferes with (1) physical or psychological functioning; (2) social adaptation; (3) educational performance or (4) occupational functioning.

**Controlled substance** – a substance listed in schedules I through V of the Controlled Substances Act (21 U.S.C.A. 812) or whose possession, sale or delivery results in criminal sanctions under the Texas Controlled Substances Act (Texas Health and Safety Code, Chapter 481). In general, controlled substances include all prescription drugs, as well as those substances for which there is no generally accepted medicinal use (e.g., heroin, LSD, marijuana, etc.), and substances that possess a chemical structure similar to that of a controlled substance (e.g., designer drugs). The term does not include alcohol.

**Criminal drug statute** – a criminal statute involving the manufacture, distribution, dispensation, use or possession of any controlled substance.

**Criminal drug statute conviction** – a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the state or federal criminal drug statutes.

**Drugs or other controlled substances** – any substances capable of altering an individual's mood, perception, pain level or judgment.

**Employee in a sensitive position** – an employee who has been granted access to classified information or an employee in another position determined by appropriate administrative personnel to involve national security, health or safety concerns, or functions requiring a high degree of trust and confidence.

Illicit drug or chemical substance – (a) any drug or chemical substance, the manufacture, distribution, dispensation, use or possession of which is illegal under any state or federal law or (b) one that is legally obtainable but has not been legally obtained. The term includes prescribed drugs not legally obtained and prescribed drugs not being used for prescribed purposes.

Prescribed drug – any substance prescribed for individual consumption by a licensed medical practitioner. It includes only drugs that have been legally obtained and are being used for the purpose for which they were prescribed or manufactured.

Reasonable suspicion – shall be established by (1) observation of the actions/behaviors of the individual; (2) a supervisor or other reliable individual witnessing possession or use; or (3) any other legal measure used for alcohol or drug detection.

Sanctions – may include completion of an appropriate rehabilitation or assistance program, suspension or expulsion from school, suspension or termination from employment, other disciplinary action or referral to authorities for prosecution. If an employee has been convicted of a criminal drug statute, sanctions must be imposed within 30 days.

Workplace – a site for the performance of work at which employees are prohibited from engaging in the unlawful manufacture, distribution, dispensation, use or possession of a controlled substance.

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## **Member Rule Requirements**

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A rule is required to supplement System Policy 34.02, *Drug and Alcohol Abuse*, and this regulation. See Section 2.

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## **Contact Office**

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System Human Resources Office  
(979) 458-6169

# BIENNIAL REVIEW 2014-2016

## Attachment #2

### Texas A&M University-San Antonio Assumption of Risk Indemnification Agreement Complete one per traveler! Fill all blank spaces!

The screenshot shows a web browser window with the URL `lla/requests/event/forms/166598/edit`. The browser's address bar contains several icons for various services like SharePoint, Spectate, Cognos, Umbraco, tax, UPD, Cascade, Cascade file, Canopy, CITI, Tech, PD, and Reference. The page header features the Texas A&M University-San Antonio logo, a search bar with the text "Search for anything...", and navigation links for "Admin" and "My Memberships".

The form itself is titled "Designer" and "Reviewers" and has a "Save &" button. The main content area contains the following text:

I understand and agree that the travel activity (as listed above) of the organization (as listed above) of which I am involved with, involves certain risks and that regardless of the precautions taken by the organization, some bodily injuries may occur. Specific risks/hazards involved in the activity(s) include, but are not limited to the following: normal risk associated with travel, sports or physical activity.

Knowing this information, in consideration of my participation in the recognized student organization's activity, I hereby release, waive, discharge, and covenant not to sue, and agree to hold harmless the organization, Texas A&M University-San Antonio, The Texas A&M University System and its Board of Regents, the State of Texas, and their representatives, officers, advisors, agents and employees (hereinafter referred to as RELEASEES) from ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, OR INJURY, INCLUDING DEATH, that may be sustained by me arising out of any travel or activity(s) conducted by or under the auspices of the RELEASEES caused by risks associated by this activity and/or the negligence of the RELEASEES. Participant acknowledges that the organization and the University/State are separate legal entities and should be treated as such.

I am fully aware that there are inherent risks involved with this activity(s) and I know of no medical reason why I should not participate. I understand and agree the organization cannot be expected to control all of the risks articulated in this form, but may need to respond to accidents and potential emergency situations. Therefore, I hereby give my consent for any medical treatment that may be required during my participation with the understanding that the cost of any such treatment will be my responsibility. The RELEASEES do not carry medical or accident insurance for the activities mentioned unless the participants are informed otherwise. As such, participants should review their personal insurance portfolio and provide that information where indicated below.

Finally, I am fully aware that there are inherent risks involved with activity(s) and I choose to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property. I voluntarily assume full responsibility for any risks of loss, property damage, or personal injury, including death, which may be sustained by me as a result of participating in said activity including injuries sustained as a result of the negligence of RELEASEES. I further agree to indemnify and hold harmless the RELEASEES for any loss, liability, damage or costs, including court costs and attorney's fees that may occur as a result of my participation in said activity including injuries sustained as a result of the negligence of RELEASEES. I understand this agreement to indemnify and hold harmless does not apply to injuries caused by intentional or grossly negligent conduct.

In signing this Release, I acknowledge and represent that I have read it, understand it, and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements, apart from the foregoing agreement that has been reduced to writing have been made. I execute this document for full, adequate, and complete consideration fully intending to be bound by the same, now and in the future. I represent that I am eighteen (18) years of age or older and am otherwise competent to execute this agreement. If the participant is younger than 18 then his/her parent or legal guardian must also sign where indicated below.

Participant agrees to abide by all rules and regulations of the organization (as listed above) and Texas A&M University-San Antonio. Failure to do so will result in a disciplinary meeting with the University's Judicial Officer and assessment of appropriate sanctions.

# BIENNIAL REVIEW 2014-2016

The screenshot shows a web browser window with the URL `ella/requests/event/forms/166598/edit`. The browser's address bar and tabs are visible at the top. Below the browser, there is a dark red header for Texas A&M University San Antonio, featuring a search bar and navigation links for 'Admin' and 'My Membership'. The main content area is a form editor with two tabs: 'Designer' (selected) and 'Reviewers'. A green 'Save' button is located in the top right corner of the editor. The form contains four fields:

- 34. K Number (ID: 2190024)**: A required text field with a red 'Required' label. It includes 'Edit', 'Clone', 'Move', and 'Delete' action buttons.
- 35. Birthday (ID: 2190025)**: A required date field with a red 'Required' label. It includes 'Edit', 'Clone', 'Move', and 'Delete' action buttons.
- 36. Cell Phone Number (ID: 2190026)**: A required text field with a red 'Required' label and a phone icon. It includes 'Edit', 'Clone', 'Move', and 'Delete' action buttons. Below the field is a 'Validation' section with the text: 'Valid input may include: XXX-XXX-XXXX'.
- 37. Electronic Signature (ID: 2190027)**: A required text area with a red 'Required' label. It includes 'Edit', 'Clone', 'Move', and 'Delete' action buttons. The text area contains the following text:

Texas Business and Commerce Code Title 10, Ch. 322: Sec. 322.007. LEGAL RECOGNITION OF ELECTRONIC RECORDS, ELECTRONIC SIGNATURES, AND ELECTRONIC CONTRACTS. (a) A record or signature may not be denied legal effect or enforce-ability solely because it is in electronic form.  
(b) A contract may not be denied legal effect or enforce-ability solely because an electronic record was used in its formation.  
(c) If a law requires a record to be in writing, an electronic record satisfies the law.  
(d) If a law requires a signature, an electronic signature satisfies the law.

\*If student is under age 18 a parent or guardian must print out and fill out the form by uploading Individual Travel Form (under 18 only) on OrgSync under files.

The bottom of the screenshot shows a Windows taskbar with icons for File Explorer, Google Chrome, and other applications.

Revised 10/30/09

Attachment #3 (DRAFT)

Original Message-----

From: Personal Message [mailto: do.not.reply@nowhere.nothing]

Sent:

Subject: Texas A&M University-San Antonio Drug Free Campus Rule

Students,

In compliance with federal Drug-Free Schools and Campuses Regulations, the following information must be submitted to all campus constituencies annually.

If you have questions or comments, please call or visit the Office of Student Affairs, the Office of Human Resources or Student Counseling Services.

Jo Anna Benavides-Franke  
Assistant Vice President of Student Engagement & Success

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**TEXAS A&M UNIVERSITY-SAN ANTONIO COMPLIANCE STATEMENT & DRUG AND ALCOHOL RULES**

Texas A&M University-San Antonio recognizes and supports present local, state, and federal laws, including the Drug-Free Schools and Campuses Regulations (DFSCR), and policies of the Board of Regents, with respect to the sale, use, distribution and possession of alcoholic beverages and illegal drugs, including the manufacture, distribution, sale, possession or use of marijuana, controlled substances or dangerous drugs on the campus or as a part of campus activities.

Texas A&M University-San Antonio Drug-Free Campus Rule, hereafter referred to as the Rule, was developed to address the requirements of the DFSCR. The Rule is clear in the expectation that all members of the University community must abide by local, state, and federal laws, including the DFSCR, regarding alcohol and other drugs. Also, the Rule includes specific language articulating the required standards of conduct, a description of the applicable legal sanctions, a description of health risks, a description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees and students, and a clear statement that the institution will impose sanctions on students and employees for violations of the standards of conduct.

The Rule is included in the Texas A&M University-San Antonio Student Handbook. See: <http://www.tamusa.tamus.edu/uploadfile/folders/aprado/Pdf/Pdf-635139861789259476-10.100.20.118.pdf> page 76.

The Texas A&M University-San Antonio Student Code of Conduct, also included in the Student Handbook, includes specific language relative to alcohol and other drugs. See:

<http://www.tamusa.edu/uploadFile/folders/fcestrad/Pdf/Pdf-635767864704349879-10.100.150.124.pdf>

Page 34.

The standards set forth by the Rule and the Student Code of Conduct is enforced by the Division of Student Affairs as they are related to students. The Office of Human Resources enforces these standards as they relate to faculty and staff. Human Resources send out an email at the beginning of each fiscal year regarding drug and alcohol policies. It is also located on HR's website under Annual Announcements:

<http://www.tamusa.tamus.edu/humanresources/annualannouncements.html>

**Attachment #4 (DRAFT)**  
{letterdate}

Dear {first},

On behalf of the staff and faculty of Texas A&M University-San Antonio, I would like to welcome you as a member of our campus community. Your success at Texas A&M University-San Antonio is important to us and we feel strongly that the information we provide you in this letter will give you the resources necessary to make your time here a success.

**New Student Orientation-** NSO will provide you with important information for your transition to TAMU-SA. Texas A&M University-San Antonio has made NSO mandatory for all new transfer students. Students have the option of fulfilling this requirement through the on-line orientation or face to face which is offered about nine times during the year. Orientation must be completed prior to the first class day of the semester. If you have any questions or concerns regarding attending NSO, please contact (210) 784-1336. To register for New Student Orientation please go to the following link:

<http://www.tamusa.edu/studentengagementsuccess/NewStudentOrientation/index.html>

**Student Email**—Email is an official means of communication at Texas A&M University-San Antonio. Therefore, all students receive a free e-mail account. Please check your email regularly so your professors can reach you with important messages and to receive information about what is going on at TAMU-SA.

**Student Handbook**—The Student Handbook provides information regarding campus resources as well as the Student Code of Conduct and other policies related to your enrollment at Texas A&M University-San Antonio, including the University’s Drug Free Statement. The Student Handbook is available online at

<http://www.tamusa.edu/uploadFile/folders/fcestrad/Pdf/Pdf-635767864704349879-10.100.150.124.pdf>

**Vaccination Information-** In order to be allowed to register for classes, all new students under the age of 30 are required by the state to submit **proof** of meningitis vaccination at least 10 days before the first day of class. The meningococcal **meningitis** vaccine must have been received within 5 years of entering Texas A&M University-San Antonio. Upon submitting your acceptance to the University, you will receive an email notification from Magnus Health at the email address you provided to the University upon applying. This email contains the log-in procedures to upload your proof of vaccination into the Magnus Health System. If you have not received your log-in information, please contact the Office of Student Life.

If you have any questions regarding any of the following notifications, you may reach the Welcome Center from 8 a.m. to 5 p.m., Monday through Friday at (210) 784-1300 or the Office of Student Engagement and Success at (210) 784-1354.

Best Wishes,

Ms. Jo Anna Benavides-Franke  
Assistant Vice President of Student Engagement & Success  
Texas A&M University-San Antonio  
Email: [Joanna.franke@tamusa.edu](mailto:Joanna.franke@tamusa.edu)

Attachment #5 (DRAFT)



**Attachment # 6**

**Texas A&M University-San Antonio  
2013-2015 PART 86 COMPLIANCE CHECKLIST**

U.S. Department of Education, EDGAR Part 86, Drug-Free Schools and Campuses Regulations  
Compliance Checklist

1. Does the institution maintain a copy of its drug prevention program?

Yes, the Texas A&M University-San Antonio Drug-Free Campus Rule, hereafter referred to as Rule.

If yes, where is it located? *Texas A&M University-San Antonio Student Handbook web site:*

*<http://www.tamusa.edu/uploadFile/folders/fcestrad/Pdf/Pdf-635767864704349879-10.100.150.124.pdf>*

2. Does the institution provide *annually to each employee and each student*, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following? **Yes**

a) Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities:

Students: **Yes**                      Staff/Faculty: **Yes**

b) A description of the health risks associated with the use of illicit drugs and the abuse of alcohol:

Students: **Yes**                      Staff/Faculty: **Yes**

c) A description of applicable legal sanctions under local, state or federal law:

Students: **Yes**                      Staff/Faculty: **Yes**

d) A description of applicable counseling, treatment, or rehabilitation or re-entry programs:

Students: **Yes**                      Staff/Faculty: **Yes**

e) A clear Statement of the disciplinary sanctions the institution will impose on students and employees and a description of those sanctions:

Students: **Yes**                      Staff/Faculty: **Yes**

3. Are the above materials distributed to the students in one of the following ways?

a) Mailed to each student (separately or included in another mailing):

*No*

b) Through campus post offices boxes: *N/A*

c) Class schedules which are mailed to each student: *N/A*

d) During orientation:

*Yes, at mandatory face-to-face orientation sessions.*

e) During new student orientation:

*Yes, at mandatory face-to-face orientation sessions.*

f) If another manner (describe):

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually? Staff: *Yes* Faculty: *Yes*

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Staff: *Yes* Faculty: *Yes*

***Participation at New/Transfer student orientation is mandatory. The Rule is presented through the orientation program.***

6. Are the above materials distributed to staff and faculty in one of the following ways?

a) Mailed

Staff: *No* Faculty: *No*

b) Through campus post office boxes

Staff: *No* Faculty: *No*

c) During new employee orientation

Staff: *Yes* Faculty: *Yes*

d) In another manner (describe):

HR sends out an email at the beginning of each fiscal year regarding drug and alcohol policies.

7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: *Yes* Faculty: *Yes*

8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: *Yes* Faculty: *Yes*

It is also located on HR's website under Annual Announcements

<http://www.tamusa.tamus.edu/humanresources/annualannouncements.html>

9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes and ensure that disciplinary sanctions are enforced?

- a) Conduct student alcohol and drug use survey: *Yes*
- b) Conduct opinion survey of its students, staff and faculty:  
Students: *Yes* Staff/Faculty: *No*
- c) Evaluate comments obtained from a suggestion box:  
Students: *Yes* Staff/Faculty: *Yes*
- d) Conduct focus groups:  
Students: *No* Staff/Faculty: *No*
- e) Conduct intercept interviews:  
Students: *Yes* Staff/Faculty: *Yes, in the Student Counseling Center.*
- f) Assess effectiveness of documented mandatory drug treatment referrals for students and employees:  
Students: *N/A* Staff/Faculty: *N/A*
- g) Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees:  
Students: *N/A* Staff/Faculty: *N/A*

10. Who is responsible for conducting these biennial reviews?

**The Division of Student Affairs**

11. If requested, has the institution made available to the Secretary and the public a copy of each requested item in the drug prevention program and the results of the biennial review? *Yes*

12. Where is the biennial review document located?

Name: *Jo Anna Benavides-Franke*  
Title: *Assistant Vice President of Student Engagement & Success*  
Department: *Division of Student Affairs*  
Phone: *(210) 784-1330* E-mail: *Jabenavi@tamusa.edu*